

***THE CATHEDRAL CHURCH***  
***OF***  
***SAINT PETER***

***CHARLOTTETOWN P. E. I.***

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***ANNUAL REPORT***  
***FOR***  
***THE YEAR ENDING DECEMBER 31***  
***2018***

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**A PRAYER FOR OUR MISSION AS CHRISTIANS**

O Lord Jesus Christ, Son of God, Saviour of Mankind, as you did call your first disciples to fish for men, give us grace to launch out into the deep water of human need, and to let down the saving nets of compassion and concern. Send us out in your name with helping hand and healing word, and enable us by the power of your love to serve our fellow man. Hear us, Jesus, Master, Christ Eternal, whom we worship with the Father and the Holy Spirit, one God forever. Amen.

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# THE CATHEDRAL CHURCH OF ST. PETER CHARLOTTETOWN, PRINCE EDWARD ISLAND AGENDA FOR ANNUAL MEETING, 3rd MARCH, 2019

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# **St Peter's Cathedral**

**Charlottetown, PEI**

## **Annual General Meeting**

**February 25, 2018**

The Annual meeting of St. Peter's Cathedral for the year ending December 31, 2017 was held in the Cathedral Hall on Sunday February 25th, commencing at 1:00 pm. Approximately 40 members of the congregation were present.

The meeting was preceded by a delicious luncheon prepared by the Inglis Group. Father Garrett asked the ladies to come into the hall so that he could thank them and our appreciation be shown for their efforts.

Father Garrett opened the meeting with prayers giving thanks for those who had been baptised during the past year and for those who had been married. He asked us to remember those members of our congregation who had died during the past year.

**Carol Montgomery**

**Stojan Radanovich**

**Alberta Boswell**

**Mary Elizabeth Woodside**

**Yvonne Weatherby**

**Ruth Batt**

**Alice Fraser**

"Give rest, O Christ, to thy servants with thy Saints; where sorrow and pain are no more; neither sighing but life everlasting."

Father Garrett prayed for our parish and for this annual meeting.

The minutes of the Annual General Meeting held on March 26th, 2017 were presented for approval. *As there were no errors or omissions it was moved by Gillian Hutchings and seconded by Linnell Edwards that the minutes be accepted as read. Motion carried.*

**Correspondence:** No correspondence.

### **Rector's Report:**

"What's past is prologue" The Tempest, Act 2, Scene 1

In his report, Father Garrett stressed several points.

He explained, by use of a golf story analogy, that God does work in round about ways. God tees up our lives and launches us out into the world with a clear destination. Our destination is heaven but the trajectory is rarely a straight and lovely arch to the green.

He said that during this past year, with a sense of wonder and thanksgiving for God's grace, and echoing the words of St. Paul, "It is by the grace of God I am who I am" and "His grace to me was not without effect", he has seen so many individuals working in the Cathedral Church of St. Peter.

Father Garrett gave thanks to the many people who have been faithful and hopeful and loving towards God and neighbour in this parish - our Assistant Priest, our Church Secretary and our Sextons, the Wardens and Vestry, the Parish Life Committee, the Binney and Inglis groups, the Synod delegates and members of DCS, the Sunday School and Nursery, the Organists, the Choir Director, the Choir, the Altar Guild, the Servers and Readers; all those who reach out to the community and those who offer friendship. All of which makes this a place of compassion and community in Christ.

Father Garrett concluded his report by quoting Shakespeare ; "The past is prologue" thus suggesting that our memories are but the beginning of the story. Next year, as we celebrate the 150th Anniversary of our Cathedral we must remember our past, be renewed and think ahead. And by God's grace we shall move forward - the best is yet to come, whatever the trajectory.

*Father Garrett moved the adoption of his report; seconded by Rory Francis. Motion carried.*

**Property Report** In the absence of our property warden, Edgar MacDonald, the property report was given by Moe Rodgerson. Moe touched on the highlights of the past year:

- the income from hall rentals for 2017 have almost doubled that of 2016 ; Moe expressed thanks to Catherine Edwards for her hard work coordinating rentals
- the long awaited East Wall project was completed by BMS construction; one of the surprises in the repair was the necessity of repairing one of the buttresses, this was also done by BMS construction
- new larger gutters were installed along the Cathedral east wall and the south wall of the hall to insure that water drainage was carried away from the Cathedral walls
- the foundation of the northeast buttresses of the Chapel required repairs, also done by BMS construction
- the nursery in the Cathedral basement was cleaned and painted and is now in use
- a new fridge was purchased for the upstairs apartment in the church house, and necessary minor repairs were carried out in the building
- several parishioners volunteered to clean out the flower beds around the church and in the planter, new rose bushes were planted in the garden at the front entrance to the hall
- Island Coastal cleared the parking lot again this year, Tony Foy removed snow from vulnerable roofs to prevent the buildup of ice dams
- a new lawn mower and new snow blower were purchased during the year
- required building inspections were carried out
- funded by the Canada Summer Jobs Programme, we were fortunate to have Josh Smith return to continue historical research on the Chapel

On Edgar's behalf, Moe expressed thanks to all the people who had assisted the property committee throughout the past year.

As a member of the property committee, Moe said that he had to impress on us Edgar's dedication to the Cathedral and to his role as Property Warden. He indicated that Edgar spends an astounding number of hours on the job, tracking down goods and services and getting things done and for all of this he definitely deserves our appreciation.

*Moe moved the adoption of the Property Report; seconded by Judith Beauchamp. Motion carried.*

**Cemetery Report** On Edgar's behalf, Moe presented the Cemetery Report.

Moe reported that Mike Brazil continues to do an excellent job of maintaining the cemetery. As well as grass cutting and other maintenance functions, Mike helps with plot finding and grave digging, and cleaning and repairing monuments at the request of parishioners.

He further reported that unfortunately the Cemetery Endowment Fund, due to falling interest rates, can no longer cover the annual cemetery maintenance expenses. The Cemetery Maintenance Fund was established a few years ago and provides parishioners with the opportunity to donate directly to the maintenance budget through donations and bequests.

During the past year signage was erected that is clearly visible from the street. The sign was designed and built by Tracy Croken. Special thanks is extended to Elizabeth Reagh who paid for the construction of the sign and to the Costain family who supplied and installed the supporting posts.

Thanks go to Larry Arsenault for managing the water service and to Jack Stewart for co-ordinating plot sales.

In the past year there were four burials and four plot sales.

*Moe moved the adoption of the Cemetery Report, seconded by Gloria Jay. Motion carried.*

**Chapel Committee Report** On Edgar's behalf, Moe gave the Chapel Committee report.

It was a busy year for the Chapel Committee. The Committee was approached to be part of a walking tour for cruise ship visitors. A small donation was made to St. Peter's for each tour.

We also provided tours to other groups as requested. Moe thanked Mike Smitherman and Peggy Williams for being volunteer tour guides.

The glass covering the centre panel on the front of the Chapel altar had been damaged several years ago.

While removing the frame, the inside of the Altar was exposed; as was a wonderful surprise. An altar book and prayers dating back to the war era were discovered - a mini time capsule. These documents are now with the Archives Committee.

Moe thanked the members of the committee for their hard work throughout the year.

*Moe moved the adoption of the Chapel Report, seconded by Karl Winter. Motion carried.*

**Anniversary Committee** Again on Edgar's behalf, Moe gave the Anniversary Committee report.

Moe said that the Anniversary Committee had met on several occasions and was presenting a list of possible events (page 13 of the Annual Report) in celebration of our 150th anniversary. Some of these events will revisit events that have been successful in the past, and some are ways to celebrate the achievements and history of St. Peter's.

*Moe thanked the members of the committee and moved the adoption of this report; seconded by Linnell Edwards. Motion carried.*

**Treasury Warden's Report** The Treasury Warden, Rory Francis, presented the report.

Rory referred to page 14 of the Annual Report and pointed out the highlights of the financial year.

He indicated that it had been a positive year for the cathedral. We had budgeted for a deficit of approximately \$14,000 but as we exceeded our projected envelope givings and hall rentals, and had kept our costs under control, we came in at a deficit of \$7,510. Many thanks to Carl Mathis and Gloria Jay as we did not have to pay an organist and choir director, thus helping to keep costs down.

Contributions to Cathedral 150 allowed us to carry out the East Wall project at a cost of over \$60,000.

We completed the *Strategic Plan for the Archives* thanks to a grant from Heritage Canada of \$15,000.

We received a generous bequest from the estate of Dorothy (Michael) MacDonald. An initial amount of \$51,700 has been received and deposited in the Consolidated Trust Fund in her name.

The average rate of return for the Consolidated Trust Investment Account was 2.1%; so interest rates are starting to climb again but slowly.

The contributions to the *Cathedral 150 Campaign* in 2017 were \$39,895, an increase of 20% over 2016. The total donations since the start of the campaign three years ago are \$245,800. We launched the *Special Gifts Campaign* in December with the goal of raising \$140,000. We have had a positive response from this campaign to date - successful completion of the campaign would leave us debt free in 2019. Vestry is proposing a change to our finance plan. To fully fund the cost of a new organist and choir director, we are proposing that all costs of the music program be paid by the Friends of St. Peter's. Vestry anticipates that some members of the congregation will wish to allocate a portion of their envelope offerings to the music program. This will mean a decrease in envelope offerings but will also reduce expenditures for the Cathedral.

Our envelope offering target for 2018 is \$165,910. Staff salaries will increase by 1% or as required by national church policy in the case of clergy wages. We propose to pay our full 2018 Synod Allotment of \$32,468. As a result, Vestry is proposing a deficit of \$12,962 for the upcoming year.

Rory thanked Father Garrett and the Finance Committee members; Catherine Edward for Hall Rentals; our Sexton team of Tony and Jose; Anne Chisholm, Parish Secretary; Accountant Sherri Dennis and Bill Leuty, Auditor.

*Rory moved the adoption of his report; seconded by Greg Irvine. Motion carried.*

**Auditor's Report** In Bill Leuty's absence Michael Edward moved acceptance of the Auditor's Report (page 15); seconded by Peter Southward. Motion carried.

**Profit and Loss Statement and Balance Sheet** (page 16 - 19) Rory Francis presented the financial statements of revenue and expenditures for 2017. Rory drew attention to the balance sheet (page 16) which shows that at the end of December 2017 we had total assets of \$913,391.50. Total income for the year was \$281,909.00; total expenses were \$289,419.35. Net income for the year was - \$7,510.36 (pages 17-19).

