

THE CATHEDRAL CHURCH

OF

SAINT PETER

CHARLOTTETOWN P. E. I.

ANNUAL REPORT
FOR
THE YEAR ENDING DECEMBER 31
2020

A PRAYER FOR OUR MISSION AS CHRISTIANS

O Lord Jesus Christ, Son of God, Saviour of Mankind, as you did call your first disciples to fish for men, give us grace to launch out into the deep water of human need, and to let down the saving nets of compassion and concern. Send us out in your name with helping hand and healing word, and enable us by the power of your love to serve our fellow man. Hear us, Jesus, Master, Christ Eternal, whom we worship with the Father and the Holy Spirit, one God forever. Amen.

THE CATHEDRAL CHURCH OF ST. PETER CHARLOTTETOWN, PRINCE EDWARD ISLAND AGENDA FOR ANNUAL MEETING, 7th MARCH, 2021

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St Peter's Cathedral
Charlottetown, PEI
Annual General Meeting
March 8, 2020

The Annual General Meeting of St. Peter's Cathedral for the year ending December 31, 2019 was held in the Cathedral Hall on Sunday, March 8th, 2020 commencing at 1:00 pm. Approximately 30 members of the congregation were present.

The meeting was preceded by a delicious luncheon prepared by the Inglis Group. Father Garrett requested that the ladies come into the hall so that on behalf of all of those present he could thank them sincerely for their efforts. He also mentioned that appetites had been whetted during the morning service by the wonderful aroma drifting into the church. The ladies received an enthusiastic round of applause.

Father Garrett opened the meeting with prayers and remembrance for those members of our congregation who had died during the past year. He gave thanks for their lives among us and for their service to Christ and this parish.

Lillian Anne Kays	Michael James Henry Smitherman
Gerald Patrick Fay	Rosemary Mathis
Margaret A. Horne	Janet Evelyn MacKinnon
Marjorie Mildred Fraser	Linda Roberta Laybolt
Reg S. Hutchings	Velma Annett

"Give rest, O Christ, to thy servants with thy Saints; where sorrow and pain are no more; neither sighing but life everlasting."

Minutes of Annual General Meeting: The minutes of the Annual General Meeting held on March 3, 2019 were presented for approval. *With the exception of one error on page 4, under Other Business, "stimulation" should be corrected to read "stipulation"; it was moved by Gillian Hutchings and seconded by Judith Beauchamp that the minutes be accepted as read. Motion carried.*

Business arising from the Minutes: No matters arising.

Correspondence: None

Rector's Report: In his report, Father Garrett stressed the importance of memory. He stated that memory is not just who we were but makes us who we are. Memory is the central act of Christian worship as we recall the death and resurrection of our Lord in our daily prayers and in the daily Eucharist celebrated in the Cathedral and the Chapel.

Father Garrett reminded us of the many events that had been held to celebrate our 150th Anniversary in the past year – the Primate's visit in February, the Archbishop's visit in June, worship services celebrated in accordance with our past rectors, hosting the Atlantic Theological Conference, the announcement that we had reached our Cathedral 150 goal and many other significant accomplishments.

Father Garrett said that as we mourned the loss of many of our parishioners this past year we must rejoice in welcoming newcomers, many from the Middle East. As we look forward to offering a home for worship to others we see our true purpose in the holiness and love of God, our neighbour and ourselves.

In conclusion, he thanked the parish family as a whole for the support they had offered to those who had lost loved ones during the past year.

Father Garrett moved the adoption of his report; seconded by Linnell Edwards. Motion carried.

Property Warden's Report: The Property Warden, Milan Radanovich, started his report by thanking Father Garrett, the members of vestry, and the members of the committee and sub-committees and all parishioners who have assisted in improving and maintaining the Cathedral properties.

Milan apologized for misspelling Kristina Chandler's name in his report and for the absence of the Chapel Sub-Committee report.

Milan's report touched on some of the accomplishments of the past year.

The major project for the year was the extensive renovation and repair work done at Church House. The building was levelled from the basement floor upwards, levelling the carrying beams and floors as much as possible and both apartments were completely stripped and refurbished. 11 All Souls is presently leased and occupied by a new tenant and 15 All Souls should be ready for occupancy by February 2020.

In the Cathedral the passage way floor was raised and carpeted to allow for better wheelchair accessibility.

Exterior painting of the south and west walls of the rectory was completed in the fall. The remainder of the painting will take place in 2020.

The cemetery was devastated by Hurricane Dorion with the loss of many of our trees and damage to several headstones. Clean up costs were covered by a private donation and the Diocesan insurance plan.

Milan thanked our rental chairperson, Catherine Edward; our sextons, Tony Foy and Jose Galicia; and our church secretary, Anne Chisholm for all of their efforts on our behalf.

Property Committee: Father Garrett, Larry Arsenault, Ann Francis, June McKarris, Maurice Rodgerson, Milan Radanovich

Chapel Sub-Committee: Father Garrett, Edgar MacDonald, Peggy Williams, Karl Winter, Maurice Rodgerson

Cemetery Sub-Committee: Father Garrett, Larry Arsenault, Carrie Costain, Edgar MacDonald, Kristina Chandler.

Milan moved the property report be adopted as read; seconded by Gloria Jay. Motion carried.

Cemetery Annual Report: *In Edgar MacDonald's absence, Judith Beauchamp moved the adoption of the Cemetery Annual Report; seconded by Carrie Costain.*

Anniversary Report: Edgar MacDonald submitted a very comprehensive report of our 150th year anniversary.

Anniversary Committee: Father David Garrett, Alan Reesor, Marjorie Vessey, Rory Francis, Maurice Rodgerson, Mike Smitherman, Edgar MacDonald.

In his report Edgar explained that the anniversary year had given us an opportunity to explore our Anglo-Catholic roots, to understand the founding of St. Peter's and to appreciate our early fathers and founders.

To commence the anniversary celebrations we were honoured to have the Lieutenant Governor, Antoinette Perry, attend an Evensong service which was presided over by The Archbishop and Primate of Canada, the Most Reverend F.J. Hiltz.

During the year we had exhibits and artifacts from the Archives on display; Mike Smitherman ensured that articles from the archives were published in the Sunday bulletins; special Sundays acknowledged clergy who were so important to the development of St. Peter's; we were treated to a concert by Al Tuck who shared songs and stories about his father, Canon Robert Tuck; on June 30th The Most Reverend Ronald Cutler, Archbishop of Nova Scotia and Prince Edward Island visited with us as we observed the Feast of St. Peter and St. Paul; Home Coming Sunday was celebrated in September and in November parishioners gathered for lunch at the Charlottetown Hotel.

On November 29th, the official opening of the Cathedral Archives took place in the church hall; this was the culmination of two years of hard work preserving our archives collection. An oral history of the Cathedral was undertaken by students from Holland College as long time parishioners shared fond memories of their church life.

Edgar thanked the many people who had helped to make the year such a success.

In Edgar absence, Judith Beauchamp moved the adoption of the Anniversary Report, seconded by Carrie Costain.

Finance Warden's Report The Finance Warden, Rory Francis presented a detailed financial report as found on pages 14 - 24 in the annual report booklet. Rory reported that the Anniversary year had been a very successful year financial for us. We were able to hit a number of our targets – with the completion of the five year *150 Anniversary Campaign* we completely paid off our current account debt, completed the East Wall repointing project, restored the interior tile work in the Chapel and raised the \$100,000 we owed to our Consolidated Trust Fund for the new hall project.

While core operating expenses were close to budget, with the exception of heating costs, and envelope offerings were above budget, unfortunately the proposed increase in the Friends of St. Peter's donations was \$13,000 below budget. We ended the year with a deficit of \$15,760.

Major renovations were undertaken to the Church House apartments. This project will be treated as a loan towards an investment and will be repaid from rent received at \$1000.00 per month.

Rory acknowledged, with much thanks, the very generous bequests from the estate of Lillian Kays and Robert Debrisay-Morris.

