

***THE CATHEDRAL CHURCH***  
***OF***  
***SAINT PETER***

***CHARLOTTETOWN P. E. I.***

---

***ANNUAL REPORT***  
***FOR***  
***THE YEAR ENDING DECEMBER 31***  
***2017***

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**A PRAYER FOR OUR MISSION AS CHRISTIANS**

**O Lord Jesus Christ, Son of God, Saviour of Mankind, as you did call your first disciples to fish for men, give us grace to launch out into the deep water of human need, and to let down the saving nets of compassion and concern. Send us out in your name with helping hand and healing word, and enable us by the power of your love to serve our fellow man. Hear us, Jesus, Master, Christ Eternal, whom we worship with the Father and the Holy Spirit, one God forever. Amen.**

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**THE CATHEDRAL CHURCH OF ST. PETER  
CHARLOTTETOWN, PRINCE EDWARD ISLAND  
AGENDA FOR ANNUAL MEETING, 25th FEBRUARY 2018**

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	PAGE
1. Opening Prayers and Memorials	
2. Minutes of the Last Annual Meeting	1
3. Matters Arising	
4. Correspondence	
5. Reception of Reports	
5.1 Rectors' Reports	Fr. Garrett 6
5.2 Warden's Reports	
a. Property	E. MacDonald 9
b. Treasury	R. Francis 14
5.3 Auditor's Report	W. Leuty 15
5.4 Financial Statements	
a. Receipts and Expenses	R. Francis 16
b. Trust Accounts	R. Francis 20
c. Statement of Changes in Net Assets Dec 31, 2017	R. Francis 22
d. Budget for 2018	R. Francis 23
5.5 A.C.W. Binney Report	C. Costain 25
a. Treasurer's Report	P. Connolly 26
5.6 A.C.W. Inglis Branch Report	S. Shama 27
5.7 Altar Guild Report	D. Leuty 28
a. Treasurer's Report	K. Chandler 29
5.8 Church School Report	E. Edward 30
5.9 Choir Report	G. Jay & C. Mathis 31
5.10 Archive Report	M. Smitherman 32
5.11 Sidesmen Report and Men's Group Report	G. Hutchings, M. Rodgerson 33
5.12 Church Nursery Report	C. Davis 34
5.13 Parish Life Committee Report	E. Rogers & M. Edward 35
6. Vote of Thanks	
7. Elections	
Report of Nominating Committee	
7.1 Delegates to Synod	
7.2 Members of the Vestry	
7.3 DCS — Council & Assembly	
7.4 Delegates to The Charlottetown Christian Council	
7.5 Delegates to The Canadian Bible Society	
7.6 Delegates to Community and Family Services	
7.7 Delegates to Christian Communications	
8. Other Business	
9. Motion to Adjourn	

# **St Peter's Cathedral**

**Charlottetown, PEI**

## **Annual General Meeting**

**March 26, 2017**

The Annual meeting of St. Peter's Cathedral for the year ending December 31, 2016 was held in the Cathedral Hall on Sunday March 26, 2017 commencing at 1:00 pm. Approximately 40 members of the congregation were present.

The meeting was preceded by a delicious luncheon prepared by the Inglis Group. Father Garrett requested that the ladies come into the hall so they could be thanked and appreciation shown for their efforts.

Father Garrett opened the meeting with prayers and remembrance for those members of our congregation who had died during the past year. He gave thanks for their lives among us and for their service to Christ and this parish.

**Deborah Jane Bradley Ellis**

**Russell Clarence Mason**

**Gerald Baylis Lee**

**Mary Louise Korrey**

**Minutes of Annual Meeting March 6, 2016** The minutes of the Annual General Meeting held on March 6, 2016 were presented for approval. *As there were no errors or omissions it was moved by Gillian Hutchings and seconded by Linnell Edwards that the minutes be accepted as read. Motion carried.*

**Business arising from the minutes** No matters arising.

**Correspondence** None

**Rector's Report** In his report, Father Garrett stressed the words of God's messenger Gabriel, "Fear not" and the message to Abraham, "the Lord will provide"; this theme is repeated again and again in the scriptures. Our Rector said that our response to this message from God - to trust in his love, to live in it and to share it - must be "Yes, I believe" and "Yes, I will love you as you have loved me". He stated that our sense of purpose as a church community is an important part of our walk with and transformation in Christ; to be healthy, vibrant, financially sustainable and to be a place where all are welcome and able to meet Christ; and to share in the building of the Kingdom of God in the wider community through outreach and service so that Christ's love is known and shown in us.

Father Garrett expressed thanks to everyone who in the past year has responded to God's call and contributed with love and courage to the life of the parish in any and every way, thus allowing us to continue to become all that God desires for us.

Father Garrett said that he knew that he had not thanked everyone individually in his report and referred to a supplication taken from Prayer Number 45, The General Intercession, found on page 57 in the Prayer Book, "And those whom we have forgotten, do thou, O Lord, remember."

*Father David moved the adoption of his report. Seconded by Linnell Edwards. Motion carried.*

**Property Report** The Property Warden, Edgar MacDonald, prefaced his report by thanking Father Garrett for his spiritual leadership and his involvement, dedication and assistance in all that transpires in the Cathedral life. Edgar also expressed these same sentiments to Father Ralph Moore, our assistant priest. Edgar thanked all those who have assisted him throughout the past year - committee members, our sextons, our secretary - Anne Chisholm and our rental coordinator- Catherine Edward. Edgar presented a very detailed of Property, Renovations, Repairs and Rentals Summary Table for 2016. He highlighted a few items - the panic button installed in the Sacristy for Altar Guild members; the plaques acknowledging the new flooring in the Cathedral donated by the Ghiz family and the original flooring in the narthex donated by the Robertson family; a new stair runner in the rectory; new leases signed in both apartments in Church House. Edgar has prepared a *Summary of Repairs and Renovations at St. Peter's Since 1996* and a second document *Current and Future Repair and Restoration Projects*. A copy of these documents is available in the Church office. Island Coastal Services continues to do an excellent job of snow clearing. Our sextons clear the steps and walkways. The Cathedral's old snow blower became inoperable during the winter and a rental unit was required. In 2016, we received grants to hire two summer students. Josh Smith researched the history of All Souls' Chapel; Louis Harris gave tours of the Cathedral and Chapel and worked on the web site and parish list. Looking ahead Edgar said that there were two pressing projects that must be addressed very soon; the repair of the east wall of the Cathedral and the repair of the wall tiles in the Chapel. Edgar also presented the Cemetery Sub-Committee Report and the All Souls' Chapel Sub-Committee Report. He thanked the members of these committees for their help during the past year. *Edgar moved the adoption of the Property Report; seconded by Ann Francis. Motion carried.*

**Finance Report** The Finance Warden, Rory Francis presented a detailed financial report as found on pages 14 - 24 in the annual report booklet. Rory reported that thanks to the challenge (that our parishioners, where possible, increase their givings by 10%) put forth at the last annual meeting, our envelope receipts were \$171,222 - an increase over budget of \$2,222. However, in other revenue areas including hall rentals and organizational contributions, we were under the projected budget figures. Expenditures for the year were very close to the budget figures and we ended the year with a deficit of \$16,602. Contributions to the *Cathedral 150 Campaign* in 2016 totalled \$32,455 and expenditures totalled \$6,092. Since its inception in 2014, donations to Cathedral 150 totalled \$205,712 with a balance after expenditures of \$189,442. The donation target for 2017 is \$50,000; and for 2018 Vestry proposes a Special Gifts Campaign to raise \$150,000. This would allow us to achieve our Cathedral 150 goal of repairing the Cathedral east wall, completing the Chapel project and eliminating the current account debt which stands at \$277,205. Rory reported that in 2016 we paid our full allotment to the Diocese (\$30,233 for 2016) and that by doing so we had now completed our third year in our three year commitment to the Diocese under the Five-Three program. All past allotment deficits have now been forgiven. For 2017, the target for envelope contributions has been increased to \$177,000 or 3.8% above the actual amount received in 2016. We will pay our full allotment to Synod of \$30,179. We have added an additional \$5,000 to the budget for an Organist/Choir director. We have not had a response to our advertisement for an Organist/Choir director so feel it is necessary to increase the salary offered. For 2017, Vestry is forecasting a deficit budget of \$14,704. Rory said that deficit budgeting cannot continue and he will review a proposal to allow us to transition to balanced budgets.

Rory thanked the many people who help administer the finances of the Cathedral; Catherine Edward who manages the Hall Rentals, Anne Chisholm our secretary, the Sexton team, the Finance Committee, our Treasurer Cameron Clay, Accountant Sheri Denis and our new auditor Bill Leuty.