**Trust Account Statement and Trust Account Operating Statement:** (page 20-21) Rory discussed the three trust accounts that we have - General Purpose, Designated Purpose and Investment Accounts. These accounts are held in one Consolidated Trust Fund. The total in this fund is \$957,896 and the earned income for 2017 was \$17,059. Rory pointed out that the bequest from Dorothy MacDonald had been deposited into the General Purpose Trust Accounts. Rory briefly discussed the three bank accounts we hold - the Trust Fund Operating Account, the Cemetery Endowment Account and the Tanton Memorial Bank Account.

**Statement of Changes in Net Assets** (page 22) Rory presented the Statement of Changes in Net Assets. Reading vertically, it is possible to see the opening and closing balances on all our accounts. Although there is a negative balance on the current account of -\$284,735, taking all other accounts into effect we show a positive net asset balance of \$839,796, an increase of \$25,992 over the 2016 year-end balance of \$813,804. Rory referenced the notes at the bottom of the Changes in Net Assets, particularly note #3 - the Cathedral 150 Campaign has raised \$245,800 since its inception in 2014; we are well on our way to seeing all our figures in black.

**Adoption of Profit and Loss Statement and Balance Sheet; the Trust Account Statement; the Trust Account Operating Statement and the Statement of Changes in Net Assets.** *Rory moved the adoption of the Profit and Loss Statement and the Balance Sheet, the Trust Account Statement, the Trust Account Operating Statement and the Statement of Changes of Net Assets, seconded by Peter Southward. Motion carried.*

**Budget for 2018** (page 23-24) Rory presented the budget for 2018. It is a deficit budget of -\$12,962. Rory explained that as some parishioners were now designating part of their givings to the Friends of St. Peters, in support of the Music Program, we would see a decrease in general envelope income. As a result of this we will also see a decrease in our allotment. Our budgeted income is \$248,546 while our budgeted expenses are \$261,508.

The Friends of St. Peters has been revived and has a new board consisting of Moe Rogerson, chairperson; Edie Rogers, vice- chairperson; Edgar MacDonald, Greg Irvine and Rory Francis, members at large.

*Rory moved the adoption of the budget; seconded by Michael Edward. Motion carried.*

**Archives Project** Mike Smitherman reported on the Archives Project. In 2014, we applied for funding from the Library and Archives Canada; Documentary Heritage Communities Program of Heritage Canada. After being rejected in 2015, we again applied for basic funding and in 2016 the application was approved; thus allowing us to secure the services of a consultant to prepare a strategic plan for the archives. Laura Millar; an Editorial, Archival and Educational Services Consultant was hired and commenced work in December 2016. Her work resulted in a strategic plan for the archives which includes hiring a contract archivist over a two year term. The proposal for further funding was submitted to Heritage Canada. This proposal was rejected in April 2017 and we have again reapplied. Mike said the committee consists of four hard working individuals. They would gladly welcome anyone who would like to assist the committee as they get ready for archives open house events during our anniversary year.

**Anniversary Committee** Moe Rogerson said that the committee is planning events throughout the whole year and they will be looking for volunteers to assist with these events.

**Choir Director and Organist** Greg Irvine thanked Gloria Jay and her team of assistants, Susan Stench and Ann Francis, for filling in at the organ after Ruth Ann Clay's departure; he also thanked Carl Mathis for his dedication as "the interim" Choir Director. Greg and his committee continue to pursue a permanent Organist and Choir Director. They have received some inquiries and are working on references and interviews.

**All Remaining Reports** (pages 25 - 36) *Gloria Jay moved the adoption of the remaining reports, seconded by Linnell Edwards.* Michael Edward asked to be allowed to comment on the Parish Life Committee which meets once a month in the Cotton Room, or as they call it 'The Situation Room'. Michael said that he would like us to refer to this report on page 35-36 and reflect on our amazing accomplishments during the past year. He said that more and more we are having to call on the larger parish family to accomplish our goals and that we are seeing a wonderful response to these requests. He commended each and every member of the parish family for these accomplishments. *Motion carried.*

**Vote of Thanks** Father Garrett followed Michael's comments by saying that our parish does indeed work like a family and when a family works together it works well. Judith Beauchamp responded by saying that a family cannot work well without fearless leaders and so on behalf of the parish, she thanked Father Garrett for his leadership.

**Nominating Committee Report.** On behalf of the nominating committee (Rory Francis, Edie Rogers, Moe Rodgerson, Karl Winters, Father Garrett) Rory Francis presented the list of proposed names. Father Garrett asked for nominations from the floor. As there were none, *Rory moved that nominations cease and the list of names put forward by the nominating committee be accepted as read, seconded by Linnell Edwards. Motion carried.*



The following is the list of representatives to Vestry and other committees:

**VESTRY**

**Term to AGM 2019**

Rory Francis	Wendy Southward
Greg Irvine	Peter Southward

**Term to 2020**

Mark Kays	Janice MacKinnon
Milan Radanovitch	Gillian Hutchings

**Term to AGM 2021**

Abraham Roy	Jane Ross
Susan Shama	Basil Malkie

**Organizations**

**Synod Delegates:** Michael Edward, Gaie Orton (substitute)

**Binney and Inglis Groups Nominee:** Ann Francis

**Sunday School Nominee:** Eric Edward

**Christian Council and Bible Society Nominee:** Elizabeth Reagh

**DCS Assembly Nominees:** Edgar MacDonald, Carrie Costain, Karl Winter, Mike Smitherman, Elizabeth Reagh

**New Business** Rory requested that Father Garrett report on our mission parish of King's County. Father Garrett reported that there are signs of growth with one or two new families attending services in Montague. Attendance in Souris always increases during the summer and there are two retired clergy who assist with services throughout the summer. Thanks to a loan from St. Peter's, the church in Montague are constructing a wheelchair ramp and they are erecting a cross on the building. Their figures are in the black and they will be contributing to the Diocesan allotment. Kudos to them!

As there was no further business Gloria Jay moved the meeting be adjourned.

The meeting was adjourned at 2:32 pm.

Father Garrett said the closing prayers.

Respectfully submitted,

Gillian Hutchings

# RECTOR'S REPORT

## "What's past is prologue" The Tempest, Act 2, Scene 1

While church mission statements, may not be especially compelling reading, they can provide a window into the soul of a parish. Many such mission statements are long drawn out tomes. They try to include everything the church could possibly consider being or doing. I imagine when these mission statements were drafted by their particular church leaders; they had a great need to make sure everyone in the parish had something in the statement that would appeal to them. So, the statements end up saying just about everything, which really means in the plethora of words, they really say nothing that is meaningful. Other mission statements are so sparse that one is led to wonder what the people of that particular church are really up to. On one occasion, after one visioning consultation ended, one parish's mission statement read: "We come, we pray, we leave."

If we look at the Gospel Jesus gives us at least one mission statement as a window into his soul when He quotes the Prophet Isaiah (61.1,2) in the Synagogue near the beginning of His ministry and applies it to his own person. A paraphrase of what he says in the synagogue might be: *"Because God's Spirit is in me, this is what I'm about; this is what God has revealed to me to be my mission. It's to preach good news to the poor. It's to tell everyone who is held captive that they're now completely free. My calling is to bring renewed sight to those who have become blind. I'm constrained by God to liberate all those who are oppressed. This is my mission. God has looked on His creation and wants you to know that because I am here you are in God's favor."* This is Jesus' mission statement. That means that those of us who desire to follow him as his disciples in this community known as the Cathedral Church of Saint Peter, need to see it as our mission statement as well. What then does Jesus' personal mission statement reveal to us about what God is up to in the world? Can we discover what God is interested in from Jesus' Mission Statement? It seems to me that if we can figure out what God is interested in, then we will be well on our way to following Jesus faithfully.

As much as I shy away from a traditional three point sermon, especially in a Rector's Report, I want to suggest to you that this self-definition of Jesus tells us three important things that God is interested in.

First, it says that **God is against barriers of all kinds.** We can scour the Gospels and in every story we will find Jesus breaking down barriers between God and people. For example, when Jesus heals the leper in Mark's Gospel, he is breaking down the barrier that this man has had between himself and the community. The former leper is no longer cut off from the community. When Jesus heals the woman with the haemorrhage of blood, he is breaking down the barrier that has kept her from living fully her life in her family and community. And this is true not just with physical illnesses. When Jesus stops the stoning of a woman caught in adultery and tells her that she is not condemned and that she should return to her family "and sin no more," he is breaking down the barrier her sin had created. In the Gospels, Jesus challenges the accepted interpretation of Jewish Law. He shows us that our religious practices should deepen our relationship with God and not become a barrier to it. When he says that "humanity was not made for the Sabbath, but the Sabbath was made for humanity," he is saying that our religious practices can become an end in themselves and thus a barrier to our relationship with God. The Sabbath is a gift from God so through our rest we can enter into a closer relationship with God. Jesus' mission is about breaking down barriers.

Second, we can see from Jesus' Mission Statement that **God is particularly concerned with the least, the lonely, the lost, the lamed, and the left-out.** That means that if the human race were an actual race, then God's binoculars would not be fixed on the leaders of the race, but rather they would be focused on the back of the pack. Our culture is fixated on the winners; those who finish first. We almost deify winners; from those who win the Super Bowl to those who are voted American Idol. Our culture's understanding of what is fair and just reflects this as well. In our culture, we believe everyone should have a fair and equal start; what we often refer to as a "level playing field." We use this to describe everything from educational opportunities for children to economic competition in business. If everyone has a fair and equal start, then our culture believes we have achieved justice. But God does not seem to care about the conditions present at the start of the race. God rather seems more concerned with the fact that everyone finishes the race together.

Jesus' mission is about bringing people together at the finish. His parables about the Kingdom of God reflect this. For example, the Parable of the Marriage Feast in Matthew's Gospel tells us that a King who throws the feast instructs his servants to go out into the highways and byways and invite in everyone regardless of who they are so that they may enjoy the feast. In the parable of the Labourers in the Vineyard, Jesus tells the story of a vineyard owner who pays everyone the same wage at the end of the day regardless of how many hours they worked that day. The pattern throughout the Gospels is the same, Jesus wants the least, the lonely, the lost, the lame, and the left out to be included so everyone who is created in God's image can finish the human race

together. So, Jesus' mission is also about bringing everyone, especially the poor in body or spirit, to the Kingdom of God.