The second year of the Heritage Canada funding to implement *The Strategic Plan for the St. Peter's Cathedral Archives* was successfully completed.

The Trust Account Statement showed that \$20,645 in Trust Fund Income was earned in 2019.

Vestry is forecasting a nearly balanced budget for the upcoming year. (Deficit of \$788)

Rory thanked all who support the administration of the Cathedral expenses. Thanks to Catherine Edward for her hall Rental role; thanks to our sextons, Tony and Jose; thanks to our church secretary, Anne Chisholm; our Accountant, Sheri Dennis and to our Auditor, Bill Leuty. Rory also extended thanks to the members of the Finance Committee – Father Garrett, Milan Radanovich, Greg Irvine, Edgar MacDonald and Peter Southward.

Rory moved the adoption of his report; seconded by Michael Edward. Motion carried.

Auditor's Report: *In Bill Leuty's absence, Greg Irvine moved the adoption of the Auditor's Report (page 15); seconded by Ann Francis. Motion carried.*

Profit and Loss Statement and Balance Sheet (page 16 - 19) Rory Francis presented the financial statements of revenue and expenditures for 2019. Rory drew attention to the balance sheet (page 16) which shows that at the end of December 2019 we had total assets of \$968,035.64. Total income for the year was \$386,139.51; total expenses were \$401,899.34. Net income for the year was - \$15,759.83 (pages 17-19).

Trust Account Statement and Trust Account Operating Statement: (page 20-21) Rory discussed the three trust accounts that we have - General Purpose, Designated Purpose and Investment Accounts. These accounts are held in one Consolidated Trust Fund. The total in this fund is \$1,029,487 and the earned income for 2019 was \$20,645.

Statement of Changes in Net Assets (page 22) Rory presented the Statement of Changes in Net Assets. Reading vertically, it is possible to see the opening and closing balances on all our accounts. Due to the amazing support of the *Cathedral 150 Campaign* we have been able to eliminate the negative balance in the current account and show a positive net asset balance of \$962,837, an increase of \$12,134 over the 2018 year-end balance of \$950,703. For the first time in many years Rory was able to record Liquid Assets in Net Assets. We have Liquid Assets of \$27,932.

Adoption of Profit and Loss Statement and Balance Sheet; the Trust Account Statement; the Trust Account Operating Statement and the Statement of Changes in Net Assets.

Rory moved the adoption of the Profit and Loss Statement and the Balance Sheet, the Trust Account Statement, the Trust Account Operating Statement and the Statement of Changes of Net Assets, seconded by Greg Irvine.

Rory answered questions from the floor:

The Tanton Memorial Fund was established when Father Tanton died. It is left to the discretion of vestry to determine how these funds are used but to date they have not been used and a small amount of interest accumulates each year.

The funds in the deaf ministry can also be used at the discretion of vestry. These funds have not been used in hopes that we may again have a deaf ministry in the church.

Recapitalized income refers to funds that are taken from the consolidated trust accounts and then reinvested to offset inflation.

Motion carried.

Budget for 2020 (page 23-24) Rory presented the budget for 2020. Vestry is forecasting a nearly balanced budget for the year. (Deficit of \$788) Our envelope offering target for 2020 is \$147,000. Staff salaries will increase by 2% or as required by national church policy in the case of clergy wages. We propose to pay our full 2020 Synod Allotment of \$28,656.

Rory moved the adoption of the budget for 2020; seconded by Janice MacKinnon. Motion carried.

Rory replied to a question from the floor regarding the decrease in the amount we are paying for allotment. Our taxable income has decreased as a result of some parishioners designating envelope offerings to the Friends of St. Peter's. The Friends of St. Peter's income is not taxable by the diocese.

Motion carried.

Father Garrett welcomed Laura Millar, our archivist, and asked Laura to report on the archive happenings. Laura reported that she and the archives team have completed two very productive years of work in the archives. The two year project was funded by the Federal government. Volunteers, students and interns have logged in 1,630 hours of work in the past year. Laura asked that everyone remember that although the grant money has been used the archives work is never finished. Every church related paper we hold in our hands is archival. Laura said she was very pleased to see that our budget for the year included funds for archives expenditure.

On behalf of our parish family, Rory thanked Laura for everything she has done for us in the past two years.

Father Garrett asked Greg Irvine to report on the committee's search for a new organist and choir director. Greg reported that we have received an application from a very qualified gentleman.

The candidate has been invited to come to the island for an interview and to prepare the choir for a church service, hopefully Trinity Sunday. He is presently employed at a church in Toronto but will be retiring soon.

All Remaining Reports (pages 25 - 36) *Gloria Jay moved the adoption of the remaining reports, seconded by Linnell Edwards. Motion carried.*

Nominating Committee Report On behalf of the nominating committee, Rory Francis reported that the nominating committee still had positions to be filled, namely vestry members to serve

until 2023 and two DCS representatives. Rory said that vestry will assume the responsibility of filling these positions.

The following is the list of representatives to Vestry and other committees:

VESTRY

Term to AGM 2021

Abraham Roy

Jane Ross

Basil Malkie

Edgar MacDonald

Term to AGM 2022

Moe Rodgerson

Wendy Southward

Greg Irvine

Peter Southward

Term to 2023

Positions to be filled by Vestry.

Organizations

Synod Delegates: Michael Edward, Gaie Orton Kennedy - Substitute

Binney and Inglis Groups: Ann Francis

Sunday School: Eric Edward

Christian Council Representative: Mitchell Tweel

Bible Society: Marina Kays

DCS Assembly: Edgar MacDonald, Carrie Costain, two vacancies

Rory moved the report be accepted as read; seconded by Edie Rogers. Motion carried.

As there was no further business Gloria Jay moved the meeting be adjourned.

The meeting was adjourned at 2:06 pm.

Father Garrett said the closing prayers.

Respectfully submitted,

Gillian Hutchings

RECTOR'S REPORT

Every year is an eventful year, not least at Saint Peter's Cathedral. 2020 began well. Worship continued week by week, Sunday Morning in the Cathedral and Daily in the Chapel. There were special Observances, Sung Evensong at Epiphany and Candlemas. Parish Events, A (very successful !) Valentine's Tea, the Shrove Tuesday Pancake Supper. Lent began on a good note with well attended services Ash Wednesday.

And then in the second week of March the cup was withdrawn from the laity and in the next week Public Services were no longer allowed. The Daily Mass and Matins and Evensong continued in the Chapel. No laity were allowed to receive the sacrament. The Cathedral and Chapel remained open for private prayer.

In June ,15 people were allowed to be present in addition to the celebrant or officiant, following the protocol, social distancing, wearing a mask, washing hands.

Since July, cohorts of fifty have been allowed, one in the Nave and one in the Chancel for the choir. The Choir returned when allowed, observing special protocol for singers.

Worship went online shortly after application of restrictions on worship, using Facebook. After Sunday worship began again in the Cathedral, we began to use YouTube and after period of refinement it works very well!

In the Fall we were able to observe All Saints with a Sung Evensong and to begin Advent with Lessons and Carols. Christmas Worship was somewhat curtailed with the restrictions on the numbers. The Evensong and the Pageant could not be offered and was replaced with Christmas Lessons and Carols.

So much of our lives has been postponed or prevented both for each of us personally but also as a church family. But we must thank the Public Health Office and the Province for keeping us safe and my thanks to you for your kindness and patience. Visiting Parishioners, at first very restricted, has become more and more possible because you have observed the protocols: Mask, Face, Space. Just being in each other's presence six feet apart wearing a mask means something. But, as, Archbishop Cutler said, "A virtual hug is not the same as real one". We look forward to a better year and the greater possibility of a handshake or a hug and to gather in greater numbers, as a family.