**Adoption of Treasurer's Report** (page 14 in Annual Report 2016) *Rory Francis, Treasury Warden, moved the adoption of his report, seconded by Michael Edward.* Discussion followed. Judith Beauchamp questioned whether we should be showing our true deficit on a weekly basis so the that congregation would be aware of the true state of our finances rather than figures that reflect our position as it relates to the proposed deficit budget. Edie Rogers suggested that we have a marketing brochure for the hall and thus hopefully increase rentals. Rory said that Vestry would take these suggestions under advisement. *Motion carried.*

**Adoption of Auditor's Report** (page 15) *Edgar MacDonald moved the adoption of the Auditor's Report, seconded by Karl Winter. Motion carried.*

**Profit and Loss Statement and Balance Sheet** (page 16 - 19) Rory Francis presented the financial statements of revenue and expenditures for 2016. Rory drew attention to the balance sheet on page 16 which shows that at the end of December 2016 we had total assets of \$856,271.60. He also clarified the reason for miscellaneous revenue being over \$20,000. Grants for the two summer students, the grant for the archives project and a donation received from the Taweel family for the purchase of a cope were all listed under miscellaneous revenue and these funds have since been disbursed. Total income for the year was \$283,310.03; total expenses were \$299,913.02. Net income for the year was - \$16,602.99

**Adoption of Profit and Loss Statement and Balance Sheet:** *Rory moved the adoption of the Profit and Loss Statement and Balance sheet, seconded by Gloria Jay. Motion carried.*

**Trust Account Statement and Trust Account Operating Statement:** (page 20-21) Rory discussed the three trust accounts that we have - General Purpose, Designated Purpose and Investment Accounts. These accounts are held in one Consolidated Trust Fund. The total in this fund is \$898,117 and the earned income for 2016 was \$18,529. A question was raised about the Indigent Fund; Rory replied that he was only aware of the establishment of the Peter Shama Fund; all the other funds have been in place long before his time and perhaps the answers could be found in the archives.

**Statement of Changes in Net Assets** (page 22) Rory Francis presented the Statement of Changes in Net Assets. Reading vertically, it is possible to see the opening and closing balances on all our accounts. Although there is a negative balance on the current account of -\$277,225, taking all other accounts into effect we show a positive net asset balance of \$812,960, an increase of \$19,164 over the 2015 year-end balance of \$793,796.

**Adoption of Trust Account Statement, the Trust Account Operating Statement and the Statement of Changes in Net Assets** *Rory moved the adoption of the Trust Account Statement, the Trust Account Operating Statement and the Statement of Changes of Net Assets, seconded by Marjorie Vessey. Motion carried.*

Before proposing another deficit budget, Rory presented slides that showed a projected plan for the next several years. He mentioned our accomplishments - the completion of the Five-Three program with the Diocese; the healthy figures in Net Assets and the fact that we did see a positive balance overall at the end of the year. He then discussed the Cathedral 150 Campaign. Contributions to the Cathedral 150 Campaign in 2016 totalled \$32,455 and expenditures totalled \$6,092. Since its inception in 2014 donations to the Cathedral 150 campaign total \$205,712 with a balance after expenditures of \$189,442. Presently, Cathedral 150 is raising approximately \$35,000 a year. This does not allow us to achieve our

Cathedral 150 goal of repairing the Cathedral east wall, completing the Chapel project and eliminating the current account debt which stands at \$277,225. Vestry proposes to launch a *Special Gifts Campaign* towards the end of 2017, into 2018 and culminating in 2019 - our 150th Anniversary year. This would be a special gifts campaign and it would be an appeal to congregation members and friends of the Cathedral who would be willing to put a special monetary gift towards the Cathedral 150 Campaign.

**Post 2018** We are showing a 'structural deficit' of approximately \$15,000 each year. Rory is hoping that congregation members would continue to make the same weekly donation that they have made for Cathedral 150. In 2019, we would have achieved our campaign goals and if parishioners continued to make the yearly 'Cathedral 150' donation of \$35,000 we would have \$20,000 to cover our deficit and \$15,000 to go into a building fund.

**Budget for 2017** (page 23- 24) Rory Francis presented the budget for 2017. As mentioned above, it is a deficit budget of \$14,704.

**Adoption of 2017 Budget** *Rory moved the budget be adopted as read, seconded by Linnell Edwards.* Judith Beauchamp questioned why we had not applied the allowable IRAQ rental increase for the past year. Edgar relied that we had good tenants and minimal expenses so he felt we had good value for money. Discussion continued. Edgar said that he would take these comments under advisement. A question was raised regarding the advertisement for an Organist/Choir director. On behalf of the committee chairman, Greg Irvine, Rory replied that we continue to advertise with the RCCO and on our own website. In 2016, we had no applications and at the time of this meeting we have just received one application which will be followed up on. *Motion carried.*

**Archives Project** Mike Smitherman reported on the archives project. In 2014 an opportunity arose for us to apply for funding from Library and Archives Canada; Documentary Heritage Communities Program of Heritage Canada. An application was made and in 2015 our application was rejected. In 2015, we again applied for basic funding and in 2016 the application was approved to secure the services of a consultant to prepare a strategic plan for the archives to be implemented over a 3 -5 year period. We received an application from Laura Millar; an Editorial, Archival and Educational Services Consultant. Ms. Millar was hired and commenced work in December 2016. Her work has resulted in a strategic plan for the archives and a proposal for further funding has been submitted to Heritage Canada. A response is expected in April, 2017. Mike said the committee consists of four stalwart folk and they would gladly welcome anyone who would like to assist with the archives project.

**All Remaining Reports** (pages 25 - 36) *Gloria Jay moved the adoption of the remaining reports, seconded by Donalda Winter.* Father Garrett said that a new committee has been formed to plan for 2019 but as they are in a fledgling state they are not ready to submit a report to the AGM. *Motion carried.*

**Nominating Committee Report** On behalf of the nominating committ (Rory Francis, Edie Rogers, Moe Rodgeron, Karl Winters, Father Garrett) Rory Francis presented the list of proposed names. Father Garrett asked for nominations from the floor. As there were none, *Rory moved that nominations cease and the list of names put forward by the nominating committee be accepted as read, seconded by Linnell Edwards.* *Motion carried.*

The following is the list of representatives to Vestry and other committees:

## VESTRY

### Term to AGM 2018

Carrie Costain  
Edgar MacDonald

Linnell Edwards  
Abraham Roy

**Term to AGM 2019**

Rory Francis  
Greg Irvine

Wendy Southward  
Peter Southward

**Term to 2020**

Mark Kays  
Milan Radanovitch

Janice MacKinnon  
Gillian Hutchings

**Organizations**

**Synod Delegates:** Michael Edward, Louis Harris (Youth Delegate), Gaie Orton

**Binney and Inglis Groups Nominee:** Ann Francis

**Sunday School Nominee:** Beth Dowbiggin

**Christian Council and Bible Society Nominee:** Elizabeth Reagh

**DCS Assembly Nominees:** Edgar MacDonald, Paula Connelly, Carrie Costain, Karl Winter, Mike Smitherman

As there was no further business Gloria Jay moved the meeting be adjourned.

The meeting was adjourned at 2:44 pm.

Father Garrett said the closing prayers.

Respectfully submitted,

Gillian Hutchings



HOLY BAPTISM  
*Ye must be born again*

July 9<sup>th</sup>

Peyton Kenzie Hickman  
Maya Leona Yorke

HOLY MATRIMONY  
*Two shall become one flesh*

September 23<sup>rd</sup>

John Edmund Gallant and Sharon Elizabeth Sinclair

DEATH  
*My flesh shall rest in hope*

March 11<sup>th</sup>

May 8<sup>th</sup>

May 20<sup>th</sup>

June 4<sup>th</sup>

July 1<sup>st</sup>

November 5<sup>th</sup>

December 22<sup>nd</sup>

Carol Montgomery  
Stojan Radanovich  
Alberta Boswall  
Mary Elizabeth Woodside  
Yvonne Weatherby  
Ruth Batt  
Alice Fraser

## Rector's Report

### "What's past is prologue" The Tempest, Act 2, Scene 1

A story. Moses, Jesus and another guy were out playing golf one day.

Moses strode up to the tee and drove a long one. It landed on the fairway but was rolling directly toward a water trap and so Moses quickly picked up his club and held it up and the waters parted and the ball just went straight through to the other side

Next Jesus strolled up to the tee and drove a nice one again directly towards the same water trap and the ball came down right in the middle of the pond but before it went into the water it just sort of hovered above it. Jesus just casually walked down and walked out onto the water and chipped it out up onto the green.