Third and last, **God seems to be interested in our joy.** In John's Gospel, Jesus says plainly: "I have come that you may have joy and that your joy may be complete." Now joy is not a giddy feeling of happiness. Joy is not laughing ourselves silly. Although a good laugh from my experience is a profoundly spiritual experience. No, joy is experiencing the rightness of things. Joy is participating in the rightness of life. Joy is recognizing when our lives are congruent with God's purposes and desires for our lives.

Joy is Zacchaeus sliding down the sycamore tree and in his joy promising to give away all his income that he got through his dishonest tax collecting. Joy is Mary of Bethany sitting at the feet of Jesus and resting in his presence. Joy is the prodigal son returning to his father and finding his father waiting for him with open arms. Joy is Mary Magdalene realizing that she was loved and accepted by God. Joy is recognizing that God favours us with Jesus and that because of Jesus we are the beloved of God. Joy is recognizing that our lives are inextricably bound up with one another and kneeling at the altar next to our sisters and brothers to receive the Sacrament that promises us our inclusion in Body of Christ. In doing so, we recognize that we are participating in the rightness of life.

Jesus' mission is to break down barriers; to make sure that the poor in body, mind, or spirit are included in God's Kingdom; and, to announce that God desires our joy in life. That's Jesus' mission. And it is our mission as well. I believe we need to hold up everything we do and everything we are as a congregation and see if it fits into Jesus' Mission Statement. If it doesn't, then we need to reconsider doing it. Likewise, if we are lacking something in our common life that is part of Jesus' Mission Statement, then we need to find a way to make that a part of our ministry. Jesus is the plumb line for all that we are and all that we do.

Peter Drucker, the management guru, offers this simple plumb line for businesses. He says there are really only two important questions to ask. The first is: "What is your business?" And the second is this: "How's business?" Taking Drucker's questions, we should always ask: **"What is our business and how are we doing in that business?"** Our business is following Jesus and our most important, compelling, and recurring question ought to be: "How are we doing following Jesus?"

I think that those of you who have offered reports to our Annual Meeting have done a superb job of summarizing the answer to that question. In so many ways we are living out Jesus' Mission Statement in our parish life. We should be appropriately proud of what we continue to accomplish together. But we should not rest on our laurels or become too self-satisfied with our accomplishments. For **we cannot rest, nor can we become content as long as barriers still exist that separate us from God and one another. We cannot sit idly by while the least, the lonely, the lost, the lame, and the left-out continue to be excluded in our world. We cannot turn our backs when cynicism, sarcasm, and despair are the currency of our culture. We are a people of joy who have joy to share with all who will listen to us.**

The statistical and financial reports and those of the several organizations tell about so many people who have been faithful and hopeful and loving toward God and neighbour in this parish: The Priest Assistant, whose guidance and care we all value so deeply; The Parish Office Secretary and the Sextons, who offer extraordinary dedication to enable all we strive for to happen; The Wardens and members of Vestry, who care for the finances and the fabric of our parish buildings; the Parish Life Committee, who connect the dots in the Parish and help to ensure our pastoral care and spiritual life; the Binney and Inglis Groups, who, in a beautiful fellowship, provide receptions and loving arms to the bereaved (along with the cemetery committee) welcome the Christian Council and reach out to the community; the Synod Delegates and members of DCS, who co-operate in our common mission with our fellow Christians in the community; the Sunday School and Nursery, who welcome the youngest among us; the Organists, the Choir director, the Choir, the Altar Guild, Servers and Readers who, enable the rich beauty and holiness of the worship we offer; those who reach out as individuals in the community and give e.g. to food bank, St. Monica's orphanage, and those who simply but most profoundly offer friendship. All of which makes this such an extraordinary place of compassion and community in Christ. Statistics have their place, those included in this booklet tell an amazing story of dedication and faithfulness, but what gives me the most pleasure is seeing how God is touching individual lives here in profound ways, providing physical and spiritual needs, giving hope, and that is what we are about: the Gospel of salvation, of forgiveness and eternal life through the love and goodness of God in Jesus Christ.

There is a lot of noise in church and society, and it is easy to get distracted, but as the old hymn puts it, "Jesus calls us o'er the tumult": to focus on what really matters, repent believe and follow.

Shakespeare wrote, “The past is prologue” suggesting that our memory is but the beginning of the story. This year we celebrate the 150<sup>th</sup> Anniversary of the Cathedral. This occasion invites us to remember and to be renewed, to remember the story of the cathedral, to be enabled to “give an account of our hope” So, let's get on with Jesus' mission. God has done remarkable and amazing things in our midst. I have no doubt whatsoever that God has many remarkable and amazing things in store for us. Let us give thanks and ask his grace now and ever.

## HOLY BAPTISM

*Ye must be born again*

June 23<sup>rd</sup>  
August 5<sup>th</sup>

Pierre Alan Jeffery Abi Abdallah  
John Robert Michael Edward

## CONFIRMATION

*Grieve not the Holy Spirit whereby ye are sealed unto the day of redemption.*

May 6<sup>th</sup>

Isaac James Edward

## HOLY MATRIMONY

*Two shall become one flesh*

September 6<sup>th</sup>  
October 13<sup>th</sup>

Roy Wayne MacLaren and Susan Eleanor Montgomery  
Joshua Blair Morrison and Jessica Emily Pollard

## DEATH

*My flesh shall rest in hope*

January 27<sup>th</sup>  
February 28<sup>th</sup>  
August 7<sup>th</sup>  
December 11<sup>th</sup>

Frederick Joseph Weatherby  
Rougina Ghiz  
Graeme Wyatt Boswall  
Albert George Weatherby

## ATTENDANCE

Total of all services  
on the Sunday or Holy Day

Average Sunday Attendance	103
Easter Vigil& Easter Day	185
Christmas Eve & Christmas Day	344
Day of Pentecost	95
Homecoming	134

## **MEMBERS OF VESTRY FOR THE YEAR 2018**

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### **Term to Annual Meeting 2019**

Rory Francis  
Wendy Southward  
Greg Irvine  
Peter Southward

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### **Term to Annual Meeting 2020**

Mark Kays  
Janice MacKinnon  
Milan Radanovich  
Gillian Hutchings

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### **Term to Annual Meeting 2021**

Abraham Roy  
Jane Ross  
Susan Shama  
Bassel Malke

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**Sunday School Representative:** Eric Edward

**Binney and Inglis Groups Representative:** Ann Francis

### **Synod Delegates:**

Michael Edward  
Youth Delegate - Vacant  
Gaie Orton - Substitute

### **DCS Assembly Representatives:**

Edgar MacDonald  
Carrie Costain  
Karl Winter  
Mike Smitherman  
Elizabeth Reagh

**Charlottetown Christian Council and Bible Society Representative:** Elizabeth Reagh

# Property Warden's Annual Report for 2018

On behalf of Vestry, the Property Committee and sub- Committees, we are pleased to present the Annual Property Report for 2018. We thank parishioners for assisting in our efforts to improve and maintain our Cathedral properties. The Property Committee, along with two Sub-Committees, Chapel and Cemetery, make recommendations to the Property Warden, who takes them forward to Vestry for its consideration and approval.

## Members of the Committees are as follows:

**Property Committee:** Larry Arsenault, Ann Francis, Father David Garrett, June McKarris, Maurice Rodgerson, and Edgar MacDonald/ Milan Radanovich

**Chapel Sub-Committee:** Father David Garrett, Edgar MacDonald, Peggy Williams, Karl Winter and Maurice Rodgerson (Chair).

**Cemetery Sub-Committee:** Larry Arsenault, Carrie Costain, Edgar MacDonald, June McKarris and Peggy Williams (Co-Chairs).

We would like to thank members who served on the various committees in 2018. As well, the support of Father David Garrett, Rory Francis and members of Vestry has been much appreciated. Also, our staff, Anne Ghisholm, Tony Foy and Jose Galicia have really helped facilitate our maintenance and repair schedules. Our peppy co-ordinator of rentals, Catherine Edward, assisted by Anne Chisholm, has competently and efficiently managed the rentals programme. Thanks, Catherine and Anne.

## Transition

After nine years serving as Property Warden, Edgar MacDonald wished to retire from the position. It is the custom, or rather unwritten law in the Cathedral, that a person leaving a position must find a suitable replacement before he/she can gracefully exit. Edgar did find a very worthy replacement in Milan Radanovich. Milan's career with the PEI Government focused on maintenance, so a more apt person to take on property tasks can not be imagined. Going forward, his knowledge and experience will be a great asset to the Cathedral. I am sure that all parishioners will give him support and encouragement. The transition took place in November.

## Summary of Repairs, Renovations and Rentals

Property	Activities and Comments
Rentals	► In 2018, there were 53 rentals, ranging from half - days to several days. Some renters only used the hall, while others also rented the kitchen and Chapter Room. Income from the rentals are given in the Treasury Warden's Report.
Cathedral	► Replacement of the floor in the Sanctuary. The new red oak floor was installed by Robert Gillis. The new floor was a gift given by Gaie Kennedy and Gill Hutchings in memory of family members. Thank you Gaie and Gill ► Old mailboxes in the Narthex were removed and the walls and ceiling were repaired and painted by Tony Foy.