Father David

HOLY BAPTISM
Ye must be born again

August 1st

Henry Ronald James Woodside

HOLY MATRIMONY
Two shall become one flesh

May 15th

Bassell Malke and Rain Nakhleh

November 22nd

John Gordon DeMarsh and Kathryn May Saunders

DEATH
My flesh shall rest in hope

February 2nd

Odette Tweel

March 11th

Lynne Ann Rodgerson

May 6th

William Raymond McFadden

June 11th

Elizabeth J Drysdale

July 13th

Catherine Elizabeth Tuck

November 5th

Dianne Louise Taweel

November 16th

Mae Eleanor Chappell

Property Warden's Annual Report for 2020

On behalf of Vestry, the Property Committee and sub- Committees, we are pleased to present the Annual Property Report for 2020.

We thank parishioners for assisting in our efforts to improve and maintain our Cathedral properties.

The Property Committee, along with two Sub-Committees, Chapel and Cemetery, make recommendations to the Property Warden, who takes them forward to Vestry for its consideration and approval.

Members of the Committees are as follows:

Property Committee: Larry Arsenault, Ann Francis, Father David Garrett, June McKarris, Maurice Rodgerson, and Milan Radanovich

Chapel Sub-Committee: Father David Garrett, Edgar MacDonald, Peggy Williams, Karl Winter and Maurice Rodgerson (Chair).

Cemetery Sub-Committee: Larry Arsenault, Carrie Costain, Edgar MacDonald (acting Chair), Christine Chandler and Father David Garrett.

We would like to thank members who served on the various committees in 2020. As well, the support of Father David Garrett, Rory Francis and members of Vestry has been much appreciated. Also, our staff, Anne Chisholm, Tony Foy and Jose Galicia have really helped facilitate our maintenance and repair schedules. Our co-ordinator of rentals, Catherine Edward, assisted by Anne Chisholm, has competently and efficiently managed the rentals programme. Thanks, Catherine and Anne.

Summary of Repairs, Renovations and Rentals

Property Activities and Comments

Rentals In 2020, there were 11 rentals, ranging from half - days to several days. Some patrons only used the hall, while others also rented the kitchen and Chapter Room. The impact of Covid 19 was quite profound and not in a good way. Income from the rentals are given in the Treasury Warden's Report.

Cathedral

Main entrance steps, restoration was placed on hold until a suitable contractor can be found with experience in concrete remediation work and services can be secured, to date the project remains on hold further complicated by Covid 19 and the resulting labor shortage.

Hall

With the exception of annual inspections & regular cleaning services, minor electrical part replacements and washroom accessibility upgrades this part of the complex remained static in so far as maintenance or upgrades are concerned.

Chapel

Regular cleaning for this part of the complex was the only service required for the past fiscal year.

Rectory

Exterior painting of the North and East walls of the rectory were completed late in the fall of 2020. Annual maintenance to the hot water boiler and heating system was performed to keep the system at peak operational efficiency.

Church House

Extensive renovation & repairs were undertaken to this part of the complex, beginning with the leveling of the building from the basement floor upwards, securing the floor joists, leveling carrying beams and floors as much as possible. Both apartments were completely stripped and refurbished, and are currently under lease to new tenants, with the exception of a few minor post construction adjustments everything appears to be going smoothly.

The 15 All Souls Lane parking spot has been replenished with a new layer of crushed gravel, together with our neighbor's portion of the parking space so that they both appear astatically pleasing to the eye, with our neighbor picking up her proportionate cost of the project. The Basement of the Church House has been completely emptied of left over renovation material from present reconstruction activity and many tons of material left over from previous renovations of church property, past non-salable merchandise, previous tenant left over or long term storage items.

We do need to perform some repairs to our Office Space on the first floor of 11 All Souls Lane as a result of previous renovation activity as well as some exterior painting to the South Side of the Church House and front step replacement to the facility.

Material for ceiling reconstruction of the Kitchen area of the Church House has been purchased and waiting to be installed.

Property Grounds and Maintenance

Island Coastal was again contracted to remove the snow from our lot at an annual cost of \$2,679.00 + HST + haulage if and when required.

The Cemetery remained relatively static in terms of maintenance with a loss of a few trees with the removal of debris completed by Brazels Cemetery services under our existing maintenance program.

A new wood fence was installed between the Cemetery and adjoining property and paid for by Wayne Gray under the watchful eye of Carrie Costain.

Annual Inspections

The annual inspection season is again behind us.

(a) Kitchen Inspection by PEI Dept. of Health....no major issues

(b) Fire Inspection by City of Charlottetown, no major issues reported.

(c) Fire alarm inspection was also completed by T&K Fire Equipment Ltd.

(d) A-City Sprinklers Inc. -good news - the system was tested for functionality and has passed that portion of requirements. -bad news -most of the sprinkler heads are over 50 years old and will have to be replaced at some point in time.(although it was reported last year that the system would need to be replaced at great expense for the 2019 fiscal year, we have found provisions within the Code that would extend the life of the system for a few more years) Although the inspection report indicates the age of the system to date we have no indication that we are not in compliance.

Miscellaneous

Tony Foy and Jose Galacia were contracted through their company Dulces Facilities Services to once again provide sexton services. Cathedral Secretary, Anne Chisholm, who has been a long -time employee, continued to run the office in an efficient manner.

Although Tony, Jose and Anne are only paid as part-time employees, their dedication to their work at St. Peter's is Remarkable.

Maintenance plans (budget permitting) for 2021 include:

Church parking lot patching, repainting the parking lines.

Repairing the front steps of the Cathedral.

Front step replacement at Church House

Paint exterior wall on south side of church house

Rectory Bathroom renovation upgrades

Respectfully submitted by

Milan Radanovich
Property Warden

Cemetery Annual Report For 2020

Members of the Cemetery Committee in 2020 were as follows: Father Garrett, Kristina Chandler, Larry Arsenault, John Stewart and Edgar MacDonald (Acting Chair). Thanks to the committee members for their insights and recommendations.

Mike Brazil continues to be contracted to maintain our cemetery which includes locating unused grave sites, to excavate and backfill graves. Last year we had very high winds and Mike readied his workforce, e-mailed those concerned and looked after our cemetery with very little damage. Well done Mike!

The cemetery continues to show improvement in appearance and we have received numerous compliments on how it looks, particularly in the warmer weather.

The working bees as we call them were busy attending to the cemetery with the planting of flowers in and under the planter, while Carrie Costain looked after the flowers under the sign. The water system was looked after when necessary by Larry Arsenault, plot sales were handled by Jack Stewart, and Anne Chisholm maintained a stellar guide for the records.

Burials in 2020 included Odette Tweel, Elizabeth Drysdale and Dianne Taweel. One plot was sold during the year.

Respectfully submitted

Jack Stewart and Larry Arsenault, Co-Chairs

TREASURY WARDEN'S REPORT

On behalf of the Vestry of St. Peter's Cathedral, I am privileged to present the statements of revenue, expenditures and trust accounts for 2020, along with a proposed budget for 2021.

What a year it was! It may not have been the first pandemic that St. Peter's Cathedral has lived through, but perhaps the only one in living memory. While we were all constrained in our ability to attend services through the year, this did not constrain our Parish family from providing their usual outstanding support to maintaining and sustaining the financial health of the Cathedral. Given the circumstances brought on by Covid-19, Parishioners' financial commitment to the work of our clergy and to our collective work in Christian mission has never been more apparent. On behalf of the Rector, Wardens, and Vestry, thank you!

Higher revenues and lower expenditures resulted in a net surplus for the year of \$3277. Envelope offerings were \$158,000, up by over \$10,000. Donations to Friends of St. Peter's were over \$31,000, an increase of almost \$10,000. Although, understandably, hall rental income was down, the completion of renovations to 11 and 15 All Souls' Lane and subsequent rental of those apartments meant that total rental income recovered to \$26,000. Binney and Inglis ACW groups worked under challenging circumstances to raise over \$4000, for which we are very grateful.

On the expenditures side, we are thankful to the Diocese of NS and PEI for the support they provided to all Parishes during this Covid 19 crisis. The Diocese suspended allotment payments for several months, resulting in over \$7000 in savings to St. Peter's, and also paid the stipend of our Rector and Assistant Priest for several months, resulting in another \$19,000 in reduced expenses. Fuel costs were down about 10% from 2019,

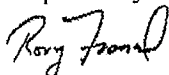
Major renovations to the 15 All Souls' Lane apartment were completed in 2020, under the leadership of Property Warden Milan Radanovich and Property Committee member Ann Francis. Final bills for the project have not been received, but estimated costs are \$77,419. New tenants moved into the apartment on July 1.