The third guy got up and just sort of randomly whacked the ball, which headed straight over the fence into oncoming traffic on a nearby street and bounced off a truck and hit a nearby tree from where it bounced onto the roof of a nearby shack and ran down the roof and into the gutter and into the downspout and onto the fairway directly towards the pond again and on its way to the pond just as it was about to go in it hit a little rock and sort of jumped up and landed on a lily pad and floated there. Just at that moment a great bull frog appeared and jumped up onto the lily pad and grabbed the ball and next a great eagle appeared out of the sky and grabbed the bull frog and as they were going over the green the bull frog squeaked with fear and dropped the ball which went straight down onto the green and into the hole for a beautiful hole in one. Moses turned to Jesus and said, I hate playing with your Dad.

If there's any truth to that story, it is to describe God providence, that He does work in round about ways. God tees up our lives and launches us out into the world with our final destination clear, that's heaven, of course, but the trajectory is rarely a lovely arch straight to the green.

I believe, we can say of this past year, with a sense of wonder and thanksgiving for God's grace, that echos the words of Saint Paul, "It is by the grace of God I am who I am" and what is more, Paul goes on, "and his grace to me was not without effect". So many individuals have been examples of such grace working with effect in and through the Cathedral Church of Saint Peter in this past year.

The statistical and financial reports and those of the several organizations tell about so many people who have been faithful and hopeful and loving toward God and neighbour in this parish: The Priest Assistant, whose guidance and care we all value so deeply; The Parish Office Secretary and the Sextons, who offer extraordinary dedication to enable all we strive for happen; The Wardens and members of Vestry, who care for the finances and the fabric of our parish buildings; the Parish Life Committee, who connect the dots in the Parish and help to ensure our pastoral care and spiritual life ; the Binney and Inglis Groups, who, in a beautiful fellowship, provide receptions and loving arms to the bereaved (along with the cemetery committee) welcome the Christian Council and reach out to the community; the Synod Delegates and members of DCS, who co-operate in our common mission with our fellow Christians in the community; the Sunday School and Nursery, who welcome the youngest among us; the Organists, the Choir director, the Choir, the Altar Guild, Servers and Readers who, enable our offering of worship; those who reach out as individuals in the community and give e.g. to food bank, St. Monica's orphanage, and those who simply offer friendship. All of which makes this such and extraordinary a place of compassion and community in Christ. Statistics have their place, those included in this booklet tell an amazing story of dedication and faithfulness; but what gives me the most pleasure is seeing how God is touching individual lives here in profound ways, providing physical and spiritual needs, giving hope, and that is what we are about: the Gospel of salvation, of forgiveness and eternal life through the love and goodness of God in Jesus Christ.

There is a lot noise in church and society, and it easy to get distracted, but as the old hymn puts it, Jesus calls us o'er the tumult: to focus on what really matters, to repent believe and to follow Him.

Shakespeare wrote, "The past is prologue" suggesting that our memory is but the beginning of the story. Next year we celebrate the 150<sup>th</sup> Anniversary of the Cathedral. This occasion invites us to remember and to be renewed, to remember the story of the cathedral and to think ahead.

You may know Frank O'Connor, the Irish writer, who said that when he and his childhood friends were walking through the countryside and came to a high orchard wall blocking their journey, a wall that seemed too high to climb, they would throw their hats over the wall, leaving themselves no choice but to follow them. We have *already* thrown our hat over the wall. And among all the things in which we have to rejoice it is that. For "No one who puts his hand to the plough and looks back is fit for service in the kingdom of God," said Jesus. We must move forward. By God's grace we *shall* move forward. These are great days. But this I know: the best is yet to come whatever the trajectory.

## **MEMBERS OF VESTRY FOR THE YEAR 2017**

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### **Term to Annual Meeting 2018**

Carrie Costain

Linnell Edwards

Edgar MacDonald

Abraham Roy

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### **Term to Annual Meeting 2019**

Rory Francis

Wendy Southward

Greg Irvine

Peter Southward

---

### **Term to Annual Meeting 2020**

Mark Kays

Janice MacKinnon

Milan Radanovich

Gillian Hutchings

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Synod Delegates: Michael Edward, Louis Harris (Youth Delegate), Gaie Orton  
Binney and Inglis Groups Nominee: Ann Francis  
Sunday School Nominee: Beth Dowbiggin  
Christian Council and Bible Society Nominee: Elizabeth Reagh  
DCS Assembly Nominees: Edgar MacDonald, Paula Connolly, Carrie Costain,  
Karl Winter, Mike Smithman

## Property Warden's Annual Report for 2017

On behalf of Vestry and the Property Committee, I am pleased to submit the property report for 2017. Many groups and individuals have been instrumental in maintaining and improving our Cathedral properties during the past year. Committee members constituting the Property Committee and its two sub-committees, Cemetery and Chapel, are as follows:

**Property Committee:** Larry Arsenault, Ann Francis, Father David Garrett, Edgar MacDonald (Chair), June McKarris, and Maurice Rodgerson

**Chapel Sub-Committee:** Father David Garrett , Edgar MacDonald, Maurice Rodgerson (Chair), Peggy Williams, and Karl Winter.

**Cemetery Sub-Committee:** Larry Arsenault, Carrie Costain, Edgar MacDonald, June McKarris (Co-chair), and Peggy Williams (Co-chair).

Along with committee members, I would like to thank Father David Garrett, Rory Francis, Treasury Warden, and members of Vestry for their support and guidance. As all parishioners can attest, our three part-time staff members play very important roles in maintaining the integrity of Cathedral properties and programmes. Our sextons, Jose Galacia and Tony Foy, are always on top of cleaning and maintenance needs and, as a result, Cathedral properties are attended to carefully and responsibly. Our long - serving Cathedral Secretary, Anne Chisholm, has again this year kept the whole day-to-day operation running smoothly and efficiently, and on schedule. The volunteer work of Catherine Edward should also be noted. Catherine efficiently handled hall rentals - a job that has become busier as the number of rentals increase.

### Summary Table of Renovations, Repairs and Rentals for 2017

Property	Activities and Comments
<b>Rentals</b>	<ul style="list-style-type: none"> <li>● As shown by the figures below, rental income increased significantly in 2017.</li> <li>● Rental Income for the past three years: 2017- \$8,979.11 2016 - 4,994.00 2015 - 6,298.60</li> </ul>
<b>Cathedral</b>	<ul style="list-style-type: none"> <li>● The major project in 2017 was the repair and repointing of bricks in the east wall - a project that had been delayed for several years. BMS construction carried out the work over the summer months. As always with old structures, there were challenging surprises. The decay of bricks on the inside of the gable corner required it to be rebuilt. As part of the work, all the bricks on the east wall were repointed. Joaquim da Fonseca (Jake), owner of BMS, treated the Cathedral very well and we received excellent value for the money spent. The cost of these repairs was: \$61,850.50 plus tax.</li> <li>● During the repair to the east wall, it was discovered that part of the problem was drainage of water away from the Cathedral. To solve this problem, new larger gutters were installed along the Cathedral east wall and the south wall of the hall. This work was done by Keith Ford.</li> <li>● The blower in the organ bellows was replaced.</li> <li>● The nursery in the basement of the Cathedral was cleaned and painted.</li> </ul>

## Summary Table of Renovations, Repairs and Rentals Continued

Property	Activities and Comments
<b>Chapel</b>	<ul style="list-style-type: none"> <li>● The major undertaking this past year was repair to the foundation of the northeast buttress and the repointing of several stones. This work was done by MBS Construction at a cost of \$7,113.33 tax included.</li> <li>● The brochure prepared by Canon Tuck many years ago was updated, and a new sandwich board sign was constructed to welcome visitors. Thanks to Binney for paying for these items.</li> </ul>
<b>Church House</b>	<ul style="list-style-type: none"> <li>● A new fridge was purchased for the upstairs apartment.</li> <li>● The dishwasher in the main apartment was rewired.</li> <li>● Repairs were made to the back door and stairs of the upstairs apartment.</li> <li>● A new low - flow shower head was installed in the upstairs apartment.</li> <li>● A new lease was signed with the tenants in the main apartment. The rents was increased by the allowable amount.</li> <li>● A new zone valve was replaced in the office area.</li> </ul>
<b>Hall</b>	<ul style="list-style-type: none"> <li>● A chandelier, which was donated by Moe Rodgerson, was installed in the Chapter Room by Blue Electric. Thanks to ACW Binney for paying for the installation.</li> <li>● The light at the main entrance to the hall was repaired by Blue Electric.</li> </ul>
<b>Rectory</b>	<ul style="list-style-type: none"> <li>● No major renovations or repairs were undertaken. The usual maintenance required was done by sexton, Tony Foy</li> </ul>
<b>Grounds</b>	<ul style="list-style-type: none"> <li>● Thanks to several parishioners and Jose, the flower gardens around the Cathedral and Hall were cleaned and some overgrown shrubs were cut back.</li> <li>● Thanks to Carrie Costain for looking after the flowers in the planter.</li> <li>● Several new rose bushes were planted in the circular garden at the front entrance to the Hall.</li> <li>● Island Coastal cleared our lot again this year. As in other years, snow on vulnerable roofs like the long roof over the Sacristy and the Rectory garage was removed by Tony Foy to prevent the build up of ice dams.</li> <li>● Thanks to Binney, a new sandwich board sign welcoming visitors to the Cathedral and Chapel was constructed.</li> </ul>

### Other:

#### Inspections

As in other years, we continue to be inundated by inspectors who check out our safety provisions. They include annual inspections of the security system; sprinkler system; fire extinguishers; fire prevention; worker safety; and kitchen safety. Although it seems to be overkill at times, it does insure that our precautions are up-to-date.