Property	Activities and Comments
<b>Cathedral cont'd</b>	<ul style="list-style-type: none"> <li>▶ Main entrance doors and exterior doors leading to the basement were painted by our summer student, Ethan Mackay.</li> <li>▶ A new insulated wall was installed in the passageway leading to the hall. The passageway has been widened which should allow for easier movement of wheel chairs. The work was done by Tony Foy.</li> <li>▶ Candelabra in the Sanctuary was repaired by Larry Arsenault. Thank you Larry.</li> </ul>
<b>Hall</b>	<ul style="list-style-type: none"> <li>▶ Exterior wall, including trim was painted by our summer student.</li> <li>▶ New caulking was installed at the corner where the Cathedral and hall meet. The work was completed by Tony Foy.</li> <li>▶ Some historical books were removed from the basement and placed in the book case in the main entrance foyer. Gutters were cleaned.</li> <li>▶ Led lights were installed. Luminous LED supplied the lights. Projected cost: \$1,512.45 plus tax.</li> </ul>
<b>Chapel</b>	<ul style="list-style-type: none"> <li>▶ Wall tiles in the Chapel were removed and new adhesive was affixed. The work was done in two stages by Joaquin da Fonesca of MBS Construction and Restoration. Enough tiles were harvested from the work to replace tiles that had broken.</li> <li>▶ Glass protecting one of the round Harris paintings on the altar was replaced.</li> <li>▶ Stations of the Cross roundels were cleaned and painted.</li> <li>▶ Two terra cotta medallions on the entrance wall were repaired</li> <li>▶ Entrance doors were painted by Ethan MacKay.</li> </ul>
<b>Rectory</b>	<ul style="list-style-type: none"> <li>▶ Exterior painting - entrance done by Ethan MacKay</li> <li>▶ Stairs to the third floor were painted by Ethan.</li> <li>▶ General maintenance to fridge and furnace and removal of garburetor.</li> </ul>
<b>Church House</b>	<ul style="list-style-type: none"> <li>▶ Repairs to Sexton's apartment were made by Tony Foy.</li> <li>▶ Painting completed by Ethan MacKay - Foundation facing the entrance to the parking lot; front and back steps and wheel chair ramp. Also, window sills and trim on first level were painted.</li> </ul>

Property	Activities and Comments
<b>Grounds</b>	<ul style="list-style-type: none"> <li>▶ Island Coastal again was contracted to remove the snow from our lot. Cost was \$22,600 plus extra for haulage (if required).</li> <li>▶ Some saplings and other unwanted flowers (aka, weeds) were removed from the gardens around Hall Cathedral and Church House - this work was done by Ethan Mackay</li> <li>▶ The flowers in the planter, that supports the main Cathedral sign, were cared for by Carrie Costain. Thanks Carrie.</li> <li>▶ Two new replacement rose bushes were planted in the circular garden by the main entrance to the Hall. Ethan MacKay did the “grunt work” under the watchful eye of the Property Warden. Ethan also watered the garden each day, along with gardens at the Rectory.</li> <li>▶ The storage shed on the parking lot was painted by Ethan</li> <li>▶ The pavers on the Rectory walkway were levelled by Tony Foy.</li> <li>▶ Paint on the Cathedral sign was repaired by the Tracy Croken, the sign designer and builder.</li> </ul>

### **Annual Inspections**

The annual inspection feeding frenzy is now behind us! Some inspectors were sated, while others, not so much. The following were carried out over the course of 2018:

- Kitchen Inspection by PEI Dept. of Health....no major issues
- Fire Inspection by City of Charlottetown....informed us that emergency lights were not up to standard..... this was remedied by installing 10 new batteries.
- PEI Fire Marshall inspected our premises.....  
He noted that many of the fire extinguishers should be re-filled and a few new ones purchased. Also, he found that two emergency lights needed new batteries.
- Fire alarm inspection was also completed by T&K Fire Equipment Ltd.... two Gell cell battery packs were replaced and extinguisher re-filled according to the Fire Marshall's requirement.
- A-City Sprinklers Inc..... good news - the system passed inspection for this year... bad news - most of the sprinkler heads are over 50 years old and will have to be replaced before the annual inspection next year. This will be a costly expense, in the order of \$10,000.



## Miscellaneous

This year, we were successful in securing the service of two summer students. Ethan MacKay was hired through the **PEI Jobs for Youth Programme**, and Joshua Smith was funded by the **Canada Summer Jobs Programme**. Ethan worked on maintenance and Joshua on the archives project. Both were of great assistance.

Tony Foy and Jose Galacia were contracted through their company Dulces Facilities Services to once again provide sexton services. Cathedral Secretary, Anne Chisholm, who has been a long -time employee, continued to run the office in an efficient manner. Although Tony, Jose and Anne are only paid as part-time employees, their dedication to their work at St. Peter's is remarkable.

### **Maintenance plans (budget permitting) for 2019 include:**

- ▶ Patching the parking lot and repainting the parking lines.
- ▶ Installing a new Sanctuary lamp in the Chapel.
- ▶ Repairing the front steps of the Cathedral.
- ▶ Covering of the exposed floor area in the passageway.
- ▶ Touch-up painting in the Hall.
- ▶ Replacing worn out sprinkler heads.
- ▶ Assessing the Radon levels in the basements of the Hall and the Cathedral.

Respectfully submitted by Edgar MacDonald and Milan Radanovich

## **Cemetery Annual Report for 2018**

This year, the Cemetery Committee was rather inactive, after a busy 2017. Again this year, Mike Brazil was hired as caretaker of the cemetery. Over and above grass cutting and other maintenance chores, he opened and closed graves, and consulted with parishioners and Jack Stewart regarding plots available. Mike also provided monument repairs and cleaning, for a fee, for families who wished to use his services.

Members of Cemetery Committee in 2018 were: June McKarris (co-chair), Peggy Williams (co-chair), Larry Arsenault, Carrie Costain, and Edgar MacDonald.

In 2018, there were four deaths/ burials: Fred Weatherby (Jan 22), Rougina Ghiz, (Feb 28), Graham Boswall (August 07), and Albert Weatherby (Dec 11)

Four plots were sold in 2018.

Again this year, the weather was agreeable, and the annual Requiem Mass was held in the cemetery on August 12, with Canon Peter Harris as the celebrant.

In the autumn of 2018, a large part of a tree came down by the office building next to the cemetery. The city of Charlottetown, at no cost to us, removed it. The city was also approached with a request to remove one or two trees that have decaying. Unfortunately, the city was unable / unwilling to do so. The city has treated us well over the years, so no major complaint went forward. It is a concern that we will have to address soon.

Committee members received some encouraging feedback from parishioners about the visibility and quality of the new sign erected in 2017. In autumn 2018, two holly bushes were planted at the base of the sign to fill in open spaces.

The planter that held the old sign was refurbished and flowers were planted. Thanks to Kristina Chandler who volunteered to look after the flowers.

Larry Arsenault, once again looked after turning on and off the water supply.

Finally, a big thank you to Jack Stewart for co-ordinating plot sales and burials.

**2018 Financials:**

Income

Income from plot sales -\$400.

Income from interest income on Trust Fund - \$1,561.

Income from donations to Cemetery Maintenance Fund - \$410.

Total Income - \$2,371.

Expenses

\$3,590.

Deficit - \$1,291 paid out of regular maintenance budget

Respectfully submitted by Edgar MacDonald on behalf of the Cemetery Committee.

## Chapel Committee Report

Over the past year the Chapel Committee has supported the significant maintenance work performed under the direction of the Property Warden. This attention to the preservation of All Souls' Chapel was most appreciated.

The Committee was involved in numerous efforts to support the Chapel. This included the hosting of tours from cruise ship passengers. The tours were offered by a local company (Experience PEI) and the Chapel Committee provided a volunteer host to do a presentation on the Chapel, its unique features and history. About 160 people took part in the organized tours for which the parish received a small donation in recognition of the Committee's efforts. While on site there were often walk-ins from other visitors to our province as well as Island residents who have heard about the Chapel. They very much appreciated finding someone on site who could provide information and answer questions. One individual from western Canada visited on the advice of his pastor who called the Chapel a "must see" in Atlantic Canada, following his own visit while vacationing. The tranquility of the Chapel never fails to impress and serves as a reminder of what a wonderful place with which we are entrusted.

I have also encountered people who visited the chapel for a few moments of quiet reflection as they went about their daily activities. They expressed their appreciation for the fact the chapel is open during the day and therefore available to all in the community.

This year, in addition to the regular lighting of the windows during the Christmas season, a lighted tree was added as part of the Cathedral decorations and in recognition that the chapel is used for daily services throughout the year.

The committee is actively supporting the work of the Anniversary Committee and looks forward to another opportunity to celebrate the Chapel and share that beauty and history with others.

Thank you committee members for your dedication.

Maurice Rodgerson

Chair.

## Anniversary Committee Report

In 2018, the Anniversary Committee continued planning for St. Peter's anniversary year in 2019. Some new proposals came forward, while others were dropped or "reimagined." Committee members met on several occasions to discuss events and activities and the logistics involved.

I would like to thank the members of the Committee for their diligence and involvement. The merry little band of intrepid foot soldiers include:

Father David Garrett, Rory Francis, Alan Reesor, Moe Rodgerson, Mike Smitheram  
Marjorie Vessey, Edgar MacDonald (Chair)

As of December 30<sup>th</sup> 2018, the following activities and events were identified as appropriate for the celebration.:

1. Historical articles defining the founding and uniqueness of St. Peter's, will be prepared by the Archives Committee for inclusion in the Sunday Bulletin, on a bi- weekly basis throughout 2019.
2. Two Open Houses, with displays and artifacts, and information sessions on vestments, church music and All Souls' Chapel., will be held, one on January 20<sup>th</sup>, 2019 to coincide with a visit from our Primate, the Most Rev. Fred Hiltz, and the other in the spring to coincide with the annual Theological Conference, and a visit from our Bishop, The Right Rev. Ron Cutler. The Lieutenant Governor of PEI, The Honourable Antoinette Perry, will be invited, along with several members of Parliament, the PEI Legislative Assembly, and the mayor of Charlottetown to the kickoff on January 20th.
3. February 15 - Al Tuck and friends concert, *For the Love of Bob* in memory of Canon Robert Tuck.
4. Special services, reflecting the liturgy and music of St. Peter's in historical times.  
**Schedule:**  
March 24 - Father Hodgson Sunday  
September 22 - Festival of Dedication to coincide with Home Coming  
October 06 - Canon Simpson Sunday October 27  
October 27 - Canon Malone Sunday
5. One sitting of St. Peter's historic High Tea will be held on November 28
6. An oral history account of life at St. Peter's. Elders in the church will be interviewed by Holland College media students under the supervision of Rory Francis.

7. Catherine Edward has agreed to be our in-house photographer for the kickoff event on Feb 03 and the ***For the Love Of Bob Concert***. Thank you Catherine!

8. Ann Francis and Janice MacKinnon will explore the selection of memorabilia appropriate for the anniversary celebration. Such items as greeting cards and other stationery, Christmas ornaments, paintings, et cetera will be considered. Thank you Janice and Ann.

9. The Committee is still exploring staging ***Murder in the Cathedral*** in the spring.

10. A photographic record, accompanied by text, of all events will be compiled into an anniversary booklet.

The Committee plans to meet several times during 2019 to refine planning.