The Trust Account Statement shows that \$22,670 in Trust Fund income was earned in 2020. Donations to the Assistant Priest Fund were \$720. Our share of Assistant Priest costs for the year totaled \$9607, which was paid in full from our Assistant Priest Endowment Income. Kings County Parish's share will be paid in full, with a small Account Receivable over year end. Cemetery plot sales of \$400 were received bringing the Cemetery Endowment Trust Fund to \$86,584. Cemetery expenditures were \$3989, Average rate of return on the Consolidated Trust Investment Account for the year was 2.4%. The total assets in the Consolidated Trust stand at \$1,035,496.

For our 2021 Budget, our Envelope Offering target has been maintained at \$147,000, while expected contributions to Friends of St. Peter's will increase to \$43,000. Staff salaries are proposed to increase by 1.5%, or as required by national church policy in the case of clergy wages. We propose to pay our full 2021 Allotment to Synod of \$25,092. We have allocated \$20,000 to the salary costs of a new Choir master and Organist, with hopes that we will be able to move forward with hiring later in 2021. The 2021 budget forecast shows that \$13,000 of contributions to the Building Fund will be used to offset building expenditures. As a result, Vestry is forecasting a small surplus for the year (\$1138).

Many thanks to all those who support the administration of Cathedral finances. Thanks to Catherine Edward and Anne Chisholm for managing Hall Rentals in this challenging year. Thanks also to Sexton team José and Tony of Dulce's Facilities Services for their support of the Hall Rental business as well as their many other duties. I would also like to thank our Finance Committee— Property Warden Milan Radanovich, Greg Irvine, and Fr. Garrett. Thanks also to Parish Secretary Anne Chisholm and Accountant Sheri Dennis for their dedication and assistance throughout the year. Finally, thank you to Bill Leuty for serving as Auditor again this year.

Respectfully submitted,



Rory Francis, Treasury Warden

AUDITOR'S REPORT

Having examined the records and books pertaining to the receipts, expenditures, bank accounts, and trust funds of the Cathedral Church of Saint Peter for the year ending December 31, 2020 it is my opinion that the accompanying statements correctly present the financial transactions for the year.



William Leuty, Auditor

St. Peters Cathedral
Balance Sheet
As of December 31, 2020

Accrual Basis

	Dec 31, 20
ASSETS	
Current Assets	
Chequing/Savings	
Chequing - CIBC Current	53,951.17
Total Chequing/Savings	53,951.17
Accounts Receivable	
Accounts Receivable	25,415.56
Total Accounts Receivable	25,415.56
Other Current Assets	
11-15 ASL Loan Payable	132,536.05
Cemetery Operating	3,891.00
Tanton Operating	1,826.00
Trust Operating	5,858.00
Total Other Current Assets	144,111.05
Total Current Assets	223,477.78
Other Assets	
Investment	912,787.00
Total Other Assets	912,787.00
TOTAL ASSETS	1,136,264.78
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	78,749.80
Total Accounts Payable	78,749.80
Other Current Liabilities	
Archive Proj - Deferred Revenue	1,491.86
GST/HST Payable	-1,420.47
Total Other Current Liabilities	71.39
Total Current Liabilities	78,821.19
Total Liabilities	78,821.19
Equity	
Net Assets	
Cathedral 150	58,304.95
Cemetery Fund	3,891.00
Consolidated Trust Fund	1,012,787.05
Tanton Memorial Fund	1,826.00
Total Net Assets	1,076,809.00
Net Deficit	-22,642.16
Net Income	3,276.75
Total Equity	1,057,443.59
TOTAL LIABILITIES & EQUITY	1,136,264.78

St. Peters Cathedral Profit & Loss Prev Year Comparison

Accrual Basis

January through December 2020

	Jan - Dec 20	Jan - Dec 19
Ordinary Income/Expense		
Income		
Assistant Priest Recovery		
Kings County	11,080.00	15,841.10
St. Peter's	9,607.00	12,380.83
Total Assistant Priest Recovery	20,687.00	28,221.93
Designated Funds		
Altar Guild Donation	5,000.00	0.00
Archive Project Revenue	7,694.13	70,547.63
Assistant Priest Endowment	720.00	920.00
Binney Group Donation	2,535.00	5,500.00
Building Maintenance Fund	0.00	12,534.54
Cemetery Maintenance	3,989.00	9,190.57
Cemetery Trust	400.00	900.00
Farmers Helping Farmers	0.00	90.00
Friends of St. Peters	31,680.00	27,080.00
Heritage Fund	384.00	626.00
Inglis Group Donation	1,200.00	1,000.00
Miscellaneous Revenue	8,185.28	16,496.76
Nursery Donation	1,900.00	2,499.00
Organ Fund	3,540.00	4,745.00
Organ Fund Capital	0.00	6,365.60
Rector's Discretionary Fund	0.00	900.00
Robert & Elizabeth Kromer	360.00	360.00
St. Alban's, Souris	0.00	1,800.00
St. Monica's Home, Jamaica	1,340.00	2,427.75
Upper Room	1,295.00	2,115.00
Total Designated Funds	70,222.41	166,097.85
Envelope Offerings		
Envelope Offerings	158,155.80	147,642.40
Total Envelope Offerings	158,155.80	147,642.40
Loose Offerings	2,044.32	7,031.33
Other Revenue		
Fundscript Income	1,130.75	1,500.00
Trust Fund Income	4,000.00	5,000.00
Total Other Revenue	5,130.75	6,500.00
Rental Income - 11 All Souls Ln	12,000.00	12,200.00
Rental Income - 15 All Souls Ln	11,000.00	9,716.00
Rental Income - Cathedral Hall	3,625.00	8,730.00
Total Income	282,865.28	386,139.51
Expense		
Designated Funds Expense		
Altar Guild Project Expense	5,000.00	0.00
Archive Project Expense	9,327.00	70,547.63
Assistant Priest Endowment Exp.	720.00	0.00
Cemetery Maintenance	3,988.64	9,190.57
Cemetery Trust	400.00	900.00
Charlottetown Christian Council	75.00	75.00
D.C.S/CCC	859.69	1,184.39
Farmers Helping Farmers	0.00	90.00
Heritage Fund	384.00	626.00
L.A. Kays Gift to Altar Guild	0.00	1,500.00
L.A. Kays Gift to Binney Group	0.00	1,500.00
Organ Fund - Capital	0.00	6,365.60
Organ Fund Expense	3,540.00	4,745.00
Robert & Elizabeth Kromer	360.00	360.00
St. Alban's	0.00	1,800.00
St. Monica's Home - Jamaica	1,340.00	2,427.75