#### New Purchases

This year, both our elderly lawn mower (\$608.35) and snow blower (\$1,532.80) were replaced.

#### Summer Student

Last year we were fortunate to have Josh Smith return to the Cathedral to continue his historical research on the Chapel. His position was paid for by the Canada Summer Jobs Programme.

Respectfully submitted by Edgar MacDonald, Warden

## Cemetery Report

As in previous years, Mike Brazil maintained the Cemetery. Over and above grass cutting and other maintenance functions, Mike serves us very well by assisting our plot co-ordinator, Jack Stewart, when parishioners wish to locate a suitable grave location. He also provides grave digging services for the Cathedral and cleans and repairs monuments and markers, at the request of parishioners.

Last year the cost of maintaining the graveyard was \$3,490.06. Historically, maintenance costs were met by income from the designated Cemetery Endowment Fund, the value of which increased in 2017 to \$83,884. In the current investment climate, the returns this past year were modest, returning only \$1,593. To meet the shortfall, the Cemetery Maintenance Fund was established several years ago. It provides an opportunity for parishioners to donate directly to the maintenance budget through bequests and special gifts. Also, a portion of each plot sale goes to maintenance expenses. It should be noted that, although the income from the Endowment Fund can be used for maintenance, the face value of the Fund must be kept current, which means that some of the income realised through investments must be put back into the Fund to offset inflation.

This past year, we finally erected a sign that can be easily seen from the street. It was designed and built by Tracy Croken in the same style and colour scheme as the main Cathedral sign. The old sign which was not easily seen from the street will be taken down and the planter in which it was placed will be used for flowers. Very special thanks and appreciation are due Elizabeth Reagh who paid for the construction of the sign and, to the Costain family for purchasing and installing the supporting posts.

Thanks to Larry Arsenault for managing the water service and to Jack Stewart for co-ordinating plot sales.

Last year there were four burials and four plots sold.

Respectfully submitted by Edgar MacDonald, Cemetery Committee member

## **Chapel Committee Report**

It was a busy and interesting year for the Chapel Committee. There were several highlights. St. Peter's was approached to provide on-site tours for some visitors from the cruise ships visiting Charlottetown. We were fortunate to be one of four churches included in the walking tour and we had a committee volunteer on-site to welcome the visitors and to provide insight into the construction and operation of the Chapel. A small donation was made to St. Peters for each tour. Visitors were very impressed with the Chapel and its significance. We also provided tours to other groups as requested.

The glass covering the centre painting on the Chapel altar was damaged several years ago and this year glass shards became a danger so it had to be replaced. This process dispelled a long-standing myth that the Harris paintings were done in reverse on the glass. Removing the frame exposed the inside of the altar and another surprise. Neatly arranged and wrapped in a string was a glimpse back in history. An altar book and several printed prayers from the war era were set like a time capsule in the altar. The documents are now in the hands of the Archive Committee.

Essential stone repair was completed on one buttress. Plans have been made examine the tiles on the interior walls and proceed to remove and reset one section.

Thanks to Father Garrett, Peggy Williams, Mike Smitherman, Edgar MacDonald and Karl Winter for their work as committee members.

Moe Rodgerson, Chair.

## Anniversary Committee

**Background :** The Anniversary Committee is an ad hoc committee of Vestry charged with the responsibility for planning events and activities during St. Peter's 150<sup>th</sup> anniversary in 2019.

**Committee Members:** Father David Garrett, Rory Francis, Doreen Kays, Alan Reesor, Moe Rodgerson, Mike Smitherman, Marjorie Vessey, and Edgar MacDonald (Chair).

During 2017, the Committee held nine meetings, beginning on February 17. In order to gain a sense of potential activities and events, Parishioners were invited to make suggestions. To this end, requests for input were posted in the Sunday Bulletin, and informal request were made on an individual basis. The celebration will be a year-long event, beginning January 02, 2019 and ending, December 31, 2019.

As of December 2017, the following events and activities were identified for the celebration:

1. Several historical pieces will be prepared by Father Peter Harris, based on the research completed by Peter Westin.
2. Articles from the Archives will be placed in the Sunday Bulletin on a monthly basis.
3. Two open houses with displays and artifacts will be set up by the Archives Committee.
4. One sitting of the historic High Tea will be put on by Cathedral service groups
5. Murder in the Cathedral will be staged providing a director can be found.
6. Special service, reflecting the liturgy and music used in early years of the church will be planned by Father David and the choir.
7. Oral history vignettes will be produced.
8. A visit from the Primate will be co-ordinated by Father David.
9. Special note cards, paintings e.t.c. will be prepared.

As we are all aware, the best laid plans of mice and men sometimes go astray. There may be hitches and changes, but most of the events and activities listed should be possible. Special thanks to Committee members for sharing their creative spark and willingness to take on this special celebration! I am sure that a "good time will be had by all."

Respectfully submitted, Edgar MacDonald, Chair



## TREASURY WARDEN'S REPORT

On behalf of the Vestry of St. Peter's Cathedral, I am privileged to present the statements of revenue, expenditures and trust accounts for 2017, along with a proposed budget for 2018.

2017 has been a positive year financially for the Cathedral. While we budgeted for a deficit of over \$14,000 for 2017, we exceeded our envelope giving target, increased Hall Rental income to \$8979, controlled costs, and ended the year with a deficit of \$7510. With steady contributions to Cathedral 150, we were able to carry out the major project of repointing the east wall of the Cathedral at a cost of over \$60,000.

With \$15,000 in financial assistance of Heritage Canada, we were able to hire an Archivist to work with the Archives Committee in completing a *Strategic Plan for the St. Peter's Cathedral Archives*.

We wish to acknowledge with much appreciation, a generous bequest from the Estate of Dorothy (Michael) MacDonald. An initial amount of \$51,700. has been received and deposited in the Consolidated Trust in her name.

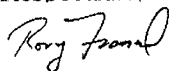
The Trust Account Statement shows that \$3,000 Trust Fund income was transferred to the current account for the year. Donations to the Assistant Priest Fund were \$720. Our share of Assistant Priest costs for the year totaled \$10,058, which was paid in full from our Assistant Priest Endowment Income. Kings County Parish's share was paid in full. Cemetery plot sales of \$1200 were received bringing the Cemetery Endowment Trust Fund \$85,054. Cemetery expenditures of \$3490 were paid from direct donations to cemetery maintenance (\$820) from accumulated Cemetery Endowment interest (\$2670). Average rate of return on the Consolidated Trust Investment Account for the year was 2.1%.

Contributions for 2017 for the *Cathedral 150 Campaign* totaled \$39,895, an increase of 20% from 2016. *Cathedral 150* expenditures in 2016 were \$68,192. This expenditure reflects the east wall project completion. This brings total donations to *Cathedral 150* in the first three years of the campaign to \$245,800. We launched our *Special Gifts Campaign* in December with a goal of raising \$140,000 that will allow us to achieve our outstanding *Cathedral 150* goals of completing the Chapel interior renovation, and completely eliminating our current account debt. We have had a very positive response to the *Special Gifts Campaign* to date.

For 2018, Vestry is proposing a change to our financing plans. To fully fund the cost of a new organist and choirmaster, Vestry is proposing, with the agreement of the Board of the Friends of St. Peter's, that all costs associated with the Cathedral music program will be paid by the Friends of St. Peter's. We expect some Parishioners may wish to direct a portion of their annual donations to the music program, so this will mean reduced envelope offerings as well as reduced expenditures for the Cathedral. Our Envelope Offering target for 2018 is \$165,910. Staff salaries are proposed to increase by 1%, or as required by national church policy in the case of clergy wages. We propose to pay our full 2018 Allotment to Synod of \$32,468. As a result, Vestry is forecasting a deficit of \$12,962 for the year.