Respectfully submitted by Edgar MacDonald, Acting Chair

## TREASURY WARDEN'S REPORT

On behalf of the Vestry of St. Peter's Cathedral, I am privileged to present the statements of revenue, expenditures and trust accounts for 2018, along with a proposed budget for 2019.

2018 has been a year of mixed financial results for the Cathedral. While we budgeted for a deficit of \$12,962 for 2018, and we essentially met our envelope giving target, we had increased expenditures in a number of areas, including heating costs and supplies, resulting in a deficit of \$26,708. On the positive side, our Special Gifts Campaign component of Cathedral 150 raised an amazing \$102,290. With that, we were able to complete the All Souls' Chapel interior tile restoration work (\$53,000) and pay down debt. We are within \$100,000 of our goal of raising \$450,000 by the end of 2019, our 150<sup>th</sup> Anniversary year.

We were thrilled that our \$100,000 proposal to Heritage Canada to implement *Strategic Plan for the St. Peter's Cathedral Archives* was approved. This two year project has allowed us to hire Archivist Laura Millar to work with the Archives Committee and summer students to document and digitize our Cathedral Archives collection.

We wish to acknowledge with much appreciation, a generous bequest from the Estate of Dorothy (Michael) MacDonald. Set up in 2017, with an additional contribution of \$55,692, this endowment now stands at \$107,392 and is deposited in the Consolidated Trust in her name. Also in 2018, we received a bequest of \$23,211 from the estate of Robert Desbrisay Morris which has been placed in the Cathedral 150 Fund.

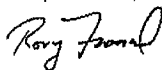
The Trust Account Statement shows that \$17,816 in Trust Fund income was earned in 2018. Donations to the Assistant Priest Fund were \$745. Our share of Assistant Priest costs for the year totaled \$10,585, which was paid in full from our Assistant Priest Endowment Income. Kings County Parish's share was paid in full. Cemetery plot sales of \$1400 were received bringing the Cemetery Endowment Trust Fund to \$85,284. Cemetery expenditures of \$3490 were paid from direct donations to cemetery maintenance and from accumulated Cemetery Endowment interest (\$1561). Average rate of return on the Consolidated Trust Investment Account for the year was 2.1%.

In 2018, our AGM approved a change to our financing plans. To fully fund the cost of a new organist and choirmaster, and with the agreement of the Board of the Friends of St. Peter's, it was agreed that all costs associated with the Cathedral music program will be paid by the Friends of St. Peter's. Parishioners directed \$7660 to Friends of St. Peters in 2018, covering the costs of our much-appreciated interim organists and interim choir directors.

Continuing along this strategy, our Envelope Offering target for 2019 is reduced to \$140,000, while expected contributions to Friends of St. Peter's will increase to \$40,500. Staff salaries are proposed to increase by 1%, or as required by national church policy in the case of clergy wages. We propose to pay our full 2018 Allotment to Synod of \$32,813. Although our Cathedral 150 Campaign will end this year, it is essential that parishioners continue to support our Building Maintenance Fund, to address ongoing maintenance of the Cathedral properties. The 2019 budget forecast shows that \$16,000 of contributions to the Building Fund will be used to offset respective expenditures. As a result, Vestry is forecasting a balanced budget for the year.

Many thanks to all those who support the administration of Cathedral finances. Thanks to Catherine Edward for achieving very impressive Hall Rental income again this year. Thanks also to Sexton team Jose and Tony of Dulce's Facilities Services and Secretary Anne Chisholm for their support of the Hall Rental business as well as their many other duties. I would also like to thank our Finance Committee— Property Wardens Edgar MacDonald/ Milan Radonovich, Greg Irvine, Peter Southward, and Fr. Garrett. Thanks also to Parish Secretary Anne Chisholm and Accountant Sheri Dennis for their dedication and assistance throughout the year. Finally, thank you to Bill Leuty for serving as Auditor again this year.


Respectfully submitted,



Rory Francis, Treasury Warden

## AUDITOR'S REPORT

Having examined the records and books pertaining to the receipts, expenditures, bank accounts, and trust funds of the Cathedral Church of Saint Peter for the year ending December 31, 2018, it is my opinion that the accompanying statements correctly present the financial transactions for the year.

A handwritten signature in black ink, appearing to read 'W Leuty', with a horizontal line underneath the name.

William Leuty, Auditor



**St. Peters Cathedral**  
**Balance Sheet**  
As of December 31, 2018

	Dec 31, 18
<b>ASSETS</b>	
<b>Current Assets</b>	
Chequing/Savings	
Chequing - CIBC Current	60,014.68
<b>Total Chequing/Savings</b>	60,014.68
Accounts Receivable	
Accounts Receivable	23,386.25
<b>Total Accounts Receivable</b>	23,386.25
<b>Other Current Assets</b>	
Cemetery Operating	1,620.00
St. Georges Church - Loan pay	9,000.00
Tanton Operating	1,775.00
Trust Operating	2,280.00
<b>Total Other Current Assets</b>	14,675.00
<b>Total Current Assets</b>	98,075.93
<b>Other Assets</b>	
Investment	835,745.00
<b>Total Other Assets</b>	835,745.00
<b>TOTAL ASSETS</b>	<b>933,820.93</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	30,598.94
<b>Total Accounts Payable</b>	30,598.94
<b>Other Current Liabilities</b>	
Archive Proj - Deferred Revenue	17,560.51
Payroll Liabilities	
Income Tax Payable	-221.95
<b>Total Payroll Liabilities</b>	-221.95
<b>Total Other Current Liabilities</b>	17,338.56
<b>Total Current Liabilities</b>	47,937.50
<b>Total Liabilities</b>	47,937.50
<b>Equity</b>	
<b>Net Assets</b>	
Cathedral 150	204,358.57
Cemetery Fund	1,620.00
Consolidated Trust Fund	927,003.00
Tanton Memorial Fund	1,775.00
<b>Total Net Assets</b>	1,134,756.57
Net Deficit	-188,120.77
Unrestricted Net Assets	-34,044.66
Net Income	-26,707.71
<b>Total Equity</b>	885,883.43
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>933,820.93</b>

**St. Peters Cathedral**  
**Profit & Loss Prev Year Comparison**  
January through December 2018

Accrual Basis

	Jan - Dec 18	Jan - Dec 17
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Assistant Priest Recovery		
Kings County	16,380.12	15,676.06
St. Peter's	10,584.81	10,058.00
<b>Total Assistant Priest Recovery</b>	<b>26,964.93</b>	<b>25,734.06</b>
<b>Designated Funds</b>		
Altar Guild Donation	0.00	50.00
Archive Project Revenue	23,009.49	0.00
Assistant Priest Endowment	745.00	745.00
Binney Group Donation	2,000.00	1,500.00
Cemetery Maintenance	3,490.00	3,490.00
Cemetery Trust	1,400.00	1,200.00
Diocesan Times	0.00	20.00
Farmers Helping Farmers	190.00	225.00
Friends of St. Peters	7,660.00	0.00
Heritage Fund	1,021.00	1,111.00
Hymn Sing Revenue	2,520.00	0.00
Inglis Group Donation	1,000.00	1,000.00
Miscellaneous Revenue	8,169.40	11,238.13
Nursery Donation	2,448.00	0.00
Organ Fund	8,640.00	3,230.00
Rector's Discretionary Fund	0.00	500.00
Robert & Elizabeth Kromer	360.00	405.00
St. Alban's, Souris	1,200.00	600.00
St. George's	0.00	100.00
St. Monica's Home, Jamaica	2,266.40	1,270.00
Upper Room	2,195.00	2,275.00
<b>Total Designated Funds</b>	<b>68,314.29</b>	<b>28,959.13</b>
<b>Envelope Offerings</b>		
Church Organizations		
Binney Group	0.00	2,000.00
<b>Total Church Organizations</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Envelope Offerings</b>	<b>164,902.40</b>	<b>178,978.40</b>
<b>Total Envelope Offerings</b>	<b>164,902.40</b>	<b>180,978.40</b>
<b>Loose Offerings</b>	<b>7,078.00</b>	<b>5,748.30</b>
<b>Other Revenue</b>		
Fundscript Income	1,500.00	1,300.00
Trust Fund Income	3,000.00	3,000.00
<b>Total Other Revenue</b>	<b>4,500.00</b>	<b>4,300.00</b>
Rental Income - 11 All Souls Ln	12,075.00	12,000.00
Rental Income - 15 All Souls Ln	15,336.00	15,210.00
Rental Income - Cathedral Hall	7,478.64	8,979.11
<b>Total Income</b>	<b>306,649.26</b>	<b>281,909.00</b>
<b>Expense</b>		
<b>Designated Funds Expense</b>		
Archive Project Expense	23,009.49	0.00
Assistant Priest Endowment Exp.	0.00	745.00
Cemetery Maintenance	3,490.06	3,490.06
Cemetery Trust	1,400.00	1,200.00
Charlottetown Christian Council	75.00	75.00
D.C.S/CCC	974.04	965.37
Diocesan Times Expense	0.00	20.00
Farmers Helping Farmers	190.00	225.00
Heritage Fund	1,021.00	1,111.00
Organ Fund - Capital	1,204.45	1,521.64
Organ Fund Expense	7,435.55	1,708.36