St. Peters Cathedral

Profit & Loss Prev Year Comparison

January through December 2020

Accrual Basis

	Jan - Dec 20	Jan - Dec 19
Upper Room	1,295.00	2,115.00
Total Designated Funds Expense	27,289.33	103,426.94
Donations	600.00	0.00
Dues and Subscriptions	40.00	0.00
Operating Expenses		
Advertising and Promotion	314.93	589.70
Allotment to Synod - 20	21,492.04	32,813.04
Bank Service Charges	1,575.76	1,252.56
Electricity		
11 All Souls' Lane	926.97	1,015.42
15 All Souls' Lane	266.91	200.03
Cathedral	3,440.32	4,045.63
Rectorry	963.85	898.43
Total Electricity	5,598.05	6,159.51
Fuel		
Cathedral	35,174.88	38,623.47
Rectorry	4,411.98	6,095.39
Total Fuel	39,586.86	44,718.86
Insurance Expense	9,007.00	8,341.00
Miscellaneous Expense	667.73	1,521.26
Postage and Delivery	336.81	538.08
Property Taxes	10,264.12	9,851.63
Repairs and Maintenance		
11-15 All Souls' Ln	116.00	216.64
Cathedral	11,342.60	11,534.23
Rectorry	2,534.62	1,453.92
Total Repairs and Maintenance	13,993.22	13,204.79
Stationery	4,215.23	6,442.68
Sunday School Supplies	691.68	1,156.37
Telephone Expense		
Cathedral	408.32	358.26
Office	965.73	848.40
Rectorry	1,161.18	1,198.75
Total Telephone Expense	2,535.23	2,405.41
Wafers, Wine, Candles	1,067.96	3,841.73
Water		
11 All Souls' Ln	418.62	416.88
15 All Souls' Ln	372.24	471.10
Cathedral & Hall	780.78	786.44
Cemetery	200.53	0.00
Rectorry	857.54	825.08
Total Water	2,629.71	2,499.50
Total Operating Expenses	113,976.33	135,336.12
Professional Fees	2,210.97	3,061.27
Salaries & Honoraria		
Assistant Priest		
Salary & Housing	19,120.15	23,817.85
Travel	1,566.99	3,856.90
Total Assistant Priest	20,687.14	27,674.75
Clergy Salary	41,460.26	57,938.97
Clergy Travel	4,766.71	4,400.04
CPP Expense	381.47	647.73
Donations & Honouraria	810.84	600.00
EI Expense	193.47	323.19
Nursery Supervision	1,900.00	2,499.00

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St. Peters Cathedral
Profit & Loss Prev Year Comparison
 January through December 2020

Accrual Basis

	Jan - Dec 20	Jan - Dec 19
Organist & Choirmaster	11,548.80	10,073.10
Relief Organist/Youth Choir Dir	665.00	435.00
Secretary	10,865.79	10,749.44
Sexton	31,608.57	31,281.99
Sexton - Other	543.75	1,309.50
Sexton - Relief	1,200.51	1,176.85
Summer Student Wage Expense	8,747.12	10,869.77
Workers Comp Expense	92.47	95.68
Total Salaries & Honoraria	135,471.90	160,075.01
Total Expense	279,588.53	401,899.34
Net Ordinary Income	3,276.75	-15,759.83
Net Income	3,276.75	-15,759.83

**ST. PETER'S CATHEDRAL
TRUST ACCOUNT STATEMENT - 2020**

GENERAL PURPOSE TRUST ACCOUNTS	OPENING ASSETS		CLOSING ASSETS	
	AT PAR	CONTRIBUTIONS	AT PAR	INCOME
MEMORIAL FUND	32,026		32,026	707
HODGSON TRUST	20,600		20,600	455
MALONE TRUST	3,500		3,500	77
COTTON TRUST	7,750		7,750	171
INDIGENT FUND	5,000		5,000	110
MEMORIAL CHAPEL FUND	5,000		5,000	110
BRECKEN ENDOWMENT	64,400		64,400	1,422
K SAUNDERS ENDOWMENT	1,000		1,000	22
PAROCHIAL SCHOOL FUND	530		530	12
PETER SHAMA MEMORIAL	48,445		48,445	1,069
DOROTHY MACDONALD TRUST	107,392		107,392	2,371
SUB TOTALS	295,643	0	295,643	6,526
DESIGNATED PURPOSE TRUST ACCOUNTS				
ASSISTANT PRIEST FUND	528,425	720	529,145	11,664
BINNEY GROUP (CALLAGHAN)	3,351	73	3,424	74
CEMETERY ENDOWMENT	86,184	400	86,584	1,902
TANTON MEMORIAL	1,176	0	1,176	26
SUBTOTALS	617,256	1,193	620,329	13,666
INVESTMENT ACCOUNTS				
ALTAR GUILD	6,554	142	6,696	145
ORGAN FUND	43,545	1,033	44,578	961
HERITAGE FUND (CHAPEL)	7,120	384	7,504	157
DEAF MINISTRY	6,510	141	6,651	144
RECAPITALIZED INCOME	51,095	3,000	54,095	1,128
SUBTOTALS	114,104	4,700	119,524	2,535
TOTALS	1,027,003	\$5,893	1,035,496	22,670

TRUST FUND OPERATING ACCOUNT 2020 BANK STATEMENT

SOURCE OF FUNDS

Opening Balance	2,080
Receipts:	
Deposits to Trust Account	
Assistant Priest Donations	720
Organ Fund	3,540
Cemetery Plots and Bequests	400
Heritage Fund	384
Organ Capital	0
Interest from Investments	22,670
	29,794

APPLICATION OF FUNDS

Capital Invested	5,044
Recapitalized Interest	3,000
Transfer Trust Income to Current Account	4,000
Transfer Trust Income to Cemetery Account	1,902
Transfer Trust Income to Tanton Account	26
Transfer Assistant Priest Income to Current	9,607
Transfer to Current for Organ Capital	0
Recapitalize Altar Guild Interest	142
Recapitalize Interest for Binney Group	73
Recapitalize Deaf Ministry Interest	141
Closing Balance	5,859
	29,794

CEMETERY ENDOWMENT 2020 BANK STATEMENT

SOURCE OF FUNDS	Opening Balance	5,598
	Investment Income	1,902
	Donations	380
	Interest on Account	1
		7,881

APPLICATION OF FUNDS	Transfer to Current Account for Expenses	3,989
	Service Charges	0
	Closing Balance	3,892
		7,881

TANTON MEMORIAL 2020 BANK STATEMENT

SOURCE OF FUNDS	Opening Balance	1,799
	Investment Income	26
	Interest on Account	1
		1,826
	Cash Balance	1,826

St. Peter's Cathedral
Statement of Changes in Net Assets Dec 31, 2020

	Current Account	Consolidated Trust (Note 1)	Building Maintenance (Note 1)	11-15 ASL	Cemetery Operating	Trust Operating	Tanton Operating	Total Net Assets
Net Assets- Beginning of Year	0	904,387		154,450	-61,718	5,598	1,799	1,006,596
Excess Revenues over Expenditures	3,277	0		0		380	0	3,657
Allocation to Net Assets	0	8,400		36,391	6,600	1,902	27	81,034
Expenditures from Net Assets	0	0			77,419	3,989	0	105,343
Net Assets- End of Year	3,277	912,787		190,841	-132,537	3,891	1,826	985,944

Note 1. Net value of Consolidated Trust Investments. Note that \$100,000. additional investment is held in the Building Maintenance Account above to eliminate bank overdraft.

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2021 BUDGET
ST. PETER'S CATHEDRAL

	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 BUDGET
REVENUE				
Envelopes	147,642	147,000	158,156	147,000
Open Offerings	7,031	7,000	2,044	7,000
Other Revenue (incl Binney, Inglis)	25,389	8,000	10,575	8,000
Friends of St Peters	27,080	45,000	31,680	43,000
Fundscrip Income	1,500	1,500	1,130	1,500
Trust Fund Income	5,000	5,000	4,000	5,000
Assistant Priest Income	28,222	28,000	20,687	28,828
Building Maintenance Fund	12,535	13,000	0	13,000
Hall Rentals	8,730	8,000	3,625	8,000
11-15 All Souls' Lane Rental	21,916	25,000	26,625	30,000
TOTAL REVENUE	285,045	287,500	258,522	291,328
LESS TOTAL EXPENSES	300,805	288,288	255,245	290,190
BALANCE (-DEFICIT)	-15,760	-788	3,277	1,138