There are many to thank for their support in administering the finances of the Cathedral. Thanks to Catherine Edward for managing Hall Rentals this year. Thanks also to Sexton team Jose and Tony of Dulce's Facilities Services and Secretary Anne Chisholm for their support of the Hall Rental business as well as their many other duties. I would also like to thank our Finance Committee— Property Warden Edgar MacDonald, Greg Irvine, Peter Southward, and Fr. Garrett. Thanks also to Parish Secretary Anne Chisholm and Accountant Sheri Dennis for their dedication and assistance throughout the year. Finally, thank you to Bill Leuty for serving as Auditor again this year.

Respectfully submitted,



Rory Francis, Treasury Warden

## **AUDITOR'S REPORT**

Having examined the records and books pertaining to the receipts, expenditures, bank accounts, and trust funds of the Cathedral Church of Saint Peter for the year ending December 31, 2017, it is my opinion that the accompanying statements correctly present the financial transactions for the year.

A handwritten signature in dark ink, appearing to read 'W. Leuty', with a horizontal line underneath.

William Leuty, Auditor

**St. Peters Cathedral**  
**Balance Sheet**  
As of December 31, 2017

Accrual Basis

	Dec 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
Chequing/Savings	
Chequing - CIBC Current	60,920.27
<b>Total Chequing/Savings</b>	60,920.27
Accounts Receivable	
Accounts Receivable	6,140.52
<b>Total Accounts Receivable</b>	6,140.52
Other Current Assets	
Cemetery Operating	3,549.00
Tanton Operating	1,753.00
Trust Operating	187.00
<b>Total Other Current Assets</b>	5,489.00
<b>Total Current Assets</b>	72,549.79
Other Assets	
Investment	840,841.71
<b>Total Other Assets</b>	840,841.71
<b>TOTAL ASSETS</b>	<b>913,391.50</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	67,688.17
<b>Total Accounts Payable</b>	67,688.17
Other Current Liabilities	
GST/HST Payable	-9,616.12
Payroll Liabilities	
Income Tax Payable	-221.95
<b>Total Payroll Liabilities</b>	-221.95
<b>Total Other Current Liabilities</b>	-9,838.07
<b>Total Current Liabilities</b>	57,850.10
<b>Total Liabilities</b>	57,850.10
<b>Equity</b>	
<b>Net Assets</b>	
Cathedral 150	161,145.15
Cemetery Fund	3,549.00
Consolidated Trust Fund	957,896.00
Tanton Memorial Fund	1,753.00
<b>Total Net Assets</b>	1,124,343.15
Net Deficit	-234,757.09
Unrestricted Net Assets	-26,534.31
Net Income	-7,510.35
<b>Total Equity</b>	855,541.40
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>913,391.50</b>

**St. Peters Cathedral****Profit & Loss**

Accrual Basis

January through December 2017

	Jan - Dec 17
Ordinary Income/Expense	
Income	
Assistant Priest Recovery	
Kings County	15,676.06
St. Peter's	10,058.00
Total Assistant Priest Recovery	25,734.06
Designated Funds	
Altar Guild Donation	50.00
Assistant Priest Endowment	745.00
Binney Group Donation	1,500.00
Cemetery Maintenance	3,490.00
Cemetery Trust	1,200.00
Diocesan Times	20.00
Farmers Helping Farmers	225.00
Heritage Fund	1,111.00
Inglis Group Donation	1,000.00
Isabel Fund	0.00
Miscellaneous Revenue	11,238.13
Organ Fund	3,230.00
Rector's Discretionary Fund	500.00
Robert & Elizabeth Kromer	405.00
St. Alban's, Souris	600.00
St. George's	100.00
St. Monica's Home, Jamaica	1,270.00
Upper Room	2,275.00
Total Designated Funds	28,959.13
Envelope Offerings	
Church Organizations	
Binney Group	2,000.00
Total Church Organizations	2,000.00
Envelope Offerings	178,978.40
Total Envelope Offerings	180,978.40
Loose Offerings	5,748.30
Other Revenue	
Fundsript Income	1,300.00
Trust Fund Income	3,000.00
Total Other Revenue	4,300.00
Rental Income - 11 All Souls Ln	12,000.00
Rental Income - 15 All Souls Ln	15,210.00
Rental Income - Cathedral Hall	8,979.11
Tape/Book Sales	0.00
Total Income	281,909.00
Expense	
Designated Funds Expense	
Assistant Priest Endowment Exp.	745.00
Cemetery Maintenance	3,490.06
Cemetery Trust	1,200.00
Charlottetown Christian Council	75.00
D.C.S/CCC	965.37
Diocesan Times Expense	20.00
Farmers Helping Farmers	225.00
Heritage Fund	1,111.00
Organ Fund - Capital	1,521.64
Organ Fund Expense	1,708.36
Robert & Elizabeth Kromer	405.00
St. Alban's	600.00

**St. Peters Cathedral****Profit & Loss**

Accrual Basis

January through December 2017

	Jan - Dec 17
St. Monica's Home - Jamaica	1,270.00
Upper Room	2,275.00
Total Designated Funds Expense	15,611.43
Dues and Subscriptions	40.00
Operating Expenses	
Advertising and Promotion	199.36
Allotment to Synod - 20	30,179.04
Bank Service Charges	1,312.59
Electricity	
11 All Souls' Lane	1,583.65
Cathedral	4,287.29
Rectory	1,158.74
Total Electricity	7,029.68
Fuel	
Cathedral	33,912.93
Rectory	5,196.12
Total Fuel	39,109.05
Insurance Expense	7,682.00
Miscellaneous Expense	6,678.51
Postage and Delivery	587.07
Property Taxes	9,314.53
Repairs and Maintenance	
Cathedral	12,240.13
Total Repairs and Maintenance	12,240.13
Stationery	6,163.17
Sunday School Supplies	938.55
Telephone Expense	
Cathedral	425.11
Office	775.29
Rectory	1,073.67
Total Telephone Expense	2,274.07
Wafers, Wine, Candles	1,148.60
Water	
11 All Souls' Ln	366.41
15 All Souls' Ln	459.67
Cathedral & Hall	701.28
Cemetery	163.70
Rectory	697.68
Total Water	2,388.74
Total Operating Expenses	127,245.09
Professional Fees	2,670.50
Salaries & Honoraria	
Assistant Priest	
Salary & Housing	22,446.06
Travel	3,731.31
Total Assistant Priest	26,177.37

**St. Peters Cathedral****Profit & Loss**

Accrual Basis

January through December 2017

	Jan - Dec 17
Clergy Salary	55,749.41
Clergy Travel	4,400.04
CPP Expense	169.40
Donations & Honouraria	862.39
EI Expense	93.45
Organist & Choirmaster	7,606.00
Relief Organist/Youth Choir Dir	1,038.00
Secretary	10,546.20
Sexton	30,378.27
Sexton - Other	1,346.86
Sexton - Relief	1,205.54
Summer Student Wage Expense	4,095.00
Workers Comp Expense	184.40
<b>Total Salaries &amp; Honoraria</b>	<b>143,852.33</b>
<b>Total Expense</b>	<b>289,419.35</b>
<b>Net Ordinary Income</b>	<b>-7,510.35</b>
<b>Net Income</b>	<b>-7,510.35</b>

**ST. PETER'S CATHEDRAL  
TRUST ACCOUNT STATEMENT - 2017**

GENERAL PURPOSE TRUST ACCOUNTS	OPENING ASSETS		CONTRIBUTIONS	CLOSING ASSETS		INCOME
	AT PAR			AT PAR		
MEMORIAL FUND	32,026			32,026		608
HODGSON TRUST	20,600			20,600		391
MALONE TRUST	3,500			3,500		66
COTTON TRUST	7,750			7,750		147
INDIGENT FUND	5,000			5,000		95
MEMORIAL CHAPEL FUND	5,000			5,000		95
BRECKEN ENDOWMENT	64,400			64,400		1,223
K SAUNDERS ENDOWMENT	1,000			1,000		19
PAROCHIAL SCHOOL FUND	530			530		10
PETER SHAMA MEMORIAL	48,445			48,445		920
DOROTHY MACDONALD TRUST	0		51,700	51,700		0
<b>SUB TOTALS</b>	<b>188,251</b>		<b>51,700</b>	<b>239,951</b>		<b>3,576</b>
<b>DESIGNATED PURPOSE TRUST ACCOUNTS</b>						
ASSISTANT PRIEST FUND	525,270		\$745	526,015		9,977
BINNEY GROUP (CALLAGHAN)	3,177		65	3,242		60
CEMETERY ENDOWMENT	83,884		1,200	85,084		1,593
TANTON MEMORIAL	1,176		0	1,176		22
<b>SUBTOTALS</b>	<b>613,506</b>		<b>\$2,010</b>	<b>615,516</b>		<b>11,653</b>
<b>INVESTMENT ACCOUNTS</b>						
ALTAR GUILD	6,088		125	6,213		116
ORGAN FUND	37,656		1,708	39,364		715
HERITAGE FUND (CHAPEL)	4,362		1,111	5,473		83
DEAF MINISTRY	6,157		126	6,283		117
RECAPITALIZED INCOME	42,095		3,000	45,095		800
<b>SUBTOTALS</b>	<b>96,358</b>		<b>6,070</b>	<b>102,428</b>		<b>1,830</b>
<b>TOTALS</b>	<b>898,116</b>		<b>\$59,780</b>	<b>957,896</b>		<b>17,059</b>