# St. Peters Cathedral

## Profit & Loss Prev Year Comparison

January through December 2018

Accrual Basis

	Jan - Dec 18	Jan - Dec 17
Robert & Elizabeth Kromer	360.00	405.00
St. Alban's	1,200.00	600.00
St. Monica's Home - Jamaica	2,266.40	1,270.00
Upper Room	2,195.00	2,275.00
<b>Total Designated Funds Expense</b>	<b>44,820.99</b>	<b>15,611.43</b>
Dues and Subscriptions	40.00	40.00
Operating Expenses		
Advertising and Promotion	214.24	199.36
Allotment to Synod - 20	32,468.04	30,179.04
Bank Service Charges	1,403.00	1,312.59
Electricity		
11 All Souls' Lane	1,701.09	1,583.65
Cathedral	4,351.19	4,287.29
Rectory	1,105.79	1,158.74
<b>Total Electricity</b>	<b>7,158.07</b>	<b>7,029.68</b>
Fuel		
Cathedral	37,407.00	33,912.93
Rectory	5,925.03	5,196.12
<b>Total Fuel</b>	<b>43,332.03</b>	<b>39,109.05</b>
Insurance Expense	8,049.00	7,682.00
Miscellaneous Expense	1,060.08	6,678.51
Postage and Delivery	924.08	587.07
Property Taxes	9,419.10	9,314.53
Repairs and Maintenance		
Cathedral	13,223.88	12,240.13
<b>Total Repairs and Maintenance</b>	<b>13,223.88</b>	<b>12,240.13</b>
Stationery	6,788.96	6,163.17
Sunday School Supplies	582.73	938.55
Telephone Expense		
Cathedral	360.52	425.11
Office	839.08	775.29
Rectory	1,123.64	1,073.67
<b>Total Telephone Expense</b>	<b>2,323.24</b>	<b>2,274.07</b>
Wafers, Wine, Candles	3,335.30	1,148.60
Water		
11 All Souls' Ln	379.05	366.41
15 All Souls' Ln	452.90	459.67
Cathedral & Hall	728.22	701.28
Cemetery	133.48	163.70
Rectory	610.31	697.68
<b>Total Water</b>	<b>2,303.96</b>	<b>2,388.74</b>
<b>Total Operating Expenses</b>	<b>132,585.71</b>	<b>127,245.09</b>
Professional Fees	2,575.26	2,670.50
Salaries & Honoraria		
Assistant Priest		
Salary & Housing	23,028.52	22,446.06
Travel	3,936.41	3,731.31
<b>Total Assistant Priest</b>	<b>26,964.93</b>	<b>26,177.37</b>
Clergy Salary	56,382.55	55,749.41
Clergy Travel	5,194.55	4,400.04
CPP Expense	189.65	169.40
Donations & Honouraria	750.00	862.39
EI Expense	193.96	93.45
Nursery Supervision	2,448.00	0.00
Organist & Choirmaster	8,167.06	7,606.00

**St. Peters Cathedral**  
**Profit & Loss Prev Year Comparison**  
January through December 2018

Accrual Basis

	Jan - Dec 18	Jan - Dec 17
Relief Organist/Youth Choir Dir	1,038.00	1,038.00
Secretary	10,643.00	10,546.20
Sexton	30,682.02	30,378.27
Sexton - Other	1,121.80	1,346.86
Sexton - Relief	1,176.85	1,205.54
Summer Student Wage Expense	8,347.70	4,095.00
Workers Comp Expense	34.94	184.40
<b>Total Salaries &amp; Honoraria</b>	<b>153,335.01</b>	<b>143,852.33</b>
<b>Total Expense</b>	<b>333,356.97</b>	<b>289,419.35</b>
<b>Net Ordinary Income</b>	<b>-26,707.71</b>	<b>-7,510.35</b>
<b>Net Income</b>	<b>-26,707.71</b>	<b>-7,510.35</b>

**ST. PETER'S CATHEDRAL  
TRUST ACCOUNT STATEMENT - 2018**

GENERAL PURPOSE TRUST ACCOUNTS	OPENING ASSETS		CLOSING ASSETS	
	AT PAR	CONTRIBUTIONS	AT PAR	INCOME
MEMORIAL FUND	32,026		32,026	596
HODGSON TRUST	20,600		20,600	383
MALONE TRUST	3,500		3,500	65
COTTON TRUST	7,750		7,750	144
INDIGENT FUND	5,000		5,000	93
MEMORIAL CHAPEL FUND	5,000		5,000	93
BRECKEN ENDOWMENT	64,400		64,400	1,198
K SAUNDERS ENDOWMENT	1,000		1,000	19
PAROCHIAL SCHOOL FUND	530		530	10
PETER SHAMA MEMORIAL	48,445		48,445	901
DOROTHY MACDONALD TRUST	51,700	55,692	107,392	962
<b>SUB TOTALS</b>	<b>239,951</b>	<b>55,692</b>	<b>295,643</b>	<b>4,465</b>
 <b>DESIGNATED PURPOSE TRUST ACCOUNTS</b>				
ASSISTANT PRIEST FUND	526,760	745	527,505	9,802
BINNEY GROUP (CALLAGHAN)	3,234	57	3,291	60
CEMETERY ENDOWMENT	83,884	1,400	85,284	1,561
TANTON MEMORIAL	1,176	0	1,176	22
<b>SUBTOTALS</b>	<b>615,054</b>	<b>2,202</b>	<b>617,256</b>	<b>11,445</b>
 <b>INVESTMENT ACCOUNTS</b>				
ALTAR GUILD	6,213	109	6,322	116
ORGAN FUND	39,364	7,436	46,800	733
HERITAGE FUND (CHAPEL)	5,473	1,021	6,494	102
DEAF MINISTRY	6,283	110	6,393	117
RECAPITALIZED INCOME	45,095	3,000	48,095	839
<b>SUBTOTALS</b>	<b>102,428</b>	<b>11,676</b>	<b>114,104</b>	<b>1,906</b>
<b>TOTALS</b>	<b>957,433</b>	<b>\$69,570</b>	<b>1,027,003</b>	<b>17,816</b>

**TRUST FUND OPERATING ACCOUNT 2018 BANK STATEMENT**

**SOURCE OF FUNDS**

Opening Balance	188
Receipts:	
Deposits to Trust Account	
Assistant Priest Donations	745
Organ Fund	8,640
Cemetery Plots and Bequests	1,400
Heritage Fund	1,021
Organ Capital	1,204
Endowment Bequests	55,692
Interest from Investments	17,816
 Total Receipts	 86,706

**APPLICATION OF FUNDS**

Capital Invested	64,778
Recapitalized Interest	3,000
Transfer Trust Income to Current Account	3,000
Transfer Trust Income to Cemetery Account	1,561
Transfer Trust Income to Tanton Account	22
Transfer Assistant Priest Income to Current	10,585
Transfer to Current for Organ Capital	1,204
Recapitalize Altar Guild Interest	109
Recapitalize Interest for Binney Group	57
Recapitalize Deaf Ministry Interest	110
 Closing Balance	 2,281
 Total Expenditures	 86,706

**CEMETERY ENDOWMENT 2018 BANK STATEMENT**

<b>SOURCE OF FUNDS</b>	Opening Balance	1,449
	Investment Income	1,561
	Donations	410
	Interest on Account	1
		<b>3,421</b>

<b>APPLICATION OF FUNDS</b>	Transfer to Current Account for Expenses	3,180
	Service Charges	0
	Closing Balance	241
		<b>3,421</b>

**TANTON MEMORIAL 2018 BANK STATEMENT**

<b>SOURCE OF FUNDS</b>	Opening Balance	1,752
	Investment Income	22
	Interest on Account	1
		<b>1,775</b>
	Cash Balance	<b>1,775</b>

**St. Peter's Cathedral**  
**Statement of Changes in Net Assets Dec 31, 2018**

	Current Account (Note 1)	Consolidated Trust (Note 2)	Cathedral 150 (Note 3)	Cemetery Operating	Trust Operating	Tanton Operating	Total Net Assets
<b>Net Assets- Beginning of Year</b>	-158,245	857,433	161,145	1,449	187	1,753	863,722
Excess Revenues over Expenditures	-26,708	0	0	0	0	0	-26,708
Allocation to Net Assets		70,774	102,290	1,971	86,518	22	261,575
Expenditures from Net Assets	0	1,204	59,077	3,180	84,426	0	147,887
<b>Net Assets- End of Year</b>	-184,953	927,003	204,358	240	2,280	1,775	950,703

Note 1. Current Account accumulated deficit over multiple years. One of the goals of the Cathedral 150 Campaign is to eliminate this debt.

Note 2. Book value of Consolidated Trust Investments. Note that \$100,000. of these assets are held in the Current Account to reduce that account's overdraft.

Note 3. Funds raised by Cathedral 150 from 2014 to 2018 totalled **\$348,090**  
Additional Fund raising required: Cathedral 150 (2019)= **\$100,000**

**2019 BUDGET**  
**ST. PETER'S CATHEDRAL**

	2017	2018	2018	2019
REVENUE	ACTUAL	BUDGET	ACTUAL	BUDGET
Envelopes	178,978	165,910	164,902	140,000
Open Offerings	5,748	6,000	7,078	7,000
Other Revenue (incl Binney, Inglis )	17,260	3,000	16,316	5,500
Friends of St Peters	0	7,000	7,660	40,500
Fundscrip Income	1,300	1,300	1,500	1,500
Trust Fund Income	3,000	3,000	3,000	5,000
Assistant Priest Income	24,624	27,000	26,965	28,000
Building Maintenance Fund				16,000
Hall Rentals	8,979	8,000	7,479	8,000
11-15 All Souls' Lane Rental	27,192	27,336	27,411	27,411
<b>TOTAL REVENUE</b>	<b>267,081</b>	<b>248,546</b>	<b>262,311</b>	<b>278,911</b>
<b>LESS TOTAL EXPENSES</b>	<b>274,591</b>	<b>261,508</b>	<b>288,864</b>	<b>278,905</b>
<b>BALANCE (-DEFICIT)</b>	<b>-7,510</b>	<b>-12,962</b>	<b>-26,553</b>	<b>6</b>

EXPENSES	ACTUAL	BUDGET 2018	ACTUAL 2018	BUDGET 2019
Advertising	199	200	214	200
Bank Charges	1,313	1,400	1,403	1,400
Overdraft Interest	0	0	0	0
Heat-Cathedral, Chapel, Ch House	33,913	34,000	37,407	35,500
Rectory	4,736	5,000	5,925	5,500
Insurance	7,682	7,700	8,049	8,200
Lights Cathedral	4,287	4,000	4,351	4,000
Rectory	1,159	1,200	1,106	1,200
11 All Souls' Ln	1,584	1,500	1,701	1,500
Maint. Cathedral, Chapel	12,240	10,000	13,224	10,000
Rectory	0	2,000	0	2,000
11&15 All Souls' Ln	0	1,000	0	1,000
Postage	400	300	924	300
Salaries-See Schedule 2	145,995	134,915	154,954	149,867
Sunday School	939	500	583	500
Miscellaneous	7,534	2,000	660	2,000
Taxes	9,261	9,300	9,419	9,400
Telephone Cathedral	425	425	361	425
Rectory	1,074	1,100	1,124	1,100
Sexton	0	0	0	0
Office	775	800	839	800
Wafers, Wine & Candles	1,149	2,500	3,335	2,000
Water Cathedral and Cemetery	1,200	1,200	1,152	1,200
Rectory & All Souls' Ln	1,189	1,200	1,152	1,200
Allotment Synod	30,179	32,468	32,468	32,813
D. C. S. and CCC	965	1,000	974	1,000
Donations	862	600	750	600
Printing, Stationery	5,531	5,000	6,789	5,000
Music	0	200	0	200
<b>TOTAL EXPENSES</b>	<b>274,591</b>	<b>261,508</b>	<b>288,864</b>	<b>278,905</b>