	ACTUAL 2019	BUDGET 202	ACTUAL 2020	BUDGET 202
EXPENSES				
Advertising	590	300	315	300
Bank Charges	1,253	1,300	1,576	1,600
Overdraft Interest	0	200	0	0
Heat-Cathedral, Chapel, Ch House	38,623	38,000	35,175	37,000
Rectory	6,095	6,000	4,412	5,000
Insurance	8,341	8,500	9,007	9,000
Lights Cathedral	4,046	4,000	3,440	3,500
Rectory	898	900	964	1,000
11 All Souls' Ln	1,215	1,200	1,194	1,200
Maint. Cathedral, Chapel	11,437	10,000	11,343	10,000
Rectory	1,454	2,000	2,535	2,000
11&15 All Souls' Ln	217	1,000	116	1,000
Postage	538	300	337	300
Salaries-See Schedule 2	162,424	156,032	138,159	163,548
Sunday School	1,156	1,000	692	1,000
Miscellaneous	2,581	2,000	668	2,000
Taxes	9,852	9,900	10,264	10,500
Telephone Cathedral	358	400	408	400
Rectory	1,199	1,100	1,161	1,100
Office	848	850	966	1,000
Wafers, Wine & Candles	3,842	2,000	1,068	2,000
Water Cathedral and Cemetery	1,250	1,250	1,330	1,350
Rectory & All Souls' Ln	1,250	1,250	1,330	1,350
Allotment Synod	32,813	28,656	21,492	25,092
D. C. S. and CCC	1,259	1,200	935	1,000
Donations	750	750	600	750
Printing, Stationery	6,516	6,000	4,125	5,000
Archives		2,000	1,633	2,000
Music	0	200	0	200
TOTAL EXPENSES	300,805	288,288	255,245	290,190

SCHEDULE 2 - SALARIES, HONORARIA

	ACTUAL 2019	BUDGET 2020	ACTUAL 2020	BUDGET 2021
Rector	43,340	44,033	34,460	44,033
Travel Allowance	4,400	4,400	4,400	4,400
Pension Assessment	8,768	9,357	7,001	9,357
Sexton	31,282	31,908	31,609	32,083
Sexton (Rentals)	1,310	1,200	544	1,200
Choir Master & Organist	10,073	12,000	11,549	20,000
Vestry Clerk /Treasurer	0	0	0	0
Accounting Services	3,061	3,200	2,211	3,200
Relief Organist/Jr. Choir Director	435	600	665	600
Canada Pension Plan	3,546	2,898	381	2,400
Employment Insurance	1,522	1,199	193	973
Worker's Compensation/ LTD	1,717	1,745	1,745	1,745
Secretary	10,749	10,964	10,866	11,029
Assistant Priest	23,818	24,828	19,120	24,828
A/P Travel	3,857	4,000	1,567	4,000
Nursery Supervision	2,499	2,500	1,900	2,500
Student Assistants	10,870	0	8,747	0
Sexton Relief	1,177	1,200	1,201	1,200
TOTALS	162,424	156,032	138,159	163,548

Bishop Binney Report for 2020

I wish to submit the following report on behalf of our wonderful group of dedicated ladies of St. Peter's ACW.

This was truly a very challenging and difficult for everyone due to the Covid 19 pandemic which required us to redesign our various projects.

When possible, we held our meeting in person and provided lunches for the Charlottetown Christian Council Meetings; the loss of revenue from Holy week lunches was topped up by a \$750.00 donation from Christian Council Executive. Therefore, we were able to make our annual \$1000.00 donation to St. Monica's School. In a recent 'thank you' from the manager, she shared with us the new challenges facing them. Due to Covid 19 the food had to be sent to the children in their homes for many months. "What a blessing to receive the donation", she said. A special thanks to Charlottetown Christian Council for their kind donation.

Our Valentine's Tea was a special event. It was well attended and the proceeds of \$1400.00 was designated for bathroom repairs. In addition, another \$600.00 was raised for the bathroom through our participation in the Van Kampen's poinsettia sale in early December.

The greatest note of appreciation goes to every member of the congregation for the support in the "No Bake" Bake Sale where the proceeds matched that of the previous year. This was also due to the efforts of our group who contacted every member by phone, email or personal visit.

We continue to donate to a number of others. A complete list is available in the Treasurer's Report. This includes special requests for house warming baskets, Christmas treats, cards for all occasions and personal visits are all part of our mission to serve others.

In closing, I want to acknowledge the many individuals who assist us in every way during the year. Including a special "thank you" to Father David Garrett who leads and inspires us from day to day, to Anne Chisholm who never says, "no", and of course, all of our Binney Ladies. Thank you all!

Respectfully submitted,

Carrie Costain

ST. PETER'S CATHEDRAL ACW BISHOP BINNEY GROUP

Financial Report for 2020

	2020	2019
Opening Balance: January 1, 2020	<u>\$3,517.39</u>	
RECEIPTS		
Christian Council and Holy Week Lunches	\$1,320.00	\$3,317.55
Fudge Sales	\$0.00	\$1,590.75
Bake Sales	\$1,705.00	\$2,061.10
Receptions	\$2,250.00	\$2,650.00
Calendars	\$470.00	\$665.00
Poinsettia Fundraiser	\$1,435.00	\$0.00
Miscellaneous	\$793.00	\$877.00
Lillian Kays Bequest	\$0.00	\$1,500.00
Total Receipts:	<u>\$7,973.00</u>	<u>\$12,661.40</u>
Total Revenue:	<u>\$11,490.39</u>	
DISBURSEMENTS		
Kitchen (Maritime Coffee, Kays, Coffee Hour)	\$450.81	\$1,658.34
Luncheons	\$97.69	\$394.00
Donations/Gifts	\$4,525.00	\$6,808.00
Calendars	\$490.50	\$442.00
Christmas Balls	\$0.00	\$1,145.95
Miscellaneous	\$975.38	\$733.10
Bank Charges (includes new cheques)	\$99.36	\$87.03
TOTAL DISBURSEMENTS	<u>\$6,638.74</u>	<u>\$11,268.42</u>
BALANCE	<u>\$4,851.65</u>	\$1,392.98
Bank Statement Balance at December 31st, 2020	<u>\$4,392.65</u>	
Outstanding Cheques	\$1,100.00	
Outstanding Deposit	<u>\$1,559.00</u>	
BALANCE	<u>\$4,851.65</u>	

Respectfully Submitted,

Ann Francis, Treasurer

ST. Peter's Cathedral
Inglis Branch
Annual Report 2020

On February 7, the Inglis Group catered the reception for the late Odette Tweel with approximately sixty people attending.

Debra, Susan and I, Sadie, polished the seven lanterns with Debra showing us how to really polish and clean them. Thank you to Debra for her help and to Tony and Jose for their help in taking down the lanterns to be cleaned and polished.

On March 8, our group catered the noon luncheon for some forty people prior to the Annual General Meeting of the Parish which was held in the church hall.

During May, the Inglis Group was acknowledged and thanked by Vestry for the contribution of One Thousand Dollars we made to the Cathedral Building Fund.

In November of 2020, a private reception for the late Dianne Taweel was catered to by the ladies of our group.

A special thank you to Dalal Dow for taking care of the finances of the Anglican Church Women Inglis Group.

We continue to support the Upper Room Angels with our donation this year of \$75.00.

Due to the pandemic, we had to limit everything we did during the past year and we thank the Trinity for their tender loving care shown to our beloved Island.

In closing, a special word of thanks to the faithful ladies of our group which includes:

Lila Taweel
Mary Kays

Barb Taweel
Amelia Jabbour

Kathryn Mason
The Late Gladys Stewart

May the Lord continue to bless us all and keep us well and safe.

Respectfully submitted,

Sadie Shama, President
Kathryn Mason, Vice President
Amelia Jabbour, Secretary
Dalal Dow, Treasurer

2020 Altar Guild Annual Meeting

President's Report- January 27, 2021

Despite the Covid 19 Pandemic in our midst, the Altar Guild has provided continuous service with a regular work schedule. It has been a very busy time for us with adhering to the necessary Health regulations brought about for this period. I am very pleased that our AG members have done our part in keeping St. Peter's Cathedral functioning to the best of our ability.

I'm amazed at how well we have all worked together to keep up with Father Garrett. A "BIG Thank You" goes out to him for laying out the correct vestments for us, making it easier for us to get things done.