# TRUST FUND OPERATING ACCOUNT 2017 BANK STATEMENT

## SOURCE OF FUNDS

Opening Balance	-403
Receipts:	
Deposits to Trust Account	
Assistant Priest Donations	745
Organ Fund	3,230
Cemetery Plots and Bequests	1,200
Heritage Fund	1,111
Organ Capital	1,522
Endowment Bequests	51,700
Interest from Investments	17,059
 Total Receipts	 76,164

## APPLICATION OF FUNDS

Capital Invested	54,804
Recapitalized Interest	3,000
Transfer Trust Income to Current Account	3,000
Transfer Trust Income to Cemetery Account	3,253
Transfer Trust Income to Tanton Account	22
Recapitalize Assistant Priest Income	0
Transfer Assistant Priest Income to Current	10,058
Transfer to Current for Organ Capital	1,522
Recapitalize Altar Guild Interest	125
Recapitalize Interest for Binney Group	65
Recapitalize Deaf Ministry Interest	126
 Closing Balance	 188
 Total Expenditures	 76,164

## CEMETERY ENDOWMENT 2017 BANK STATEMENT

### SOURCE OF FUNDS

Opening Balance	2,115
Investment Income	3,253
Donations	820
Interest on Account	1
	<b>6,189</b>

### APPLICATION OF FUNDS

Transfer to Current Account for Expenses	2,670
Service Charges	0
Closing Balance	3,519
	<b>6,189</b>

## TANTON MEMORIAL 2017 BANK STATEMENT

### SOURCE OF FUNDS

Opening Balance	1,756
Investment Income	22
Interest on Account	1
	<b>1,779</b>
Cash Balance	<b>1,779</b>



**St. Peter's Cathedral  
Statement of Changes in Net Assets Dec 31, 2017**

	Current Account (Note 1)	Consolidated Trust (Note 2)	Cathedral 150 (Note 3)	Cemetery Operating	Trust Operating	Tanton Operating	Total Net Assets
<b>Net Assets- Beginning of Year</b>	<b>-277,225</b>	<b>898,116</b>	<b>189,442</b>	<b>2,145</b>	<b>-404</b>	<b>1,730</b>	<b>813,804</b>
Excess Revenues over Expenditures	-7,510	0	0	0	0	0	-7,510
Allocation to Net Assets		61,302	39,895	4,074	76,567	23	181,861
Expenditures from Net Assets	0	1,522	68,192	2,670	75,976	0	148,359
<b>Net Assets- End of Year</b>	<b>-284,735</b>	<b>957,896</b>	<b>161,145</b>	<b>3,549</b>	<b>187</b>	<b>1,753</b>	<b>839,796</b>

Note 1. Current Account accumulated deficit over multiple years. One of the goals of the Cathedral 150 Campaign is to eliminate this debt.

Note 2. Book value of Consolidated Trust Investments. Note that \$100,000. of these assets are held in the Current Account to reduce that account's overdraft.

Note 3. Funds raised by Cathedral 150 from 2014 to 2017 totalled **\$245,800**

Additional Fund raising required: Cathedral 150 (2017-19)= **\$200,000**

Cathedral 150 Commitments: Current Account Deficit (\$186,004) Chapel Project (\$50,000), Debt to Consolidated Trust \$100,000.

**2018 BUDGET**  
**ST. PETER'S CATHEDRAL**

	<b>2016</b>	<b>2017</b>	<b>2017</b>	<b>2018</b>
<b>REVENUE</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>
Envelopes	171,222	177,000	178,978	165,910
Open Offerings	5,677	6,000	5,748	6,000
Other Revenue (incl Binney, C	12,480	10,000	17,260	10,000
Fundscrip Income	1,350	1,500	1,300	1,300
Trust Fund Income	3,000	3,000	3,000	3,000
Assistant Priest Income	26,760	26,029	24,624	27,000
Hall Rentals	4,994	7,000	8,979	8,000
11-15 All Souls' Lane Rental	27,120	27,120	27,192	27,336
<b>TOTAL REVENUE</b>	<b>252,603</b>	<b>257,649</b>	<b>267,081</b>	<b>248,546</b>
<b>LESS TOTAL EXPENSES</b>	<b>269,205</b>	<b>272,353</b>	<b>274,591</b>	<b>261,508</b>
<b>BALANCE (-DEFICIT)</b>	<b>-16,602</b>	<b>-14,704</b>	<b>-7,510</b>	<b>-12,962</b>

<b>EXPENSES</b>	<b>FORECAST</b>	<b>BUDGET 2017</b>	<b>ACTUAL</b>	<b>BUDGET 2018</b>
Advertising	1,197	1,200	199	200
Bank Charges	1,245	1,400	1,313	1,400
Overdraft Interest	0	0	0	0
Heat-Cathedral, Chapel, Ch H	30,773	32,000	33,913	34,000
Rectory	4,259	4,500	4,736	5,000
Insurance	7,585	7,700	7,682	7,700
Lights Cathedral	3,785	3,800	4,287	4,000
Rectory	1,130	1,200	1,159	1,200
11 All Souls' Ln	1,484	1,500	1,584	1,500
Maint. Cathedral, Chapel	10,487	10,000	12,240	10,000
Rectory	0	2,000	0	2,000
11&15 All Souls' Ln	0	1,000	0	1,000
Postage	333	300	400	300
Salaries-See Schedule 2	148,755	147,974	145,995	134,915
Sunday School	363	500	939	500
Miscellaneous	2,631	2,000	7,534	2,000
Taxes	9,109	9,300	9,261	9,300
Telephone Cathedral	365	400	425	425
Rectory	971	1,000	1,074	1,100
Sexton	0	0	0	0
Office	746	800	775	800
Wafers, Wine & Candles	2,481	2,800	1,149	2,500
Water Cathedral and Ceme	1,007	1,000	1,200	1,200
Rectory & All Souls	974	1,000	1,189	1,200
Allotment Synod	30,233	30,179	30,179	32,468
D. C. S. and CCC	982	1,000	965	1,000
Donations	800	600	862	600
Printing, Stationery	7,510	7,000	5,531	5,000
Music	0	200	0	200
<b>TOTAL EXPENSES</b>	<b>269,205</b>	<b>272,353</b>	<b>274,591</b>	<b>261,508</b>

## SCHEDULE 2 - SALARIES, HONORARIA

	ACTUAL 2016	BUDGET 2017	ACTUAL 2017	BUDGET 2018
Rector	55,373	41329	41742	42,201
Travel Allowance	4,400	4,400	4,400	4,400
Pension Assessment	0	8,361	8361	8,537
Sexton	29941	30378	30378	30,712
Sexton (Rentals)	707	1050	1311	1,200
Choir Master & Organist	9,190	15,000	7606	0
Vestry Clerk /Treasurer	0	0	0	0
Accounting Services	2,509	3,000	2671	3,000
Relief Organist/Jr. Choir Direc	1,843	1,400	1038	0
Canada Pension Plan	290	2,564	2258	2,289
Employment Insurance	182	1,171	1285	1,202
Worker's Compensation/ LTD	50	1,596	2921	2,512
Secretary	10,442	10,546	10546	10,662
Assistant Priest	21,925	22,029	22446	23,000
A/P Travel	3,834	4,000	3731	4,000
Student Assistant	3,354	0	4095	0
Tour Guide	3,578	0	0	0
Sexton Relief	1,137	1,150	1206	1,200
<b>TOTALS</b>	<b>148,755</b>	<b>147,974</b>	<b>145,995</b>	<b>134,915</b>

## Bishop Binney Report (ACW) 2017

I wish to submit the following report and offer my sincere appreciation to Father David Garrett, Ann Chisholm and every member of the Cathedral for a great year of support in all of our projects.

Our membership on a monthly basis remains small but mighty. The sub committees call on many members of the congregation to carry our events successfully.

Financially it has been a great year. We were able to meet our regular donations to the Salvation Army, Anderson House, PWRF, Upper Room and Saint Monicas School/Home in Jamaica. As well as contribute to the General Church Fund.

We were very happy to pay for the new revised post cards and leaflets for All Souls' Chapel. New "sandwich board" signs were also made for the entrance to the Cathedral and All Souls' Chapel. This has helped to increase visitation to both.

"Thank you" to all the ladies who attended our June and December lunches. Truly joyous events

We continue to host the Charlottetown Christian Council noon lunches, 10 times a year. Thank you ladies!