## SCHEDULE 2 - SALARIES, HONORARIA

	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	BUDGET 2019
Rector	41742	42,201	42,201	43,340
Travel Allowance	4,400	4,400	5,195	4,400
Pension Assessment	8361	8,537	8,537	8,768
Sexton	30378	30,712	30,682	30,989
Sexton (Rentals)	1311	1,200	1,122	1,200
Choir Master & Organist	7606	0	7,985	7,985
Vestry Clerk /Treasurer	0	0	0	0
Accounting Services	2671	3,000	2,575	3,000
Relief Organist/Jr. Choir Director	1038	0	1,038	1,038
Canada Pension Plan	2258	2,289	2,289	2,749
Employment Insurance	1285	1,202	1,202	1,204
Worker's Compensation/ LTD	2921	2,512	2,512	2,726
Secretary	10546	10,662	10,643	10,768
Assistant Priest	22446	23,000	23,000	24,000
A/P Travel	3731	4,000	4,000	4,000
Nursery Supervision		0	2,448	2,500
Student Assistants	4095	0	8,348	0
Sexton Relief	1206	1,200	1,177	1,200
<b>TOTALS</b>	<b>145,995</b>	<b>134,915</b>	<b>154,954</b>	<b>149,867</b>

**Bishop Binney Report**  
**2018**

I wish to submit the following report for our sometimes small and sometimes large and always mighty group of dedicated ladies of Saint Peter's Cathedral. We all extend our sincerest thanks to Fr. David Garrett for his continuous guidance and support in all our efforts.

Binney's projects generate revenue that results in significant financial contribution to our priority projects. A list of recipients will be provided in the Treasurer's report.

In addition, we shared the cost of reprinting the Chapel rack cards, brochures and Church "sandwich board" images as well as a new "sandwich board" for the walkway to the chapel. This proved to be very helpful for visitors on the City walking tour and individual visitors alike.

Our annual fudge sale continues to be well supported by our congregation.

Monthly lunches for Charlottetown Christian Council are a great source of income. The food is all donated by our parishioners with Dorothy Acorn, Marjorie Vessey and Donalda Winter, taking care of all arrangements, while Ann Francis remains the "chief" soup donor.

During Holy Week, we provide lunches for which all donations from go directly to St. Monica's Home/School in Jamaica. Sister Moss keeps us informed re. students and finances.

Generous donations are received from friends and family members for organizing receptions and providing refreshments following funerals,

In May, we were very honored to host the launch of Rev. Ann (Kathleen) Bush's book, "Whispers". The event was attended by many who were very impressed with the event.

We were also honored to be invited by the Royal Commonwealth Society of Charlottetown to host the "viewing" of the Royal Wedding which was also a most impressive event, with the presence of media with many guests "dressed" for the occasion. Her Honor Antoinette Perry was in attendance and graciously provided scones and silver in keeping with the spirit of this special occasion.

Throughout the year, we received invitations to attend many events at which time St. Peter's Cathedral is well represented. The following are but a few:

January Prayer Breakfast  
World Day of Prayer  
Commonwealth Day at the Kirk of St, James  
CWL Provincial Conference

In June there is a special event where three of the ladies and Rector of the Cathedral enjoy a luncheon at the Charlottetown Hotel

In September we hosted the National Board of the ACW to a luncheon. Sally Goddard was the Convenor. In November our Annual Bake Sale had to be moved to our own hall due to a storm, but what a success! Thanks goes to our parishioners who kindly did a lot of their Christmas shopping in our hall.

On December 5, "50 Ladies of the Cathedral" enjoyed the Christmas buffet at the Charlottetown Hotel, together with our Rector Fr David, Fr Peter Harris and Fr Ralph Moore.

In closing, Binney is extremely appreciative of all the support throughout the year as we continue to work towards our goal, "As servants of Christ doing the will of God from the heart" Eph 6:6.

Respectfully submitted,

Carrie Costain  
Binney President

# ST. PETER'S CATHEDRAL ACW BISHOP BINNEY GROUP

## Financial Report for 2018

Opening Balance: January 1, 2018

**\$1,058.78**

### RECEIPTS

Christian Council Lunches	\$1,690.00
Holy Week Lunches	\$837.10
Fudge Sales	\$1,598.05
Bake Sales	\$1,621.15
Receptions	\$950.00
Calendars	\$433.20
Miscellaneous	\$905.00

**Total Receipts:**

**\$8,034.50**

**Total Revenue:**

**\$9,093.28**

### DISBURSEMENTS

Kitchen (Maritime Coffee, Kays, Coffee Hour)	\$558.74
Luncheons	\$30.00
Miscellaneous	\$658.39
Donations/Gifts	\$4,975.00
Calendars	\$325.00
Bank Charges (includes new cheques)	\$282.94

**TOTAL DISBURSEMENTS**

**\$6,830.07**

**BALANCE**

**\$2,263.21**

Bank Statement Balance at December 31st, 2018	\$2,463.21
Outstanding cheque at December 31st, 2018	-\$200.00
Bank Statement Balance	<b><u>\$2,263.21</u></b>

Respectfully Submitted,

Ann Francis, Treasurer

## **St. Peter's Cathedral Inglis Group Annual Report 2018**

On February 2nd, at the request of the family of the Late Fred Weatherby, our group prepared and served a Mercy Meal in the church hall.

On February 25, the English Group catered the noon luncheon, to some forty people, prior to the Parish Annual General Meeting which was held in the Cathedral hall.

On March 3rd, at the request of the Hanna Ghiz family, our group was asked to prepare and serve a Mercy Meal in the Church hall, following the funeral service for the Late Rougina Ghiz.

Our group served soup and sandwiches to twenty-two people in the Church Hall following the noon Ecumenical Service on Maundy Thursday, with all the proceeds from this function going to St Monica's Home in Jamaica.

Also during the month of March, the ladies assisted the Parish Life Committee with the Family Supper held on Maundy Thursday.

In December, at the request of the family of the Late Albert Weatherby, our group was asked to prepare and serve a Mercy Meal in the Church hall, following the funeral service in the Cathedral.

As all ladies and others in the congregation do, our members continue to make and donate items for the annual fudge sale and the bake sale.

We continue to support the Upper Room Angels with a donation of \$52.00.

The Ladies of Inglis Group wish a speedy recovery to Kathryn Mason, who recently underwent hip surgery.

In closing I would like to thank the wonderful faithful ladies for their hard work over the past twenty-five years plus and these ladies are:

Kathryn Mason  
Dalal Dow

Lila Taweel  
Amelia Jabbour

Barb Taweel  
Gladys Stewart

Mary Kays

Respectfully submitted,

Sadie Shama, President  
Kathryn Mason, Vice President  
Amelia Jabbour, Secretary  
Dalal Dow, Treasurer

## Altar Guild Report 2018

On Nov. 8<sup>th</sup>, 2018 Father Garrett hosted The Altar Guild Annual Meeting at the Rectory.

Over the last couple of years, there has been a decline in Active Members due to retirements and we continue an active search for new members. We invite anyone interested, to please speak to any Altar Guild member or myself, and we will be glad to share information on the service we provide for the Cathedral.

On behalf of the Altar Guild I want to recognize and give a big” Thank You” to Betty Robertson, who after many years of wonderful floral creations has stepped down. While we are sorry to see her go, we are very happy that Ann Francis has accepted the position of Flower Guild coordinator. Please keep in mind that anyone wishing to place flowers on the Cathedral Altar or in the church in memory of loved ones should please contact Ann at 902-367-2850.

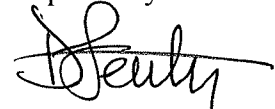
We are in search for ladies who can sew, who may help with making purificators or lavabo towels necessary for the services. If interested or know of anyone with such a talent, please contact Debra at dleuty90@gmail.com.

The Altar Guild has a supply of the BCP Books, and these may be purchased by contacting Dorothy Acorn.

On behalf of the Altar Guild I also express my thanks to our Sextons Tony Foy & Jose Galicia for all the assistance they provided this past year.

Finally, Thank You to Father Garrett and Father Moore for their ongoing support and guidance to the Altar Guild and last, but not least, to the ladies of Altar Guild, I am in awe of your dedication to this service for our Cathedral.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Debra Leuty', with a stylized, flowing script.

Debra Leuty, President

St. Peter's Cathedral  
Altar Guild Financial Report. January 1, 2018 -  
December 31, 2018

**JANUARY 1, 2018**

OPENING BALANCE \$1457.10

INCOME               \$2763.14

EXPENSES            \$1588.66

**DECEMBER 31, 2018**

CLOSING BALANCE \$2350.34

MEMORIALS           \$590.00

CHRISTMAS           \$1100.00

EASTER               \$1073.14

TOTAL RECEIPTS \$1588.66

CLOSING BALANCE \$2350.34

Respectfully submitted,



Kristina Chandler

## St Peter's Cathedral Church School Report 2018

I am pleased to present the 2018 Annual Report of our Cathedral Church School.

2018 was a great year for our Church School. We enjoyed wonderful fellowship, dedicated scholarship and after a number of years of declining enrollment we saw a growth in our attendance.

As usual classes began in January following the Epiphany Crib Service and ended in June with the Church School Closing and Picnic. The picnic was held in the park. Following the summer holidays, Church School resumed in September and this year we began work on the Our Father and the Apostles Creed. In Advent we began a study of the Church Year.

The Christmas Eve Pageant, was once again an important feature of the Christmas season for the children and a big thanks goes to Michael Edward and the Parish Life Committee, for its success. During the service the children of the Church School, guests and many adults from the congregation preformed the nativity story.

The teachers and students are as follows:

Teacher:	Students:
Eric Edward	Lincoln Radanovich Benjamin Bulman Frances Edward Isaac Edward Jonah Garvey Jennifer JiJo Alexandra Lowe Isabelle Tuck

I want to thank our Rector for his support, the Parish Life Committee for their concern and encouragement and of course the parents and grandparents for bringing their children to church to receive an introduction to our faith. I would also like to thank Janice MacKinnon and Kristina Chandler for their help filling in whenever necessary and the Nursery staff, for providing a safe and caring home for our future Church School students.