I also want to recognize the generous donation from Moe Rodgerson in loving memory of his wife Lynne Ann Rodgerson. This donation allowed us to purchase a tunicle, 2 maniples, and a stole, to complete our Purple Vestment set for Lent & Advent. They were Blessed on Sunday Nov. 22, 2020. I wish to also thank Phyllis Gallant for sewing the memorial labels onto the new purple vestments. Phyllis has agreed to help with any sewing we need to have done in Altar Guild. I'd like to welcome Phyllis to our team!

This year a project to repair the 150 year Old Cope was completed primarily by Mr. Carl Docherty. He is a tailor/cutter/costumier from the Confederation Center, and he comes with incredible talent. In addition, our own Phyllis Gallant with her own sewing talent, assisted him enormously with the completion of this task. Carl also did the whole repair by hand, as everything about the Cope revealed that it was originally done by hand. Father Garrett wore it for the first time on Dec.24, 2020.

We are still looking for any interested people to help us to do the work of Altar Guild, so please check in with any AG member and myself. We'll be very happy to show you what we do.

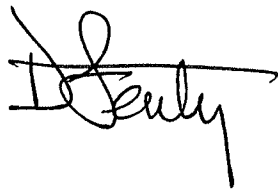
I would like to thank both Father Garrett and Father Moore for all their guidance to us in this past year. Your help has been a blessing during this trying time.

I now need to share a little bit of sad but very exciting news for Judith & Jim. Judith has tendered her resignation to be effective as of June 1, 2021. We are sad to see her leave Altar Guild, as she has been a very hard worker and wonderful help for AG for many, many years, and we wish both her and Jim many happy times in their "retirement"!

Finally, thank you all for your great teamwork during this past year.

Altar Guild President,

Debra Leuty

A handwritten signature in black ink, appearing to read "Debra Leuty", written over a horizontal line.

ST. PETER'S CATHEDRAL ALTAR GUILD ANNUAL FINANCIAL REPORT 2020

OPENING BALANCE **\$5,228.07**

RECEIPTS

FLOWER DONATIONS \$1,679.00

ROGERSON MEMORIAL \$5,000.00

TOTAL RECEIPTS **\$6,679.00**

\$11,907.07

EXPENDITURES

FLOWERS \$2,059.06

ALTAR GUILD EXPENSES \$584.70 Note 2

COPE WORK \$1,730.00

FAIR LINEN AND PURIFICATORS \$340.00

ROGERSON VESTMENT PROJECT \$2,910.98

TOTAL EXPENDITURES **\$7,624.74**

CLOSING BALANCE **\$4,282.33**

\$11,907.07

NOTE 1: The Altar Guild has savings of \$6696 held in the Cathedral's Consolidated Trust, which earned \$145 in interest in 2020.

NOTE 2: Cleaner, masks, sanitizer, gloves, polish, stationery etc

Respectively submitted



Kristina Chandler, Treasurer

St Peter's Cathedral Church School Report 2020

I am pleased to present the 2020 Annual Report of our Cathedral Church School.

2020 was certainly a different year. As usual classes began in January following the Epiphany Crib Service, however due to Covid, classes ended in March and did not resume until September.

It was a joy to be able to gather once again and this year we started to work on some of the "big" questions that have begun to be raised. Our starting point for this inquiry was developing a good understanding of God's love for us. We then began to look how Jesus addresses, these big questions, through his own life and ministry. The students of our Sundays School continue to be earnest in their desire to learn about the love of Jesus and are a pleasure to teach.

Sadly, the Christmas Eve Pageant did not happen this year, once again due to Covid. Although we did enjoy gathering on Christmas Eve for a beautiful service of Carols and prayers at the Creche.

Once again, I am the lead teacher this year. Our students are France Edward, Lincoln Radanovich, Alexandra Lowe and Jennifer JiJo. We have also had John Edward and Bridget Woodside regularly attend our classes and a plan for developing a proper kindergarten class is in the works.

I want to thank our Rector for his support, the Parish Life Committee for their concern and encouragement and the parents and grandparents for bringing their children to church to receive an introduction to our faith.

Respectfully submitted,

Eric Edward (Superintendent)

Choir Report - 2020

As in the whole life of St. Peter's, 2020 was a unique year. We were thrown into pandemic restrictions regarding how many might be present at a service, and this hit the choir, as well. We spent weeks and weeks not being allowed to meet. Eventually, one person was permitted to sing. Then, in time, we were allowed to move on to the present situation, when singing is considered safe if the singers are wearing masks and are spaced six feet apart. This permits some of the choir to sing at any given service.

Through all of this, Carl, being a resident at The Mount, was restricted by edicts from the CPHO in what activities were allowed at any given time. There was a period of some weeks when he was permitted to come to rehearsals and services and there were times when he was not able to leave The Mount. In those times, thankfully, Greg Irvine was willing to step in to cant and to conduct the choir. Musicians, when they must send in a substitute, are supposed to choose someone who will do the job well. The music of liturgy has remained alive and well.

Gloria has been playing for services through the whole of this difficult time. She has been a bulwark in keeping our music going. When we finally get to pass out medals, she should be near the top. She has been ably assisted by Ann Francis.

The Choir Reports of recent years began with the state of the search for a permanent Organist/Choirmaster. The interimness of Gloria and Carl has been going on since Thanksgiving, 2016. There has been some interest in the position since late in 2019, but, as with all else, this has been put on hold while we wait for the defeat of, or at least the retreat of Covid-19 and its restrictions. We pray that the interest and the good health of interested parties will survive this time. The 2019 report ended with "Don't miss the 2020 Choir Report." Now, the hope is for the 2021 report.

Carl, as the author of this report, would like to give special thanks to Gloria for all her good playing, to Greg for taking over when restrictions have been in place, to Ann for providing Gloria with some respite from the organ, and to our very faithful singers. The music has gone well in a difficult time.

Gloria Jay
Interim Organist

Carl Mathis
Precentor and Interim Choir Director

St. Peter's Cathedral Archives

Project Report 2020

In March 2020, the archival project funded by Library and Archives Canada ended after two years. As the project wound up, Laura Millar, St. Peter's Archives Advisor, and Bev White, Cathedral Archivist, continued to scan and upload photographs to the archives' database, prepare archival descriptions, and complete project report requirements.

Laura travelled to Charlottetown for her last project visit on March 7, 2020, where she had the great pleasure of housesitting for Rory and Ann Francis while they visited family in New York. Unfortunately, everyone's plans changed when COVID-19 came on the scene. Laura flew home a day early so Rory and Ann could quarantine on their return from the United States. Such strange times!

Despite the pandemic, Laura and Bev carried on with a variety of projects. We were lucky enough to have Andrea Corder return as a Canada Summer Jobs student from July to September 2020, digitizing St. Peter's collection of audiovisual recordings: over 50 reel-to-reel magnetic tapes, over 80 cassette tapes, and more than 20 CD, DVD, and other recordings.

Like all magnetic media, these recordings are deteriorating rapidly, and the only way to "save" them is to copy the content, which requires finding increasingly hard-to-locate equipment. Rory, Bev, and Andrea were able to bring together a range of a/v equipment, including a Walkman, cassette player, and a reel-to-reel player, all generously loaned by different members of St. Peter's. After Bev acquired adaptor cables and Andrea installed the right software, the actual work of digitization could begin.

Fortunately, St. Peter's received a grant from Young Canada Works in September 2020, which allowed Andrea to keep working on the a/v collection and other projects until early 2021. We are delighted to report that Andrea has completed digitizing all the recordings except a few odd formats, such as microcassettes. This includes 18 new cassette tapes from Gloria Jay, received in late 2020.

Andrea has also worked diligently to describe the recordings in the church's online database, AtoM. We hope she will finish the descriptions and update our master list of a/v recordings before she ends her time with the church in late February 2021.

Describing audio archives is not an easy task: it involves listening to the whole recording, sometimes more than once, to confirm the contents. And while some recordings, such as regular church services, are easy to describe, others are much more difficult. Interviews, special services, or choral performances might not include enough contextual information to explain who is speaking, when the recording was made, or how it relates to St. Peter's. We hope members of the church will be able to help us solve some of our remaining a/v puzzles. The audio files are too large to upload to the Archives' database, so if anyone would like to listen to a recording, you can search AtoM at <https://archives.stpeter.org/> and let us know what you would like to hear. We can then send you a link so you can listen to the recording on your computer.