The receptions following funerals for family and friends, as usual, are well appreciated giving everyone present a special time to connect.

Our Fudge and Bake Sales continue to be our greatest sources of revenue. Again, "thank you" to every member of the Congregation and friends for their efforts of fudge, food and monetary donations. Your support is key to the continued success of these activities.

In closing, we continue to be, "servants of Christ, doing the Will of God from the heart" Eph 6:6

Respectfully submitted,

Carrie Costain  
President

## St. Peter's Cathedral ACW Binney Group

### Financial Report for 2017

Opening Balance: January 1, 2017	\$ 1,249.42
Uncashed Cheque from 2016	22.78

#### Receipts

Christian Council Lunches	1830.00
Holy Week Lunches	877.00
DCS AGM Lunch	400.00
Fudge Sales	1711.00
Bake Sale	2000.00
Receptions	1300.00
Calendars	769.50
Memberships	26.00
Returned Floats	310.00

TOTAL RECEIPTS	<u>9,223.50</u>
TOTAL REVENUE	10,495.70

#### Disbursements

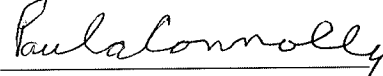
Maritime Coffee	258.00
Kays Wholesale	483.19
Coffee Hour	53.89
Luncheons	329.05
Postcards/brochures/Signs (Kwik Kopy)	1424.80
Miscellaneous	362.46
Floats	310.00
Donations/Gifts	5629.00
Calendars	437.50
Bank Charges (includes New Cheques)	149.03

TOTAL DISBURSEMENTS	<u>9,436.92</u>
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BALANCE	<u><u>1,058.78</u></u>
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Bank Statement Balance at December 29, 2017	\$1,133.78
Outstanding cheque at December 29, 2017	<u>- 75.00</u>
Bank Statement Balance	<u><u>\$1,058.78</u></u>

Respectfully submitted,

  
Paula Connolly, Treasurer

## **St. Peter's Cathedral Inglis Group Annual Report 2017**

On March 26, the Inglis Group catered to the noon luncheon prior to the Parish Annual Meeting which was held in the Cathedral hall.

Our group served soup and sandwiches to some forty people in the Church Hall following the noon Ecumenical Service on Maundy Thursday, with all the proceeds from this function going to St Monica's Home in Jamaica.

At the request of family members, the Inglis Ladies were asked to cater a Birthday Party for Lila Taweel on the occasion of her 85th birthday. The party was held on May 6th, with some 110 people stopping by to enjoy the party and to greet Lila on this special day.

In July, at the request of the Albert Weatherby family, our group was asked to prepare and serve a Mercy Meal for Albert's beloved wife, Yvonne.

In December, our group polished and shined the seven sanctuary lamps in preparation for the Christmas celebrations. Thank you also to Susan Shama who helped with this task. A special thank you to Debra Leuty who taught us how to really polish and shine.

As all ladies and others in the congregation do, our members continue to make and donate items for the annual fudge sale and the bake sale.

We continue to support the Upper Room Angels with a donation of \$52.00.

The Ladies of Inglis Group extends congratulations to our Rector, Father David Garrett, on the occasion of his being made a Canon of the Cathedral.

In closing I would like to thank the wonderful faithful ladies for their hard work over the past twenty-five years plus and these ladies are:

Kathryn Mason	Lila Taweel	Barb Taweel	Mary Kays
Dalal Dow	Amelia Jabbour	Gladys Stewart	

Respectfully submitted,

Sadie Shama, President  
Kathryn Mason, Vice President  
Amelia Jabbour, Secretary  
Dalal Dow, Treasurer

## Altar Guild Report 2017

The Altar Guild Annual Meeting was hosted by Father Garrett at the Rectory on Nov. 20<sup>th</sup>, 2017.

There has been a decline in members and an active search for new members continues. We extend a warm welcome to our newest member, Catherine Edward. If anyone is interested in joining us, please get in touch with Father Garrett or Debra Leuty.

We would like to thank the Inglis Group ladies for their assistance in polishing the Sanctuary hanging brass lamps before Christmas and Easter. I was pleased to be able to assist them this year to learn about this service that they provide for us. As always, their help is greatly appreciated.

I would also like to thank Betty Robertson and Ann Francis for their beautiful flower arranging in the Cathedral throughout the past year. Please keep in mind that anyone wishing to place Memorial Flowers in the Cathedral should please contact Betty Robertson at 902-892-2285.

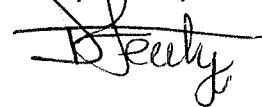
On behalf of the Altar Guild I also express my deepest gratitude to our Sextons Tony Foy & Jose Galicia for all the valued assistance they provided for us this past year.

The Altar Guild has a supply of the BCP, and these may be purchased by contacting Dorothy Acorn or Donalda Winter.

Finally, to Father Garrett and Father Moore, thank you both for your ongoing support and guidance to the Altar Guild.

Last, but not least, to the ladies of Altar Guild, I appreciate all your dedication to this quiet service for our Church.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Debra Leuty', with a horizontal line drawn through the middle of the signature.

Debra Leuty. President

## St. Peter's Cathedral Altar Guild Financial Report Jan 1, 2017 – Dec 31, 2017

**Opening Balance Jan 1, 2017 \$1462.68**

Income: \$2759.80

Expenses: \$3209.19

**Balance Dec 31, 2017: \$1013.29**

Receipts:

Memorials: \$944.80

Christmas: \$830.00

Easter: \$985.00

**Total = \$2759.80**

Disbursements:

Flowers: \$1769.35

Polish, cloths, soap etc. \$103.28

Purificators: \$414.25

Cruet stoppers, oil: \$595.12

Red St. David stole: \$246.51

Service charges: \$25.25

Votive glasses \$55.43

**Total = \$3209.19**

Respectfully submitted,

  
Kristina Chandler



## St Peter's Cathedral Church School Report 2017

I am pleased to present the 2017 Annual Report of our Cathedral Church School.

2017 classes began January 14th, following the Epiphany Crib Service the previous week and ended June 25th with the Church School Closing and Picnic. The picnic was held in the park. Following the summer holidays, Church School resumed September 24th. Through the fall and winter our children were involved in a number of special Cathedral services, including the Remembrance Service and the Christmas Eve Children's Service. During the service the children of the Church School, guests and many adults from the congregation preformed the nativity story. It was, once again, a great success.

In the fall, Beth Dowbiggin, stepped down as Superintendent and passed the reigns back to myself. We miss her very much and all the many gifts she brings to the Parish and the Sunday School. This fall, we focused on the Gospel story, combining Bible readings, crafts and video to help contextualize the story as much as possible. The teachers and students are as follows:

Teacher:	Students:
Eric Edward	Frances Edward Isaac Edward Benjamin Bulman Isabelle Tuck Lincoln Radanovich

I want to thank our Rector for his support, the Parish Life Committee for their concern and encouragement and of course Beth and the parents and grand parents for bringing their children to church to receive an introduction to our faith.

Respectfully submitted,

Eric Edward (Superintendent)

## REPORT OF THE CATHEDRAL CHOIR

Last year's report for the Choir ended with the wish that a new Organist and Choir Director would be found in the coming year. We did, indeed, have a fair tug at that endeavour for several weeks. We had an applicant for the position, an organist who was retired after many years of playing and directing. Remarkably, the trigger was his travel to the Island, in July of 2017. On a Sunday, he came to St. Peter's for Mass. After he returned to his home, in Peoria, Illinois, he visited the Cathedral website and discovered that the position was open. In his initial letter and application to Fr. David, he commented on the care that was taken with the Liturgy and on how good our music was. It was easy, of course, to agree with him on both counts. As a part of the selection process, a week was set aside for him to be with us, during which he would conduct a rehearsal, play a short recital for the Parish, and play and conduct a Sunday Service. Unfortunately, before that happened, he yielded to family pressures and withdrew his candidacy for the position. So far, he has been the only candidate.

At this point, Our Interimnesses, Gloria and Carl continue to play, sing and conduct the music of the Cathedral. Catherine Edward may have put the hex on our candidate when she said to me, "Why do we need a replacement? You're having fun." Yes, I am having fun, and the Choir is singing well. I think that Gloria has a strong sense of accomplishment, as well. We are also quite aware that the present situation is not a long-range solution. We do need to have a permanent Organist and Choir Director.