Respectfully submitted,

Eric Edward (Superintendent)



## REPORT OF THE CATHEDRAL CHOIR 2018

The last two annual Choir Reports have either ended or have begun with talk of the continuing search for a permanent Organist/Choirmaster for the Cathedral. We must stay in that vein, once more, this year.

Though we have had some expressions of interest, this year, and one very hopeful candidate for whom we had planned days of interview, a rehearsal, an organ recital and playing and conducting a service, in the end, it came to naught. The candidate took another position before we had the chance to convince her that she would be much happier here, at St. Peter's Cathedral.

So, we quote from the 2017 report, "At this point, Our Interimnesses, Gloria and Carl continue to play, sing and conduct the music of the Cathedral." The choir has continued to sing well for all the Sunday services, as well as special services for important Holy Days. Two of these services deserve mention:

- On October 27, the Feast of St. Simon and St. Jude, we sang the Eucharist closing the meeting of the Council of Canadian Bishops. Bishops, as a group, sing very well in the congregation, by the way.
- Though it was in the 2019 calendar year, it was an important event since the last annual report. The Eucharist, Sunday morning, January 20, 2019 began the year of celebrations of the 150<sup>th</sup> Anniversary of St. Peter's Cathedral. At that Eucharist, the celebrant and preacher was our Canadian Primate, The Most Rev. Fred J. Hiltz. The date was the first of the St. Peter days in the calendar, The Confession of St. Peter. It is noted here as the first of a series of services to celebrate our anniversary year.

It is worthwhile to mention that the congregation is singing better and better, too. Thank you, all. There are some particular voices giving leadership. Somehow, I'd like to clone them, to get them into the choir without taking them out of the congregation.

Many thanks to our faithful singers for all their singing and all their hard work learning music that is, at times, challenging. Very special thanks to Greg and Sue Irvine, who took over conducting the choir while Carl was ill, this past Fall. The choir sang well, and that was a comfort and assist to Carl's convalescence.

Looking forward to the music of 2019,

Gloria Jay  
Interim Organist

Carl Mathis  
Precentor and Interim Choir Director

## St. Peter's Cathedral Archives Committee

### Annual Report 2018

A great deal of work was carried out in 2018 to support the continued arrangement, description, and conservation of the Cathedral's archives. Following the development of a strategic plan for the archives in 2017, St. Peter's was successful in receiving a two-year grant from the federal government, allowing it to complete the arrangement and description of the Cathedral's archives and digitize selected materials.

The grant project officially began in May 2018. Summer student Joshua Smith devoted several weeks over the summer helping to set up computer equipment, technology, and shelving, reviewing archival materials, supporting plans for 150<sup>th</sup> anniversary displays, conducting oral history interviews with church members, and carrying out additional research.

Archival consultant Laura Millar agreed to serve as Archival Advisor for the project, and she travelled to Prince Edward Island twice in 2018: from June 11-18 and October 9-20. (She returned to Charlottetown again from February 5 to March 1, 2019).

With assistance from Laura and Joshua, the Archives Committee selected the software package AtoM ("Access to Memory") to input descriptive information about archives. After Josh and Laura set up a test of the system in August 2018, the software was installed in October.

In October Bev White joined the team as an Archival Assistant, helping with database work as well as archival arrangement and description. She is a very welcome new member of the team.

While in Charlottetown, Laura delivered several workshops and training sessions to volunteers, members of the church, and the public on various aspects of archival management. Archives volunteers were also trained to input descriptive information about archives into AtoM, and Bev coordinated working parties to identify people in various photographs held in the archives.

Applications have been submitted to federal funding agencies to secure additional students for Summer 2019, and Laura will continue to work with the volunteers to arrange, describe, conserve, and digitize the Cathedral's archives holdings.

The Archive Committee also worked tirelessly throughout 2018 to prepare for the Cathedral's 150<sup>th</sup> anniversary celebrations, which kicked off with an Open House on February 3, 2019. Further events involving archival displays are planned in June and September 2019.

In 2018, the volunteers held working sessions and meetings weekly, totalling more than 100 hours of volunteer service over the year; their service and dedication are greatly appreciated. Many thanks to all the volunteers and others throughout the church for their support, including Velma Annett, Rory Francis, David Kays, Mary Kays, Bill Leuty, Debra Leuty, Edgar MacDonald, Janice MacKinnon, Abraham Roy, Sadie Shama, Jeanette Taweel, Bev White, Peggy Williams, and Karl Winter.

Special thanks and very best wishes to retiring Archives Committee members Hugh Simpson, Mike Smitherman, and Marjorie Vessey. Incoming Archives Committee Chair Anna Lee Hogan looks forward to working with the volunteers and contractors to continue the work of making the archival materials safe and accessible.

Respectfully submitted by Anna Lee Hogan, Chair

### Sidesmen Report

During 2018 our sides people were on duty at the Sunday Services, Christmas Eve and Christmas Day Services and the Easter Vigil. We also assisted at the Christmas Eve Family Service.

The sides people greet our congregation, welcome newcomers, hand out bulletins, collect the offering and usher worshippers to the Communion rail.

We encourage all worshippers to take part in our services. If you would like to be a sides person please let me know.

I would like to express my thanks to all of you for your willingness to serve. Your dedication is appreciated.

Respectfully submitted,

Gillian Hutchings

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### Men's Group

Recognizing the impact of fewer active members the Men's Group has focused its efforts on assisting with and supporting the many ongoing activities in the parish. This includes serving as host and tour guide for organized tours of the Chapel by cruise ship passengers; supporting the anniversary committee; participating in fund raising efforts; helping in the organization and presentation of special events; and assisting with smaller maintenance activities.

The core members of the group are always available to do their part in supporting the parish community and offer many hours of dedicated volunteer effort in support of fellow parishioners. Their work is very much appreciated.

Maurice Rodgerson.

Acting President

## **St. Peter's Church Nursery Annual Report 2018**

St. Peter's nursery has been open and welcoming our youngest parishioners for the full year. There are five youngsters who have used this regularly provided service during the year. On any given Sunday there may be between one and three children in attendance.

In September our primary care giver Kelsey Murray resigned to head up a nursery for her own church. We bade her farewell at Coffee Hour on September 16, presenting her with a small token of our appreciation for her dedicated and friendly service. Our second care provider, Jade Ward, has very capably stepped up to provide a warm and welcoming environment for our youngsters. We have recruited another capable student of the Holland College Early Childhood Care and Education program, Samantha Stiles (who likes to be known as Sam), as our substitute care provider.

It is lovely to see our youngest parishioners happily joining us all in the hall for refreshments, after spending a pleasant morning with Jade or Sam in the Nursery.

Submitted by: Catrin Davis

## **Parish Life Committee Annual Report for the Year 2018**

The Parish Life Committee is a committee of the Vestry of St. Peter's Cathedral. Its mandate is to provide direct support and assistance to our Rector, particularly in providing a forum for the coordination of the work of our various parish organizations, groups and ministries. In so doing, its task is to constantly seek ways to support and enhance the spiritual, social and educational life of our whole parish family.

Some of the highlights of the Committee's work during 2018 include:

- organizing another very well-attended Shrove Tuesday Pancake Supper; special thanks go to Edie Rogers, Tom Crowell and a large staff of volunteers for cooking up mounds of pancakes and sausages!
- coordinating a five session Lenten study series that provided an in-depth introduction to Dante's famous *Divine Comedy*. This series was presented by Dr. Victoria Goddard and provided an extensive background and review of the purpose, the structure and content and the extraordinary literary achievement of this famous work. Despite some weather interruptions, the series was very well attended and appreciative thanks go to Victoria for being a superb guide to this theological and literary masterpiece.
- planning, preparing and hosting our second Parish Family Supper on Maundy Thursday of Holy Week. The goal of gathering our parish for a delicious meal in a format that would be seen as an integral part of the Maundy Thursday service, one of the central observances of our historic faith, was successfully achieved. The hall was filled for a meal of lamb, Lebanese rice, traditional salads and Carrie Costain's dessert goodies. The choir then led us in procession on into the church for the moving and dramatic service commemorating the Last Supper and Jesus' institution of the Eucharist.
- the organizing for another parish "Homecoming Sunday", again in September, with parish luncheon. Attendance was excellent with the jolly presence of a goodly number of children adding to the festivities. Group photos of our parish family in attendance at this and all former Homecoming Sundays are available in our archives.
- continuing the management and oversight of our Sunday morning children's nursery staffed by students in the Early Childhood Care and Education program at Holland College. Again, appreciative thanks go to Catrin and Philip Davis for their ongoing care of this program.
- coordinating a Memorial Hymn Sing event on October 18<sup>th</sup>. Father Ralph Moore hosted a delightful evening singing the great hymns of our tradition, one which also served as a significant fundraiser for our parish.
- the production of our sixth annual whole-parish, all-ages, Christmas Eve 4:30 Evensong, Christmas Story Pageant, and Blessing of the Crib. The cast again was made up of parish members of all ages with wonderful support and willingness to participate on the part of young St. Peterites returning home to the Island for Christmas. The Cathedral was packed for this event with over two hundred in attendance!
- continuing support and oversight for the programs of parishioner involvement in our worship services. Again, very special thanks and appreciation for their continuing devoted leadership throughout the past year go to: Ian Dowbiggin, our Service Readers' Coordinator; Gillian Hutchings, our Sides-persons Scheduling Coordinator; and Kristina Chandler, our Coffee Hour Coordinator. Special thanks also to Father Peter Harris for all his work in maintaining our St. Peter's website and to Beth Dowbiggin for 'actuating' our presence on Facebook and Instagram.

Committee Co-Chairs Edie Rogers and Michael Edward again wish to express immense thanks to the 2018 Committee members: Carrie Costain, Catrin and Phil Davis, Linnell Edwards, Ann Francis, Edgar MacDonald, Janice MacKinnon, Moe Rodgerson, Jane Ross as well as to our sextons, Tony and Jose for all their support with meeting set-ups. And, as always, very appreciative thanks to our Rector, Fr. David Garrett for “his attentive membership, his unflagging support of, and his input into, the work of this Committee”.

Respectfully submitted by Edie Rogers and Michael Edward