In addition to working on the a/v collection, Andrea also worked on quality control for the photographs in the archives: editing descriptions, checking dates, names, and subjects, and making sure copies of images were uploaded into the database for public viewing. Bev pointed Andrea to useful resources, including information at the provincial archives. Andrea was also able to arrange the Archives' large collection of service bulletins, which are now organized by year, month, and day and safely stored in the Archives for public use.

St. Peter's Cathedral Archives

Project Report 2020

Andrea would love to continue her work with St. Peter's, but if that does not happen, she wants to take this opportunity to thank St. Peter's for giving her the opportunity to work on the Archives and for treating her so well during her time with the church. She reports that the work was interesting and the work conditions very accommodating! She wishes St. Peter's and all of its wonderful members the very best in the future.

On behalf of the Archives, Bev and Laura would also like to extend their sincere thanks to Andrea for her wonderful work and good cheer. We wish her the best of luck when she starts her doctoral studies in music in September 2021.

Despite the pandemic, which limited the ability of church volunteers to work in the Archives itself, we were still able to accomplish so much. We logged nearly 1300 hours – both paid and volunteer time – over the year! Of that time, we received funding to support 850 hours of Andrea's time, while Bev provided 150 contract hours and gave another 100 hours of her time as a volunteer. Laura volunteered more than 100 from British Columbia to oversee projects and help with grant applications and project plans.

Abraham Roy spent many hours keeping the computer operational and dealing with the occasional technology crisis – thank you, Abraham! Additional support for the Archives came from Susan Johnston, Anna Lee Hogan, Rory Francis, Gloria Jay, and Tony Foy. Many thanks also to Greg Irvine and Perry Williams, who loaned the church hard-to-find but essential equipment to support the digitization of audiovisual recordings.

Andrea, Bev, and Laura would like to thank each other for such a productive and enjoyable year, and we would like to thank the church for allowing us to provide a useful service again in 2020, despite the restrictions brought by the coronavirus.

We very much hope that 2021 and 2022 will see a return to normal, which means we will see many volunteers and researchers returning to the Archives in person. In the meantime, don't hesitate to review the collection descriptions and digital photographs online at <https://archives.stpeter.org/>!

Respectfully submitted by

Laura Millar, Archives Advisor

Bev White, Cathedral Archivist

Andrea Corder, Archives Student Assistant

7 February 2021

Sidesmen Report

2020 has been an unusual year for all of us at St. Peter's Cathedral. I envisioned that the sidemen's year would progress in the same manner in which it had started.

Our sidesmen and sideswomen greeted our congregation, welcomed newcomers, handed out the bulletins, collected the offering and ushered worshippers to the Communion rail.

In March, due to the Covid pandemic, we were in lockdown and no longer allowed to attend gatherings of any kind. We worshiped in our homes, connecting with our church via Youtube or Facebook and could not return to church until late July. Congregation sizes were limited to allow for 6 foot distancing and the role of the sidesperson changed.

Bulletins, prayer books, hymnals, sanitizer and masks are available from a greeter at the main entry way to the church and offerings are received at the door.

It is my hope that 2021 will see us return to our regular worship services and that I will once again be calling on my faithful band of sidespeople to resume their usual tasks.

Thank you to all of you for everything you do for our Cathedral.

Respectfully submitted,

Gillian Hutchings

St. Peter's Church Nursery
Annual Report 2020

Child care for infants and small children is offered during the main Sunday service by qualified child care providers. This service was provided in the early months of the year by Jade Ward, until the church closure due to the pandemic. Jade graduated in the spring and moved away from the city. We are very pleased that Sam Stiles, formerly our substitute, has now graduated and offered to take on these responsibilities on a regular basis. George Kalangalil, also now a graduate, is available as a substitute. There are three youngsters who benefit from this resource throughout the year. Sam often joins in the coffee hour, which gives parishioners a chance to get to know her. She would be happy to welcome any infants and preschoolers who come her way.

Submitted by: Catrin Davis

Parish Life Committee Annual Report for the Year 2020

The Parish Life Committee is a committee of the Vestry of St. Peter's Cathedral. Its mandate is to provide direct support and assistance to our Rector, particularly in providing a forum for the coordination of the work of our various parish organizations, groups and ministries. In so doing, its task is to constantly seek ways to support and enhance the spiritual, social and educational life of our whole parish family.

Covid-19 arrived early in the year and of course had an immediate impact on so much of our annual program of worship and events. Services were shut down through the late winter and on into spring, our Holy Week program was cancelled, and annual events including the Maundy Thursday Parish Supper, our Homecoming Sunday celebration, and the Christmas Eve Evensong and Nativity Pageant all had to be cancelled in order to comply with the necessary health restrictions on gatherings.

Still, the work of our Committee continued throughout this unusual year as we addressed the new situation facing the parish and worked to meet the ongoing needs of our parish family in a very challenging time. We were fortunate that we could continue to meet once the rules permitting small gatherings were established.

Overviews, responses, planning and activities that were undertaken included -

- constant review and thought regarding how all parish services and programs were being - and could be - sustained throughout the developing pandemic situation.

- a careful consideration, early in the year, of situations of loneliness, isolation and even homelessness being experienced by members of our own parish family. A commitment was undertaken to maintain a constant watch over this fundamental need.

- discussions with the Rector about those aspects of some of our St. Peter's liturgy that are either not well understood or viewed as actual impediments standing in the way of greater attendance at services that celebrate significant events in the liturgical year. Holy Week services were especially considered along with the timing and social support of the cycle of special Evensong services held through the year e.g. Epiphany, Candlemas and All Saints.

- a continuing review of ways by which we help newcomer members of our parish who have emigrated from the Middle East feel more welcome, more comfortable, more at home, with service formats.

- addressing the continuing question of how best to provide learning programs that equip all members of our parish with greater ability to think about, share, teach, defend, respond to questions about, the Faith upon which everything we do is based. The ALPHA program was promoted as a potential learning tool and initial plans were made to do a trial run with it.

- ongoing information and program support, lead throughout the year by Jane Ross, for all seniors in our parish family.

- continuing the management and oversight of our Sunday morning children's nursery. Special thanks again go to Catrin and Philip Davis for their faithful work in overseeing the staffing of this program.

- continuing support and oversight for the programs of parishioner involvement in our worship services. Again, very special thanks and appreciation for their continuing devoted leadership throughout the past year go to: Ian Dowbiggin, our Service Readers' Coordinator; Gillian Hutchings, our Sides-persons

Scheduling Coordinator; and Kristina Chandler, Coffee Hour Coordinator.

Once again, Committee Co-Chairs Edie Rogers and Michael Edward express immense thanks to our Committee members: Carrie Costain, Catrin and Phil Davis, Beth Dowbiggin, Linnell Edwards, Ann Francis, Janice MacKinnon, Moe Rodgerson, Jane Ross as well as to our sextons, Tony and Jose for all their support with meeting set-ups. Special thanks to our Rector, Fr. David Garrett for his patient and delightfully jolly leadership!

Respectfully submitted by Edie Rogers and Michael Edward

NOMINATING COMMITTEE REPORT
March 7, 2021

VESTRY

Term to 2022

Abraham Roy
Jane Ross
Basil Malke

Term to AGM 2023

Maurice Rogerson
Greg Irvine
Stephen Lowe

Term to AGM 2024

Pauline Smith
Kristina Chandler
Beth Dowbiggin

Other Appointments to Vestry

Synod: Michael Edward, Gaie Orton Kennedy (Substitute)

Synod Youth Delegate: Thomas Haslam

Binney and Inglis: Ann Francis

Sunday School: Eric Edward

Finance Warden: Rory Francis

Property Warden: Vacant (To be filled by Vestry)

OTHER ORGANIZATIONS

Christian Council- Mitchell Tweel

DCS Assembly- Carrie Costain plus Synod Delegates