There is another area of concern, being both short-range and long-range in its scope. The organ has been suffering more and more from the movement of dust and dirt that got into its mechanisms during the razing of the old Hall. The plastic barriers that had been put up were not enough to protect it. Over the years, because of the dirt moving about due to movement of air, there have been problems with ciphers, *i.e.* notes that sound and continue to sound beyond what was wished. Or, there is the other side of the problem, notes that do not sound when they are supposed to. This is, simply stated, often caused by dirt interfering with the valves controlling the air and causing them to remain open or partly open. The note continues to sound. Or, if a bit of dirt moves into a position that either interferes with the air going to a pipe, or interferes with the airflow within a pipe, so it may not sound, or it may not sound correctly. This causes the organist to have to change the stops that may be used, changing the overall sound character, and is a source of frustration for the organist. This winter has seen a rash of these problems, some being intermittent and hard to find and some that are always a problem. The situation can change daily. You may not have noticed that one of the large pipes in the façade has had a cloth stuffed in its mouth to keep it from ciphering. Perhaps the problem should made be more visible by using a large red bandanna. The organ needs a total cleaning and maintenance and the Organ Fund needs your help to gather the more than \$100,000 needed for this maintenance.

In the meantime, the very faithful Choir, the Organists and the Precentor will continue to sing, play and conduct the beautiful music of the Church, and try to build on the wonderful tradition that has been handed to us. One particular joy, this winter has been the return of Grace Walsh, who was one of the pretty voices in the Youth Choir, some years back. She is now singing with us while studying in the School of Nursing at UPEI. Welcome home, Grace.

Gloria Jay  
Interim Organist

Carl Mathis  
Precentor and Interim Choir Director

St.Peter's Cathedral Archive Committee  
Annual Report for the year 2017

In January Laura Millar, the consultant engaged to prepare a Strategic Plan for St.Peter's Cathedral Archive, finished her work here and returned to British Columbia. I believe that she and Vestry have maintained contact.

There was a request from the Prince Edward Island Anglican Church Women's organization for a document search and we were able provide them with photocopies of several documents.

During routine maintenance in All Souls' Chapel one of the paintings in the front of the altar was removed and some documents were discovered inside covered in dust and soot. All were neatly tied together with tape. After initial cleaning we found we had a Book of Services and a number of pamphlets relating to prayers and services to be used during The Great War ( now referred to as World War I ). The book and pamphlets were accompanied by a note written by Canon Simpson. The note indicates that the items were deposited in 1917 and that the "Book Of Services had been used in the church since the earliest times ". The book is in need of conservation measures and this will be attended to. The above items are now part of St.Peter's collection and will be kept together.

To round out 2017 your Archive Committee was asked to submit to the Anniversary Committee a proposal for an Open House , to take place during our anniversary year (2019).

Our numbers were reduced with the resignation of Ivan MacKenzie but came back up again when Karl Winter joined our group. Thanks Karl.

The Archive Committee usually meets and works on Monday afternoons. Any one who may be interested in joining with us please contact Mike Smitherman.

We thank the Rector and Vestry for their ongoing support and interest. Our Parish Secretary, Anne Chisholm, is a great help to us in many ways and we are thankful for the help and cooperation of our Sextons Tony and Jose.

Respectfully submitted by; Fred Hyndman, honorary chairman

Debra Leuty

Hugh Simpson

Michael Smitherman

Marjorie Vessey

Karl Winter

## Sidesmen Report 2017

In 2017 our sides people were on duty at Sunday Services, Christmas Eve and Christmas Day Services, Holy Week Services, the Easter Vigil and the Christmas Eve Family Service.

The duties of a sides person include greeting our congregation, welcoming newcomers, handing out the bulletins, collecting the offering and ushering worshippers to the Communion rail.

I would like to thank all of our sides people for their willingness to serve at our worship services.

We encourage all worshippers to play an active role in our services. If you would like to be a sides person please contact me - volunteers are very welcome!

Respectfully submitted,

Gillian Hutchings

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## Men's Group

Membership growth remains a priority and a challenge for the Men's group. Aging and fewer members makes it difficult to pursue the traditional activities of the group. We continued to provide support for most church activities such as the pot luck supper, the Maundy Thursday dinner, yard sale, Parish Life Committee, and special presentations in the hall. The roast beef dinner was set aside to support the Pot Luck Supper. Thanks to all members for their on-going support of parish activities.

Moe Rodgeron

Acting President.

## CHURCH NURSERY

Nursery care for infants and pre-school children has been re-established for the Sunday morning 10:30 service. Kelsey Murray, a second-year Holland College student in the Early Childhood Care and Education program, is providing excellent care for between 1 and 3 youngsters each Sunday. Jade Ward, a first-year student in the same program, kindly comes in to substitute when needed. This program began on Sunday December 3, 2017, and both of these young women were introduced to the parish at the coffee hour that morning, where they received a warm welcome. A total of 4 different children thus far have been their young charges. A warm thank-you to Parish Life Committee members who assisted in the hiring and preparation process. Please spread the word that children up to the age of 5 are most welcome!

Respectfully submitted,

Catrin Davis

## **Parish Life Committee Annual Report for the Year 2017**

The Parish Life Committee is a committee of the Vestry of St. Peter's Cathedral. Its mandate is to provide direct support and assistance to our Rector, particularly in providing a forum for the coordination of the work of our various parish organizations, groups and ministries. In so doing, its task is to constantly seek ways to support and enhance the spiritual, social and educational life of our whole parish family.

Some of the highlights of the Committee's work during the year include:

- the organizing and hosting of a successful "Just For Fun" Concert which took place in the church on February 10<sup>th</sup>. Special thanks to Jane Ross for her tireless work on this event.
- providing a well-deserved gift of appreciation to Bassell Malke for all his work translating our Sunday mass service into Arabic so that members of our Syrian community can fully participate in this service.
- organizing a response of consolation and support to our Island Muslim community in the wake of the tragic murders at a Quebec mosque in January 2017. Six white roses, along with a card of sympathy signed by our parish family, were hand delivered to the president of the Charlottetown Muslim community.
- organizing a well-attended Shrove Tuesday Pancake Supper; special thanks go to Edie Rogers and Tom Crowell for cooking up mounds of pancakes!
- mounting a new production of the Stations of the Cross Pageant, presented on the last Friday before Holy Week. Under the direction of Edie Rogers, a large cast of members of our parish family presented a deeply moving and dramatic portrayal of the story of the Crucifixion of our Lord as it has been told for centuries in the fourteen "Stations of the Cross". The production was staged in the church with full costuming and special lighting.
- planning, preparing and hosting a Parish Family Supper on Maundy Thursday of Holy Week, inspired by the Seder Meals of some years ago. The goal was to gather our parish for a delicious meal that would enable everyone who possibly could to move directly on to the Maundy Thursday service, one of the central observances of our historic faith. The hall was filled for a meal of lamb, Lebanese rice, salads and Carrie Costain's dessert goodies!
- the organizing for another parish "Homecoming Sunday", again in September, with parish luncheon.
- planning, advertising and hosting the arrangements for two excellent presentations in our Hall, the first by Ian Dowbiggin on September 26<sup>th</sup> on the topic of euthanasia, and the second by Philip Davis on November 7<sup>th</sup> on the Centenary of the battle of Passchendaele in World War I - events well attended, receiving 'rave reviews'!
- re-establishing a church nursery staffed by students in the Early Childhood Care and Education program at Holland College. Big thanks to Catrin and Philip Davis for undertaking to make this happen.
- the production of our fifth annual whole-parish, all-ages, Christmas Eve 4:30 Evensong, Christmas Story Pageant, and Blessing of the Crib. The cast again was made up of parish members of all ages and we were blessed with the willing participation of several new participants. Special thanks to Beth Dowbiggin, both for her splendid portrayal of the angel Gabriel and for her help with the organization and direction of rehearsals. The church was very close to full for this service as more families are making it part of their Christmas tradition.
- continuing support and oversight for the programs of parishioner involvement in our worship services. Again, very special thanks and appreciation for their continuing devoted leadership throughout the past year go to: Janice MacKinnon, Service Readers' Coordinator; Gillian Hutchings, Sides-persons Scheduling Coordinator; Kristina Chandler, Coffee Hour Coordinator.

- the ongoing fostering of our small but vital Sunday School program and continued urging of support on the part of the whole congregation whose continued recruitment of new Sunday School members will be essential.

- continuing to support opportunities for the sponsoring and eventual welcoming and support of Syrian refugees although the Committee continues to be concerned with the delays in government administration of this program.

Committee Co-Chairs Edie Rogers and Michael Edward again wish to express immense thanks to all our current Committee members: Carrie Costain, Catrin and Phil Davis, Ann Francis, Edgar MacDonald, Janice MacKinnon, Moe Rodgeron, Jane Ross and Karl Winter as well as to our sextons, Tony and Jose for all their support with meeting set-ups. Finally, huge thanks again to our Rector, Fr. David Garrett for his attentive membership, his unflagging support of, and his input into, the work of this Committee.

Respectfully submitted by Edie Rogers and Michael Edward